

**Mt. Angel Fire District  
Board Meeting  
Minutes**

**Date & Time:** April 9, 2015 at 8:00pm

**Called to Order by:** Tom Frey

**Roll Call:**

**Board Members:**

Tom Frey  
Gary Raid  
Phil Wiesner  
Stan Seifer

**Staff:**

Lyn Komp, Office Administrator  
Jim Trierweiler, Chief  
Greg Boen, Division Chief  
Victor Hoffer, Paramedic

**Minutes of Previous Meeting:** Phil Wiesner moved to approve the minutes as read, Stan Seifer seconded the motion. The motion passed unanimously.

**Treasurer's Report:** Gary Raid

- Actual vs Budget report; we are at the  $\frac{3}{4}$  mark and are in good shape. Personnel Services is at 70% and Materials and Services is at 71%. There was concern over the cost of the over expenditure of the engine repairs, but we have been able to absorb it.
- Check #5887 to Unifire is for the second thermal imaging camera for the new engines that was bought with bond funds. That brought the bond fund to approximately \$10,000. Chief Trierweiler stated that we are saving the remaining funds for future use. We may need to use it for a new style of radio down the road.
- Lyn made note that Debt Service payed the General Fund back the \$11,500 that was borrowed last fiscal year to make the interest payment for the new engines.

**Public Comment:**

- There was no public comment.

**New business:**

- Secretary of State-Audits Division Letter; we received a letter from the Secretary of State, Audit Division, regarding the over expenditure of appropriations. Tom asked what the over expenditure was for. Lyn explained it was for the AFG grant funds. It was appropriated it properly in resources, but was not in requirements causing the over expenditure. Gary and Lyn wrote a letter with an explanation of what we are doing to correct this from happening again. They also sent the letter to Accuity asking for their input on the letter. The letter was presented to the board.
- HRA VEBA presentation; Chief Trierweiler proposed starting a HRA VEBA account for Lyn. There is a set amount of \$875.00 per month for Lyn's health insurance that was establish when she was hired. The cost of health insurance has gone down 20% this year. Even with the best plan, she will still have \$50 remaining. Chief's

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suggestion is for the district to put the remaining balance left after the premium into a VEBA account. Discussion. The amount put in the VEBA account is determined by the board of director's and can change. There was a question if it has to be a set amount or can it be changed. There has to be a resolution to establish the VEBA account. The board approved going ahead with the process of establishing the VEBA account. Lyn will get in contact with the VEBA representative and will get more information including if it has to be a yearly set amount or not.

#### **Old business:**

- Ditch/Topographic Survey Update; Division Chief Greg Boen presented an update. Looking at the survey, it looks like we have the slope we need to proceed. He used the topographic map to show an estimation of what the plan is to move things. It will move north and tie into piping from US Bank. It will be upsized and will connect by the railroad tracks. The plan is to get it to an engineer. We are still looking at Westech, but cannot hire them. The city uses Westech and would be a conflict of interest. We are looking into hiring them through the city. Westech knows everything about the city. If we need to, we will look into other engineering companies. Chief Trierweiler and Div. Chief Boen will go together and talk to the city. The main push is to get rid of the hazard and making training ground. All costs for the project have been estimated amounts.
- Budget Update; Chief Trierweiler presented the budget updates. We will be adding a new budget comparison page. It will compare the current fiscal year budget with the proposed 2015-16 budget. There will also be an appendix added for that page with explanations with why a budget item has changed considerably. As of right now Building Maintenance, Dispatch, Small Equipment, and Training line items have increased. Insurance and Vehicle Maintenance line items have decreased. We will also be adding \$75,000 to the Building & Site Fund.

#### **Fire District Report:**

- Dan Agee from Woodburn Fire came in and did our fit testing. There are only a couple of people left that need to be tested.
- The recruits went to Salem to use their prop for forcible entry with Paul Bridgehouse.
- There are three people going through the fire training program; one is on medical leave, and one is going to be a day responder when she has days off from Woodburn Ambulance.
- Elaine Parrott will be here on April 14<sup>th</sup>.
- Active911 wants to video a burn to learn. Capt. Karl Bischoff is looking into that.
- 1-2 of the burn to learn's have backed out due to asbestos problems.
- We will be doing a review of the calls up at the Abbey and billing them if necessary.
- The OSHA courtesy visit will be expiring. We will be having them come back out.
- Call report;
  - There was a car fire on Monitor McKee Rd.

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- There was a HAZMAT call on Leo St. for natural gas.
- There was an illegal burn on Marquam St. The resident was asked to extinguish the fire and told where to find backyard burning information.
- There were three mutual aid fires; Victor Point Rd, a high risk grass fire that was cancelled, and a chimney fire that was cancelled.
- There were three MVA's; Nusom Rd, Bonney Rd and Meridian Rd.
- There is a lot of concern about wildland fires this year. Everyone is preparing for a busy wildland fire season.
- Update on Engine 456. It has been listed for approximately 3 weeks. They have target marketed 37 different departments that have indicated they are looking for a rig that matches up with your spec. They have had approximately 350 page views.

**Adjournment:** 8:55pm

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Recorded By Lyn Komp

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Board President or Secretary