



I. PRELIMINARY

A. CALL TO ORDER

Chairman Dr. Kristen Benson called the February 26, 2020 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 7:00 p.m.

B. ROLL CALL

BOARD MEMBERS PRESENT

Dr. Kristen Benson, Chairman, Fremont #6
Ms. Lynette Jeffres, Vice Chairman, Fremont #25 via conference
Mr. David Snyder, Clerk, Fremont #21 via conference
Mr. David Tommerup, Treasurer, Washakie #1
Mr. Gavin Woody, Fremont #24
Mr. Rick Engelbrecht, Hot Springs #1
Mr. Kim Dillivan, Park #1 via conference
Mr. John McCue, Park #6 via conference
Mr. Terril Mills, Washakie #2 via conference

ADMINISTRATION PRESENT

Ms. Carolyn Conner, Administrative Director, NW BOCES
Ms. Kristen Miller, Business Manager, NW BOCES

RECORDING SECRETARY PRESENT

Ms. Sally Hanson, Administrative Assistant, NW BOCES

C. APPROVAL OF MINUTES

MOTION #2879

A motion was made by Mr. Rick Engelbrecht to approve the minutes and Executive Session minutes of the January 22, 2020 meeting as presented. Mr. David Tommerup seconded the motion. The motion carried.

D. APPROVAL OF AGENDA

Additions:

Discussion Item #4: Legislative HB66

MOTION #2880

A motion was made by Ms. Lynette Jeffres to approve the agenda as amended. Mr. Terril Mills seconded the motion. The motion carried.

II. COMMUNICATIONS

A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS

School January Employee of the Month, Ms. Judy Cramer, and Residential Co-Employee of the Month, Ms. Sue McCann, were present and thanked for their dedication to the NW BOCES program. Residential Co-Employee of the Month, Mr. Chris Brown, was unable to attend the meeting. January Student of the Month, a day student from Hot Springs County School District, was unable to attend the meeting. A thank you letter was received from the

Washakie County School District #1 team regarding the professionalism and good outcome of the NW BOCES program.

B. AUDIENCE COMMENTS

There were no audience comments.

C. FINANCIAL REPORT/APPROVAL OF BILLS

The Financial Report was presented by Ms. Kristen Miller. A copy is attached to the permanent minutes. Check #22940 to Vicklund Pharmacy in the amount of \$10.00 was pulled and matched all categories in the Financial Report.

MOTION #2881

A motion was made by Mr. David Tommerup to approve the payment of bills and transfer of funds as presented. Mr. Rick Engelbrecht seconded the motion. The motion carried.

D. RESIDENTIAL REPORT

The Residential Report was presented by Mr. Matt Ivie. A copy is attached to the permanent minutes. Mr. Ivie added to his report with the following information:

- Addition of a new residential student.
- New staff hired.
- Former staff rehired.
- Open positions filled by new and returning staff.
- Residential community outings.
- Aiding parents of a student who will be exiting soon with tips and incentives for a positive and successful reintroduction to home.

E. MAINTENANCE AND TRANSPORTATION REPORT

The Maintenance and Transportation Report was presented by Mr. Tony Larson. A copy is attached to the permanent minutes.

F. ADMINISTRATORS REPORT

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes. Ms. Conner also discussed class schedules geared toward academics; student outings; staff stepping up and filling gaps when needed; invitation to Member District staff and Board members to learn about the NW BOCES program; NW BOCES 50th Anniversary planning.

III. EXECUTIVE SESSION

A. Administrative Director Contract

B. Free & Reduced Lunch Title I Funds Status & Request.

MOTION #2882

A motion was made by Mr. Rick Engelbrecht to go into Executive Session at 7:20 p.m. Mr. Gavin Woody seconded the motion. The motion carried. The session ended at 7:28 p.m.

IV. GENERAL BUSINESS

A. ACTION ITEMS

1. Administrative Director Contract

MOTION #2883

A motion was made by Mr. David Snyder to extend the Administrative Director Contract for a period of two (2) years. Mr. Gavin Woody seconded the motion. The motion carried.

2. Free & Reduced Lunch Title I Funds Status & Request

MOTION #2884

A motion was made by Mr. David Tommerup to table this motion until more information is received. Mr. Rick Engelbrecht seconded the motion. The motion carried.

3. Policy 1019 Under Revision 3rd Reading

MOTION #2885

A motion was made by Mr. David Tommerup to approve Policy 1019 on third and final reading. Mr. Rick Engelbrecht seconded the motion. The motion carried.

4. Policies 1020 to 1025 Under Revision/Review 2nd Reading

MOTION #2886

A motion was made by Mr. Gavin Woody to approve Policies 1020 to 1025 on second and final reading. Ms. Lynette Jeffres seconded the motion. The motion carried.

5. Policies 2001 to 2007 Under Revision/Review 1st Reading

MOTION #2887

A motion was made by Ms. Lynette Jeffres to approve Policies 2001 to 2007 on first reading. Mr. Terril Mills seconded the motion. The motion carried.

6. Student Contract(s)

MOTION #2888

A motion was made by Ms. Lynette Jeffres to approve a student contract with Washakie County School District #1 in an amount not to exceed \$76,796.00, and a student contract with Fremont County School District #25 in an amount not to exceed \$106,911.25. Mr. Terril Mills seconded the motion. The motion carried.

7. 2020-2021 School Calendar

MOTION #2889

A motion was made by Mr. David Snyder to approve the NW BOCES 2020-2021 School Calendar with changes as noted. Ms. Lynette Jeffres seconded the motion. The motion carried.

B. DISCUSSION ITEMS

1. Rehires

Ms. Conner reported that 24% of NW BOCES current staff are rehires.

2. Enrollment

Current enrollment is 12 students, with one student exiting the program in a week. There have been 3 referrals: Sweetwater County DFS; Fremont County School District #25; Park County School District #6.

3. Staff Development

Staff Development will be held March 6, 2020 with trainings from the Love and Logic series plus training presented by Matt Ivie with role-playing/scenarios regarding power struggles

4. Legislative HB66

Ms. Conner presented information regarding HB66 and how it would affect the Wyoming BOCES/BOCHES. This bill has passed in the House is being sent to the Senate.

V. FUTURE AGENDA ITEMS

- A. Policies 2001 to 2007 Under Revision/Review 2nd Reading**
- B. Certified Staff Intent to Rehire**
- C. Salary Committee**

VI. ADJOURNMENT

Chairman Kristen Benson declared the February 26, 2020 meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at 7:57 p.m.

Recording Secretary

Approved and entered according to proceedings.

Chairman

Clerk