

Job Announcement: Case Manager

Case Manager, Middle Alabama Area Agency on Aging Job Title: Case Manager for Medicaid Elderly and Disabled (E&D) Waiver Program

Job Location: Central Region (Blount, Chilton, Shelby, St Clair and Walker counties)

Job Status: Full-time

Job Description: Middle Alabama Area Agency on Aging is seeking qualified candidates for a Medicaid Waiver Case Manager position. Potential candidates should understand ethical behavior and business practices; be able to establish and maintain positive working relationships; communicate effectively; and foster teamwork. Ability to drive an automobile, possess a valid driver's license and maintain automobile liability insurance is required.

Education and Experience:

Bachelor's Degree in social work, psychology or related field. Preferred past experience in social work, especially the geriatric population.

Relevant Knowledge:

Knowledge of social work principles and interviewing techniques. Ability to design, initiate and monitor a case management plan. Ability to establish and maintain effective working relationships with clients, contractors and staff. Working knowledge of Microsoft Office and general office procedures. Ability to communicate clearly and effectively, both verbally and in writing. Perform initial in-home screenings and evaluations for clients in an assigned territory within Blount, Chilton, Shelby, St. Clair and Walker counties. Preparation of care plans based on client eligibility. Arrange for services through contractors and serve as a liaison with other social service agencies. Maintain monthly visits after services begin for assigned clients.

How to Apply: Email cover letter, resume, three references and salary requirements and to: Lisa Adams, LGSW - HR and Operations Manager at Lisa.Adams@m4a-alabama.org

Applicants who do not submit all requested information may not be considered.

Deadline to apply: 7/1/2016