

## Essex Township- Minutes of the Monthly Meeting<sup>1</sup>

June 21, 2023 @ 7:00pm

**Members Present:** Supervisor Carla Wardin, Clerk Tim Karasek, Treasurer Kathy George, Trustee Jim Gavenda, Trustee Mark Winsor

**Visitors:** Bonnie Hale- Cemetery Manager, Beth Botke- Assessor, David Smith, Kelby Leiby- MRFD, Eric Verlinde.

**Call to Order:** Township Supervisor called the meeting to order at 6:59pm followed by the Pledge of Allegiance.

### Visitor Statements:

#### Bonnie Hale, Cemetery Manager

- Reported on her continuing education at the meeting for cemetery managers.
- Discussed cemetery flag issues.
  - o Flags ordered and paid for; company sold.
  - o Will be working on securing a refund.

#### Beth Botke, Assessor

- Board of Review coming up.
- Poverty issue for veterans will go to the July Board of Review.

#### Kelby Leiby, MRFD

- Reviewed MFRD report (supplied).
- Asked for support for the Michigan Fire Equipment Grant Program.

**M. Carla Wardin, S. Tim Karasek:** Support the MRFD request for a grant from the Michigan Fire Equipment Grant Program. Motion Carried Unanimously (**MCU**)

#### David Smith

- Discussion of solar and wind ordinances in addition to land use planning occurring across Clinton County.

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<sup>1</sup>

**Eric Verlinde**

- Introduces himself and gives his background.

**Approval of the Minutes:** Approval of the April 2023 minutes.

**M.** Carla Wardin, **S.** Mark Winsor: Approve the April 2023 minutes.

**MCU** (Motion Carried Unanimously)

**Additions to the Agenda:** None:

**Trustee Report:**

**Mark Winsor, Trustee**

- None.

**Jim Gavenda, Trustee**

- None.

**Treasurers Report:** Kathy George,

- Review Transaction Detail Report.
- Discussion of phone purchase for Treasurer.
- Discussion of printer and printing needs.
- NSF fee for resident returned checks discussed. Suggested to keep the fee where it is.
- Discussion on Huntington Bank resolution needs on a credit card use policy. Resolution presented.

**M.** Kathy George, **S.** Jim Gavenda; Accept the 2023 Credit Card Use Resolution as written. **MCU.**

- Solar Wind and Advisory Committee update.

M Carla Wardin, S Mark Winsor: Accept the Treasurers Report as presented. Motion carried unanimously (MCU).

**Clerks Report:** Tim Karasek,

- Discussion of the Budget vs Actual Report.
- Discussion on changes in the election format.

M Carla Wardin, S Kathy George: Accept the Clerks Report as presented. Motion carried unanimously.

**Supervisors Report:** Carla Wardin,

- Road Commission updates.
  - o Discussion on complaints from dust. People asking to double the number of passes. Added expense.
- Discussion of Supervisor Wardin stepping down after the current term (after serving 10 years) and the addition of a Deputy Supervisor.

**M.** Carla Wardin, **S.** Kathy George; Appoint Eric Verlinde as acting Deputy Supervisor at a rate of \$750 per year. **MCU.**

**M.** Kathy George, **S.** Jim Gavenda; Move \$750 of unallocated funding to Deputy Supervisor salary line item.

**Supervisor Carla Wardin** administered the Deputy Supervisor oath of office to **Eric Verlinde.**

**Old Business:** None

**New Business:**

August meeting date changed to August 30, 2023 @ 7:00pm.

**Adjournment:** **M** Carla Wardin, **S** Mark Winsor: Adjourn the meeting at 7:41pm. Motion carried unanimously.

The next regular meeting of the Essex Township Board will be August 30, 2023 at 7:00pm.

Respectfully submitted,

Tim Karasek

Essex Township Clerk