

***Due to COVID19 our meeting will be held @ the Vienna Public Library downstairs meeting room for safe social distancing.**

A limit of 10 people will be allowed in the meeting at a time.

**Public comments can be submitted to the city clerk up until 4 p.m.
on Wed, June 17th @ 658-5161**

**CITY OF VIENNA
CITY COUNCIL MEETING
VIENNA CITY LIBRARY
401 Poplar Street
June 17, 2020
6:30 P.M.**

AGENDA

1. Mayor Calls Meeting to Order.
2. Roll Call:

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____

NEW BUSINESS

3. Omnibus Consent Agenda

- Approval of the June 3, 2020 Meeting Minutes
- Approval of the Warrant

Motion_____Seconded_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____

4. Clarida & Ziegler- Amphitheater/Bathhouse Bid Results
5. Authorization and Approval of \$3,000.00 (TIF Funds) to Wheetley Construction for demolition of residential barn structure.

Motion_____Seconded_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____

6. Authorization and Approval of Resolution 20-05, A Resolution of Support for a Community Development Block Program Grant

Motion_____ **Seconded**_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____

7. Authorization and Approval of StarFire Corp. Fireworks proposal \$7,000.00 (Tourism Funds)

Motion_____ **Seconded**_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____

8. Authorization and Approval of \$350.00 (Community Fund) for lead shooter services for the Fourth of July fireworks display

Motion_____ **Seconded**_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____

9. Authorization and Approval of engagement letter between Beussink, Hickamm & Kochel, P.C. and the City of Vienna to conduct the 2020 FY Audit

Motion_____ **Seconded**_____

Hill_____ Penrod_____ Owen_____ Racey_____ Tuey_____

10. Jo Co 2000, Request for consent- Modification of sign located in the Industrial Park

11. **PUBLIC COMMENT/ADDITION TO THE AGENDA**

12. **ELECTED/APPOINTED OFFICIALS:**

- Jon Simmons, Mayor
- Melissa Presser, City Attorney - Amendment to Fire Dept Ordinance
- Aleatha Wright, City Clerk

- Shane Racey, City Supt
- Michelle Meyers, Treasurer
- Jim Miller, Chief of Police
- Brent Williams, Fire Chief
- City Council

13. **Executive Session:** 5ILCS 120/2(c)(2) Collective Negotiations between the City of Vienna and Local Union 50

Out of Regular Session into Executive Session:

Motion _____ **Seconded** _____

Hill _____ Penrod _____ Owen _____ Racey _____ Tuey _____

Out of Executive Session into Regular Session:

Motion _____ **Seconded** _____

Hill _____ Penrod _____ Owen _____ Racey _____ Tuey _____

15. **Adjournment:**

POSTED: 6/15/20

BY: Michelle Wright

COUNCIL RESOLUTION OF SUPPORTResolution No. 20-5(The Resolution **CANNOT** be dated prior to the date of the Public Hearing)

WHEREAS, the City of Vienna is applying to the State of Illinois for a Community Development Block Grant Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the City of Vienna apply for a grant under the terms and conditions of the State of Illinois and shall enter in to and agree to the understandings and assurances contained in said application.
- 2) that the Mayor and City Clerk on behalf of the City execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Mayor) and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Passed this _____ day of _____, _____.

ATTEST: _____
City Clerk

Mayor

Corporate Office
566 Theatre Rd
PO Box 179
St. Benedict, PA 15773
Plant
682 Cole Road
Carrolltown, PA 15722



Plant/Office
10476 Sunset Dr.
Dittmer, MO 63023

FIREWORK DISPLAY CONTRACT

City of Vienna, IL, located or doing business at PO Box 1442, Vienna, IL 62995, hereinafter referred to as the "**sponsor**", hereby agrees to purchase a fireworks display from Starfire Corporation, located at 682 Cole Road, Carrolltown, PA 15722, hereinafter referred to as the "**company**" on the terms and conditions set forth hereinafter.

1. Purchase Price. The sponsor will pay to the company the sum of \$7,000.00 for the display, said sum to be paid as follows:

- a. The sum of \$3,500.00, shall be paid on execution of this Contract by sponsor.
- b. The balance of the purchase price shall be paid following the display.
- c. In the event the balance of the purchase price is not paid within 30 days after its due date, all sums owed to the sponsor for the display will bear interest at the rate of 1.5% per month until paid in full. In addition to the foregoing, the sponsor shall pay all of the costs of collection of any amount due hereunder incurred by the company, including reasonable attorney's fees and court costs.

d. Both parties to this Contract hereby agree that in the event there is any litigation between the sponsor and the company, said litigation shall be venued in the Courts located in Cambria County, Pennsylvania and construed in accordance with Pennsylvania law.

2. Display Date. The date of the display will be July 4, 2020 at 9:00 P.M. The rain date will be July 5, 2020.

3. Display Site. Vienna Ball Park, 100 Ball Park Drive The sponsor shall provide an appropriate display site that meets the requirements of all applicable NFPA code sections and the applicable provisions of the Commonwealth of Pennsylvania Statutes and Regulations. Additionally, the site must be approved by the company and the authority having jurisdiction over the display.

4. Site Security. The sponsor shall provide police and/or crowd security personnel, proper parking supervision, and ensure adequate patrol of the safety zone as marked and secured by the sponsor until the company crew chief advises that this is no longer necessary. Company personnel shall have control of the firing area during the display (although security shall continue to be the sponsor's responsibility). The sponsor will be responsible for the cleanup of any fallout debris from the display; however, company personnel will dispose of the boxes brought to the site by the company and clean up, as much as possible, along the launch site.

In the event any unauthorized persons or vehicles enter the safety zone, company personnel shall have the right to terminate the display.

Immediately following the display company personnel will search the display area for any unexploded fireworks and safely dispose of any that are found.

5. Permits. The sponsor shall be responsible for obtaining all permits and governing body resolutions required for the display.

Corporate Office
566 Theatre Rd
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FIREWORK DISPLAY CONTRACT

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6. Postponement or Cancellation of the Display. In the event of inclement weather or excessive winds on the date of the display, the parties hereto shall confer and if they agree that the weather or wind conditions require the show to be postponed, the show will be postponed to a mutually agreeable date in 2020.

In the event the show cannot be fired on the postponed date or another mutually agreeable date in 2020, the sponsor will owe 75% of the original show price. If a deposit has been made, the deposit will be deducted from the 75% and the balance will be owed.

In the event the show is postponed on the day of the show, there will be a postponement fee charged to the sponsor in an amount equal to the costs incurred by the company for transportation, insurance and labor, which sum will not exceed 10% of the total contract price for the show. Said fee shall be paid within 30 days of the date the show is postponed.

7. Insurance. The company shall have liability insurance in the amount of \$10,000,000.00, workers compensation insurance and vehicle insurance. Proof of the foregoing insurances may be provided to the sponsor when this contract is executed by both parties.

8. Personnel. The company shall provide sufficient trained personnel to set up, fire and break down the display in a workmanlike manner.

9. Miscellaneous. The company reserves the right to substitute product in the show with product equal to or greater in value at its discretion.

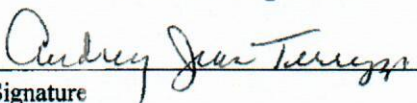
The company shall not be responsible for events beyond its control, including the weather. In the event the Sponsor chooses to proceed with the display in inclement weather, the Sponsor shall be liable for any damaged equipment or products in addition to any postponement or cancellation fees.

In the event the display is set up and must be postponed to the next day due to weather or wind conditions, the display will not be broken down. Additionally, the sponsor shall provide security for the site until the company crew arrives the next day to fire the show.

The authorized representatives of the parties hereby agree to the aforementioned terms and conditions of this contract on the date and year set forth below.

Starfire Corporation

City of Vienna, IL


Signature

Audrey Jean Terrizzi
Printed Name

President
Title

06-09-2020
Date

Signature

Printed Name

Title

Date

BEUSSINK, HICKAM & KOCHER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
139 West Vienna St. – P.O. Box 556
Anna, Illinois 62906
(618)833-2721, (618)833-7059, Fax (618)833-7077

June 9, 2020

Honorable Mayor and City Council
City of Vienna, Illinois
205 N. 4th St.
Vienna, Illinois 62995

We are pleased to confirm our understanding of the services we are to provide the City of Vienna, Illinois for the year ended April 30, 2020. We will audit the modified cash basis financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the modified cash basis financial statements, which collectively comprise the basic financial statements of the City of Vienna, Illinois as of and for the year ended April 30, 2020.

The accounting records of the City are prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Accordingly, our opinion will be limited to an expression of opinion as to the fairness with which the modified cash basis financial statements present assets, liabilities, and net assets arising from modified cash transactions and the revenues and expenses from modified cash transactions. Such statements do not purport to present financial position or results of operations in conformity with accounting principles generally accepted in the United States of America.

As part of our engagement, we will apply certain limited procedures to the City of Vienna, Illinois 's other information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following other information will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules

We have also been engaged to report on other information that accompanies The City of Vienna, Illinois 's modified cash basis financial statements. We will subject the following other information to the auditing procedures applied in our audit of the modified cash basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the modified cash basis financial statements or to the modified cash basis financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the modified cash basis financial statements as a whole, in a report combined with our auditor's report on the modified cash basis financial statements:

- 1) Combining Statements

Audit Objectives

The objective of our audit is the expression of opinions as to whether your modified cash basis financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally

accepted in the United States of America, and to report on the fairness of the other information referred to in the third paragraph when considered in relation to the modified cash basis financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City of Vienna, Illinois and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Vienna, Illinois's modified cash basis financial statements. Our report will be addressed to Mayor and City Council of the City of Vienna, Illinois. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the modified cash basis financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the modified cash basis financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Vienna, Illinois is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the modified cash basis financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the modified cash basis financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the modified cash basis financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the modified cash basis financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding

sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the modified cash basis financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the modified cash basis financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the modified cash basis financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the modified cash basis financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the modified cash basis financial statements are free of material misstatement, we will perform tests of the City of Vienna, Illinois 's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the City of Vienna, Illinois in accordance with the modified cash basis accounting based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the modified cash basis financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of modified cash basis financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the modified cash basis financial statements and all accompanying information in conformity with the modified cash basis of accounting, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for including all informative disclosures that are appropriate for the modified cash basis of accounting. Those disclosures will include (1) a description of the modified cash basis of accounting, including a summary of significant accounting policies, and how the modified cash basis of

accounting differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the modified cash basis financial statements to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the modified cash basis financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the modified cash basis financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the modified cash basis financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the modified cash basis financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the other information, which we have been engaged to report on, in conformity with the modified cash basis of accounting. You agree to include our report on the other information in any document that contains and indicates that we have reported on the other information. You also agree to make the audited financial statements readily available to users of the other information no later than the date the other information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the other information in accordance with modified cash basis of accounting; (2) you believe the other information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the other information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the modified cash basis financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the modified cash basis financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all confirmations and schedules we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City Council and management; however, management is responsible for distribution of the reports and the modified cash basis financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Beussink, Hickam & Kochel, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any regulatory body or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Beussink, Hickam & Kochel, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a federal or state regulator. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 20, 2020 and to issue our reports no later than December 31, 2020. Scott A. Hickam, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$ 14,000.00. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered at 50% upon the beginning of fieldwork, 25% upon the completion of fieldwork, and 25% upon delivery of the final reports and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and

may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Vienna, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Beussink, Hickam & Kochel".

Beussink, Hickam & Kochel, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Vienna, Illinois.

Signature: _____

Title: _____

JOHNSON COUNTY 2000 INC.

An Illinois Not For Profit Corporation

President-Larry Mizell

Vice President-Scott Obourn

Secretary/Treasurer-Zachary Garrett

DIRECTORS

Gary Brumley ♦ Tonya Frehner ♦ Ernie Henshaw ♦ Jody Johnson ♦ Alan Racey
Rick Reichert ♦ Norma Turok ♦ Chesley Williams

8 June 2020

City of Vienna
205 North 4th Street
Vienna, Illinois 62995

In re: Proposed Sign; Industrial Park

To Whom It May Concern:


This letter serves as an update to the notice (dated 7 May 2020) to the City that Johnson County 2000, Inc. intends to modify our existing sign northwest of the intersection between Illinois State Route 146 and Industrial Drive and that a permit application will be submitted to the Illinois Department of Transportation (IDOT). I need to make a modification to the request. It appears that the best location for the sign is at the far east edge of the City's right-of-way on Industrial Drive (see enclosed diagram). We would like to get permission from the City to construct the proposed sign on this approximate site in the right-of-way of Industrial Drive.

Johnson County 2000, Inc. will maintain the sign. Our only request is that if the City would ever need to move or modify the sign, and working around the sign is not an option, that we receive at least 60 business days of notice so we as a board can decide the best way to move or modify it.

We are asking for a resolution granting permission to construct the sign in the approximate site indicated on the enclosed diagram. We would also like to get a letter to this effect that we can submit with our application.

Please contact me with further questions.

Thank you,



Zachary Garrett

Corporate Secretary/Treasurer

zgarrett@shawneepsi.com

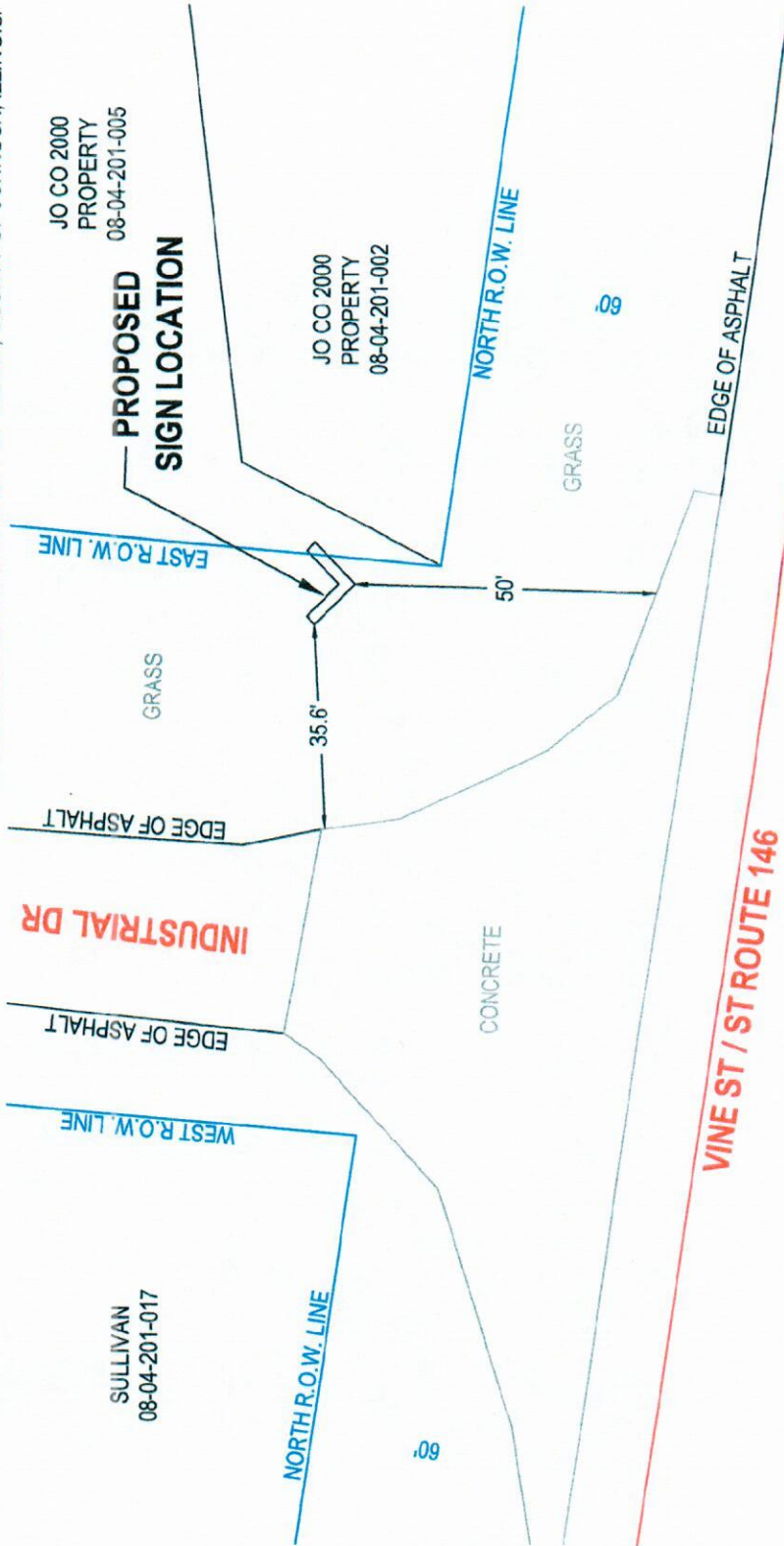
1 (618) 922-1787 (personal mobile)

Johnson County 2000 Inc. is an equal opportunity provider and employer.

Post Office Box 2 ♦ Vienna, Illinois 62995-0002

EXHIBIT "A"

SULLIVAN
08-04-201-017



SURVEYORS CERTIFICATION

STATE OF ILLINOIS
COUNTY OF JOHNSON

DATED THIS 4TH DAY OF JUNE, 2020 AT VIENNA, ILLINOIS

MITCHELL R. GARRETT - IL PROFESSIONAL LAND SURVEYOR NO. 3085
LICENSE EXPIRES: 11/30/2021
FIRM LICENSE #: 184-002344



JOHNSON
COUNTY 2000

Requested By:

Drafted by:	K FIELD
Project Manager:	K FIELD
Date:	06/04/2020
Reviewed by:	MRG
Scale:	1" = 30'
Job Number:	N/A
Sheet:	1 OF 1

THIS DIAGRAM IS PROVIDED FOR CLARITY FOR A
PROPOSED SIGN LOCATION
THIS IS NOT A BOUNDARY SURVEY.



Shawnee Professional Services
Engineers, Surveyors, Acquisition, & Energy
104 S 4TH STREET
P.O. BOX 125
Vienna, IL 62995
Tel: 618-658-8065
www.shawneeps.com

C:\USERS\KFIELD\DOCUMENTS\JOHNSON 2000 SIGN LOCATION.DWG