

TRADITIONAL CONSIGNOR DROP-OFF CHECKLIST

NAME: _____ CONSIGNOR#: _____ PHONE#: _____ TOTAL # OF ITEMS: _____

DROPOFF APPT DATE/TIME: _____

ARE YOU DONATING YOUR UNSOLD ITEMS? ALL SOME

(NOTE: All unsold accessories, books, dvd's, & shoes are automatically donated per our consignor contract.)

ARE YOU VOLUNTEERING? YES _____ NO

DROPOFF CHECKLIST

CLOTHING: Snaps are snapped; zippers are zipped; buttons are buttoned. EVERYTHING LOOKS NICE, SMELLS FRESH & CLEAN!

CLOTHING: My hanger hooks are facing left as a question mark (?)

Clothing items are GROUPED by gender, size, & rubber banded together. Include some dryer sheets to make it smell fresh & clean!

I have checked my items & removed any with stains/defects.

Tags are secured using safety pins or zip ties. (at seams or on tags)

I have reviewed RECALLED items using cpsc.gov or makeitsafer.com or safekids.org

Toys requiring batteries having batteries and are in good working condition with ALL parts.

All toys & sets have ALL pieces & SECURED TOGETHER!

ALL BAGGED ITEMS ARE SECURELY TAPED SHUT!

Items are priced reasonably according to my sale's guidelines. (20-40% OF RETAIL PRICE PAID!)

CARSEAT SELLERS: I've verified the carseat manufacturer label & the date is less than 5 years ago.

HOW TO RECEIVE YOUR PROFITS!

COMPLETE YOUR PAYPAL PAYMENT:

- Fill in your **PAYPAL email address** below & Bella Kids will electronically send your profits rather than by USPS within 7-10 business days from 9/12/18.
- Complete the email address below for your payment.

_____@_____.COM

(Please Print Clearly!)

NOTE: A \$5 CHANGE FEE WILL ASSESSED FOR ANY PAYMENT REQUESTS MADE AFTER DROP OFF APPOINTMENT IS CONDUCTED.

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(CUT & KEEP INFORMATION BELOW DOTTED LINE)

CONSIGNOR DEADLINES & REMINDERS!

CONSIGNOR PICKUP = Sunday, NOV 11: approx 5:30-7pm. Watch for email for your pickup slot!

All unsold items MUST be picked up before 7:00pm, remaining items will be donated.

VIP PRIVATE SALE = Wednesday, NOV 8th

NEW! 3-5pm for Volunteers & Volunteering Consignors

NEW! 5-8pm for Consignors

INVENTORY SYSTEM CLOSES = Monday, NOV 5 @ NOON

