

March 16 th, 2009

Central Mainline Sewer Authority
P O Box 35 93 Jones Street
Lilly, PA 15938

March 16 Th, 2009 Meeting Minutes

Roll Call of the Board

7:00PM Chairman Rich Wray, Vice-Chairman William Claar, Board members Raymond Guzic, Jr., Rita Butterbaugh, James DeCort, and Plant Manager Ronald Rakar, Engineer Steve Sewalk, Solicitor William Barbin and Secretary Pamela Flis all present.

Leslie Devett also present for the meeting.

Salute to the Flag:

Public Participation:

None at this time

Secretaries Report:

Motion made by William Claar 2nd Rita Butterbaugh to accept the Minutes from the February 16th, 2009 regular meetings as submitted in written form. Roll Call of votes, Motion passed.

Motion made by Raymond Guzic 2nd James DeCort to accept the Treasurers Report, Unpaid Bills and Additional Unpaid Bills as submitted in written form. Roll Call of votes, Motion passed.

As discussed the delinquent report submitted to the board, and moneys received from the last delinquent mailing. CMSA will track delinquent customers on a quarterly basis. The delinquent letters will be reformatted with the proper English and actions to be pursued with non-paying customers, also 6 month update on lien amounts, in essence the update lien amounts twice a year, to the higher amount. The second delinquent letter will be sent out to customers remaining on the past due list, as soon as the language and course of actions taken are up-dated, lien letters to be sent from Solicitor Barbin's office.

As discussed the Morrison/Nicholson property located along Farmers Turnpike, and his conversations with Chairman Richard Wray. Chairman invited Mr. Morrison to the meeting to discuss his property and delinquent sewage invoicing.

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CMSA is researching a new resolution for lien fees Solicitor Barbin to send a Late Fee Resolution and will be presented to the CMSA board for approval. CMSA is entitled to:

1. Time for legal cost
2. 5% Delinquent after 90 days
3. 10% interest of total amount of lien

Resolution to be adopted in April and then the delinquent letters will be sent to the CMSA customers.

Correspondence:

Kotzan's correspondence the RUS Field Audit was read by Chairman Richard Wray, outlining RUS concerns with CMSA and resolving these issues, late audit filing and depreciation.

Sheriffs' sale on Stumptown Lane was on March 13, 2009.

A copy of all correspondence is on file at the CMSA office.

Engineers Report:

Pre-construction meeting was held on March 13th, with construction to begin in April.

As discussed aerial photography and the areas in which to photograph for designing the new intercepting sewer main extension. Mardula to Eger road, the upper end of Mountain Road also Farmers Turnpike to the new road, and including the Noels Creek area, are the areas CMSA will concentrate on.

As discussed the Cambria County aerial photography scheduled later this month, the county's aerial photography is not as detailed as what CMSA requires, from a designing stand point.

A copy of the engineers report is on file at the CMSA office.

Solicitors Report:

Notice of Judicial sale on the Gaunt property located in Scanlon Hill, at judicial sales all liens are lost, and CMSA does not expect to obtain any delinquent monies owed to CMSA.

As discussed judicial sales and bankruptcy, monies owed to CMSA will have to be discharged, no owed amounts can be carried over from previous billing if CMSA customer is bankrupt or property goes into a judicial sale, credit must be given to arrive at a zero balance.

Plant Operator Report:

Mark Stevens from M.S. Controls was in to help CMSA plant manager with the flow meters, recalibration and configurations with the transducers. These flow meters are accurate, but are problematic. Flow meters on George, Ryan and High Streets have been zeroed out.

The 12” main out of Lilly has been recalibrated and zeroed out by Mark Stevens, the flow meter is not working properly due to the transducers blew out, currently the main is unmetered and needs to be replaced as soon as possible, by placing another meter in this main.

As discussed the need to maintain a healthy working collection of flow meters, and the replacement plan on these meters when they do not work correctly.

As discussed the contract with LBSA on metering the lines for capacity at the CMSA WWTP, and the strategic placement of these meters throughout the CMSA sewer line system for correct reads is important for future development.

Grinder pump problems at the Muldoon resident, the grinder pump was not correctly installed, due to placement and perhaps missing back fill, plant manager properly connected and insulated the unit.

As discussed the lack of enthusiasm from the part-time plant laborer not participating in the certification processes, to become certified sewage treatment operator, failure to become certified is against the terms and conditions of employment set forth by CMSA.

Old Business:

None at this time.

New Business:

Motion made by Raymond Guzic, Jr 2nd William Claar to include dental benefits for the full-time employees, at a cost of \$32.95 per year. Roll call, all in favor. Motion passed.

Follow up on 3-17-2008 CMSA secretary was given the wrong premium for the year; the \$32.95 is a monthly premium, so the CMSA secretary did not add this benefit premium to the existing benefit package.

Tabled Items:

Helping Hand Rescue Mission- Letter to invite HHRM back to discuss unpaid tap fees/payment plan.

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For the Good of the Order:

None at this time.

Executive Session:

None at this time.

Adjournment:

Motion made by William Claar 2nd Rita Butterbaugh to adjourn the meeting at 8:11 PM.
Motion passed.

For the Record:

A copy of the March 16th, 2009, meeting packet with minutes from February 2009 regular meeting was mailed to LBSA on March17th, 2009, Saint Patrick's Day