

**TOWNSHIP OF BLAIRSTOWN  
REGULAR COMMITTEE MEETING  
Wednesday, April 11, 2018 7:00 PM**

**A G E N D A**

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

**OPENING; ROLL CALL**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

**Resolution No. 2018- 59     AUTHORIZING EXECUTIVE SESSION** – for the purpose of Contract Negotiations/Litigation

Motion; second. Roll call vote.

**PUBLIC COMMENT** – up to 5 speakers, 3 minutes each

**PRESENTATIONS:**     **CPR Save – Blairstown Ambulance Corp, Police Department and Fire Company**

**DEPARTMENT HEAD REPORTS**

**MINUTES**

- March 14, 2018 – Regular Meeting Minutes  
Motion; second. Roll Call Vote
- March 14, 2018 – Executive Session Minutes  
Motion; second. Roll Call Vote
- March 28, 2018 – Regular Workshop Meeting Minutes  
Motion; second. Roll Call Vote
- March 28, 2018 – Executive Session Minutes  
Motion; second. Roll Call Vote

**ADOPTION OF 2018 BUDGET**

- R.2018 – 51     Authorizing Budget Self Exam
- R.2018 – 52     Resolution Authorizing Budget to be Read by Title Only

Motion to approve; Second. Roll call vote.

**PUBLIC HEARING** – Copies of the budget have been made available to the public requesting same and a synopsis has been published in the New Jersey Herald on March 26, 2018.

Open/Close

- R.2018 – 53     Final Adoption of 2018 Budget
- Motion to approve; Second. Roll call vote.

**ORDINANCES**

**FOR ADOPTION:**

**ORDINANCE NO: 2018-08                      AN ORDINANCE TO AMEND CHAPTER 19 OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN ENTITLED "LAND DEVELOPMENT"**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll call vote.

**FOR INTRODUCTION:**

**ORDINANCE NO: 2018-09                      AN ORDINANCE TO AMEND CHAPTER 84 OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN ENTITLED "CONCERTS AND FESTIVALS, OUTDOOR"**

First Reading, Introduction

Motion to approve; second. Roll Call

**CONSENT AGENDA**

- 1 – R.2018 – 054      Authorization to Pay Bills
- 2 – R.2018 – 055      Authorization for the Mayor and Clerk to Sign Government Energy Aggregation Program Agreement and joining the Existing Program Agreement
- 3 – R.2018 - 056      Resolution to Amend the Personnel Policy
- 4 - R.2018 – 057      In Support of a Fireworks Display at Blair Academy on June 8, 2018
- 5 - R.2018 – 058      2017 Tonnage Grant Application

Motion to approve; second. Roll call vote.

**DEPARTMENT REPORTS**

- Animal Control Officer - Quarterly
- Clerk – March Report
- Finance – March Finance and Fuel Reports
- Fire Department – February
- Police Department – March Report
- Tax Collector – March Report
- Warren County Health Department – March 12, 2018 and April 3, 2018
- Zoning - Quarterly

Motion to accept; second. Roll Call Vote.

**UNFINISHED BUSINESS**

- 1. ACME Shopping Plaza – Entrance Only

**NEW BUSINESS**

- 1.

**COMMITTEE CORRESPONDENCE** for information and possible action

1. Special Events Application received from Foodshed Alliance requesting use of the Stillwater Road Firehouse to serve lunch during the Tour de Blirstown being held on August 4, 2018. Kendra Close will be attendance to discuss.
2. Application for Facility Use received from the Blirstown Hose Company requesting to set a Rain Date of July 22, 2018 for a Firefighting Skills Competition to be held at Sycamore Park on July 21, 2018 from noon-9PM which was already approved.
3. Alcoholic Beverage Social Affair Permit Application submitted by Givens Belet American Legion Post 258 for the Annual Memorial Day parade being held on Sunday, May 27.
4. Blue Light Permit **Initial** Application requests from the following Blirstown Ambulance Corp Members: Justin Roskam of Hardwick and James Westover of Blirstown. Blue Light **Renewal** Applications from Jennifer Gross Horsey of Hardwick, Wickliffe Mott, and Evan H. Cramer of Blirstown and Ryan McCrea of Hope.

**GENERAL CORRESPONDENCE**

1. Request from Valley National Bank, 152 Route 4, to have representatives from the Police Department, Fire Department at the event to interact with the community. Members of the Public are welcome to attend the event is from 9am- noon.

**FROM THE TOWNSHIP ATTORNEY**

**FROM THE TOWNSHIP CLERK**

April 25 – Workshop Meeting to be held at North Warren High School – Open Public Forum

**FROM THE TOWNSHIP ENGINEER**

**FROM THE TOWNSHIP COMMITTEE**

**COMMITTEE MEMBER AVERY**

Subcommittee Member of: Water Department (alternate)  
Recreation (alternate)  
Roads/Buildings & Grounds (primary)

Liaison to: Senior Citizen Advisory Committee  
Blair Academy

**COMMITTEE MEMBER DALTON**

Subcommittee Member of: Personnel (primary)  
Roads/Buildings & Grounds (alternate)

Liaison to: Public Education – North Warren Regional High School  
Public Education – Blirstown Elementary School

**COMMITTEE MEMBER VAN VALKENBURG**

Member of Land Use Board: Class I

Subcommittee Member of: Water (primary)  
Budget & Finance (alternate)  
Recreation (primary)

Personnel (alternate)

Liaison to:

Open Space Committee  
Construction, Subcode, Zoning  
COAH

**COMMITTEE MEMBER WALDRON**

Member of Land Use Board:

Class III

Subcommittee Member of:

Public Safety - Deputy Police Commissioner  
Public Safety - Fire & Ambulance

Liaison to:

Municipal Alliance

**MAYOR LANCE**

Subcommittee Member of:

Budget & Finance (primary)  
Public Safety – Police Commissioner  
County Officials  
Inter-municipal Government  
Public Information

Liaison to:

NJ League of Municipalities  
Office of Emergency Management  
Historic Preservation Committee

**FROM THE PUBLIC**

**ADJOURNMENT**

## **General Correspondence**

April 11, 2018

1. NJ State – League of Municipalities
2. State of New Jersey
  - a) Dept. of Environmental Protection
    - i. Letter from State of New Jersey DEP Suspected Hazardous Substance Discharge Notice  
10 Eisenhower Road, Blairstown
3. Warren County
  - a) Blairstown Township
    - a.)
5. Other –