

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 22, 2019 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Goodboe-Bisschoff and Mayor Hansen

Members Absent: Councilmember Delfs

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Doug & Lynn Eischens, 8220 6th Street NE
Paige Kiefer, ABC Newspaper
Yolanda Von Itter – FACS
Members of the Beyond the Yellow Ribbon Committee

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz asked that Item 10D, Squad Car Purchase, be added to the agenda.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – January 7, 2019
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 18-23 -- \$669,237.09
- C. Right of Way Application - Comcast
- D. Contractor's Licenses
- E. Business License – Dance License

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Presentation

A. Volunteer Appreciation Awards for Beyond the Yellow Ribbon Volunteers

Councilmember Nelson recognized volunteers from the Beyond the Yellow Ribbon Committee for their assistance with the monthly dinners and events held at Kraus-Hartig VFW. He provided each with a certificate

of appreciation and provided gift cards for military families to be distributed by the Family Services division of the National Guard.

Mayor Hansen thanked Councilmember Nelson for all the work he does for the Beyond the Yellow Ribbon committee and for his time spent with the Committee.

8. Police Report

Police Chief Ebeltoft reviewed the December 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred seventy five calls for service for the month of December 2018 compared to five hundred ninety eight calls for service in December 2017.

Chief Ebeltoft reported that the Spring Lake Park Police Reserve Unit currently consists of six members and they have contributed 1,141 hours of service to our community and the surrounding communities. He stated that using the "2017 State Value for Volunteer Time Schedule", Minnesota values volunteer hours at \$27.58 per hour. He stated that this equates to a savings for the City and its residents of \$31,468.78.

Chief Ebeltoft expressed his gratitude to the Police Reserve members for their dedication and commitment to the Spring Lake Park Police Reserve Unit. He also thanked Officer Tony Bennek and Officer Dave Chlebeck for their participation in overseeing the Reserve Unit and their guidance that they provide to keep the program running smoothly.

Chief Ebeltoft reported that Investigator Baker reports to handling caseload of 42 cases for the month of December 2018. He reported that School Resource Officer Chlebeck reported handling six calls for service at the local schools.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

Chief Ebeltoft thanked that Mayor, City Council, staff and residents for his recognition on completing 30 years of service with the City.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed the Turkey Shoot that took place in November and reviewed the Park Improvement Plan for 2019.

Ms. Rygwall reviewed the department statistics and stated how successful the holiday cookie and spruce tip classes were. She reported that the after school/school out programs have been very popular. She stated that the winter brochure is now available and reminded residents to register early. She reported that staff is busy preparing for the Senior Valentine luncheon sponsored in cooperation with the Spring Lake Park Lions.

10. New BusinessA. 2019-2023 Capital Improvement Plan

Administrator Buchholtz presented the proposed 2019-2023 Capital Improvement Plan. He reported that the proposed plan shows all anticipated capital improvements over the next five years. He stated that the plan is meant for planning purposes only. He stated that individual expenses will be brought forward to the City Council for approval at the time of purchase/implementation.

Administrator Buchholtz reviewed the proposed projects and two projects identified for 2020 that may be forwarded to 2019. He stated that the Fridley/Spring Lake Park water main interconnect project and the wood chipper replacement are projects for 2019.

Administrator Buchholtz reported that the overall cost for the 2019-2023 Capital Improvement Plan is \$14,047,608. He provided a breakdown of the plan by year. He stated that a significant portion of the plan, \$8,268,507, is related to the renovation/expansion of the City Hall campus, scheduled for 2022. He stated that planning funds of \$500,000 for the City Hall project are included in the 2021 schedule. He stated that a variety of funding sources will be utilized to fund the proposed CIP, including grants, cash reserves/excess fund balance, development fees, tax levy and bond funds.

Administrator Buchholtz stated that the proposed 2019-2023 Capital Improvement Plan shows the City's commitment to investing and improving its infrastructure for betterment of our residents. He thanked Public Works Randall, Police Ebeltoft and Recreation Director for their assistance in the development of the 2019-2023 Capital Improvement Plan.

Councilmember Nelson inquired on what a Gaga Ball Pit will be used for at Terrace Park. Ms. Rygwall explained that it is a sport similar to dodge ball that is becoming very popular amongst many age groups.

MOTION MADE BY MAYOR HANSEN TO APPROVE 2019-2023 CAPITAL IMPROVEMENT PLAN. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Authorization to Purchase Ballfield Groomer

Public Works Director Randall reported that he is seeking authorization to purchase a new ballfield groomer for the Parks Department. He stated that this piece of equipment will be used every day of the week during the summer to drag and line all the of the city ball fields. He reported that the current groomer was purchased in 2002 and is very used.

Mr. Randall reported that he contacted the vendor MTI, who is listed on the state contract, and he received a quoted price of \$26,517.60. He stated that the contract is expiring January 31, 2019 and the price will increase after that date. He stated that this piece of equipment is in the 2018 Equipment Certificate with a budgeted amount of \$30,000.

Councilmember Nelson stated that he recalls when the current groomer was purchased and it has lasted many years for all the use it gets on a daily basis in the summer.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE PURCHASE OF BALLFIELD GROOMER IN THE AMOUNT OF \$26,517.60. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. 2019 Recycling Budget

Administrator Buchholtz presented the 2018 projected and actual revenues and expenditures. He stated that the 2018 revenues are short until the City submits the July – December 2018 SCORE report, which has been submitted for payment to Anoka County.

Administrator Buchholtz stated that the 2019 expenditures and expenditures are figured from the revenues and expenditures from 2018. He reported that 2018 projected budget to be \$182,985.28 with the actual being \$180,240.98. He reported the 2019 projected budget to be \$186,490.38.

MOTION MADE MAYOR HANSEN TO APPROVE 2019 RECYCLING BUDGET. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Authorize Purchase and Order of Police Squad

Police Chief Ebeltoft reported that the 2019 State Bid contract for Dodge Police vehicles has been awarded to Dodge of Burnsville; he stated that this dealership has been the dealership that the City has utilized to purchase the patrol vehicles since transitioning to the Dodge Charger, V-8, AWD Patrol Vehicles from Ford vehicles.

He informed the City Council that the Dodge of Burnsville State Contract Bid #134125 quote cost for the 2019 Dodge Police Charger, V-8, AWD is \$23,496.00. He reported that this purchase price would come in under budget, of the budgeted amount of \$32,646.00, for a savings of \$9,150.00.

Chief Ebeltoft requested authorization to purchase the 2018 Dodge Charger, V-8, AWD from Dodge of Burnsville for the listed price of \$23,496.00 and to place the order as soon as possible.

MOTION MADE BY MAYOR HANSEN TO AUTHORIZE PURCHASE AND ORDER OF 2019 DODGE CHARGER IN THE AMOUNT OF \$23,496.00. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report - None13. Attorney's Report – None14. ReportsA. Administrator Reports

Administrator Buchholtz reminded the Council of the work session that will be held on January 28, 2019 at 5:30 PM. He reported that the interviews with the building inspection firms, who submitted RFP's, will begin at 5:30 PM.

Administrator Buchholtz reported that there is progress being made on moving the State Aid funding from 81st Avenue and University and moving it to 81st Avenue and Osborne Road. He stated that research is being done as to the amount of funding owed on the existing roads. He stated that prior to the change being made, the City will educate area trucking companies on the change.

15. Other

Mayor Hansen read thank you cards and letters from students at Woodcrest Spanish Immersion school. The students sent letters thanking the Police Department for their dedication and hard work keeping the community safe.

Councilmember Nelson thanked city staff for their assistance with the Beyond the Yellow Ribbon Committee.

16. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:00 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer