

SUMMER VILLAGE OF SOUTH VIEW
SPECIAL COUNCIL MEETING MINUTES
THURSDAY, NOVEMBER 2, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Ian McCormack, Official Administrator

Administration: Wendy Wildman, Chief Administrative Officer (CAO)
 Angela Duncan, Assistant CAO

Absent: n/a

Appointments: n/a

Public at Large: 0 – Via Zoom / 1 – In Person

	MOTION #	
1.	CALL TO ORDER	Official Administrator McCormack called the meeting to order at 9:30 a.m.
2.	AGENDA 120-23	MOVED by Official Administrator McCormack that the November 2, 2023 Agenda be approved as presented. CARRIED
3.	MINUTES	n/a
4.	APPOINTMENTS	n/a
5.	BYLAWS 121-23 122-23 123-23	MOVED by Official Administrator McCormack that Bylaw 241-2023, <i>being a bylaw for the purpose of borrowing certain sums of money for the purpose of an operating line of credit for interim financing in the event of a local emergency or to cover unforeseen operating expenditures not including in the operating budget</i> , be given first reading. CARRIED MOVED by Official Administrator McCormack that Bylaw 241-2023 be given second reading. CARRIED MOVED by Official Administrator McCormack that Council give unanimous consent to consider third reading of Bylaw 241-2023. CARRIED UNANIMOUSLY

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	124-23	MOVED by Official Administrator McCormack that Bylaw 241-2023 be given third and final reading. CARRIED
6.	BUSINESS	
	125-23	MOVED by Official Administrator McCormack that Council establish Election Day for the Byelection for 2 Council positions as Saturday December 16, 2023 at the Darwell Seniors Hall (Hwy 765, Darwell AB) with the Darwell Centennial Hall (Hwy 765, Darwell AB) as a back-up location. CARRIED
	126-23	MOVED by Official Administrator McCormack that Council establish the nomination deadline as Saturday November 18, 2023 at 12:00 noon at the Wildwillow Administration Office, located at 2317 Twp Rd 545, Lac Ste Anne County, to be preceded by the statutory Nomination Period beginning on November 3, 2023. CARRIED
	127-23	MOVED by Official Administrator McCormack that, in lieu of an Advance Poll, Council establishes Special Ballots, which will be accepted via mail to the Summer Village of South View, Box 8, Alberta Beach, T0E 0A0 or in person at Wildwillow Administration Office, located at 2317 Twp Rd 545, Lac Ste Anne County; and FURTHER that requests for Special Ballots must be received no later than 12 noon, 10 business days prior to Election Day; and FURTHER that completed Ballots must be received via mail or in person at Wildwillow Administration Office no later than 3 p.m. on the Friday immediately preceding Election Day. CARRIED
	128-23	MOVED by Official Administrator McCormack that Council appoint Angela Duncan as Returning Officer and Cathy McCartney as Substitute Returning Officer for the Byelection. CARRIED
	129-23	MOVED by Official Administrator McCormack that Council confirms that the notice for Nomination Day and Election Day (if required) be, at a minimum, sent to each property owner by mail, in a manner and timing consistent with the Local Authorities Election Act. CARRIED

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	130-23	MOVED by Official Administrator McCormack that Council/Official Administrator authorize all election related expenses resulting from the 2023 Byelection, that cannot be absorbed through the 2023 Operating Budget, to be covered by use of unrestricted surplus and/or operating reserves. CARRIED
	131-23	MOVED by Official Administrator McCormack that Council confirms signing authority for the Official Administrator, Ian McCormick, and Assistant Chief Administrative Officer, Angela Duncan, and FURTHER, that Heather Luhtala's signing authority be removed. CARRIED
	132-23	MOVED by Official Administrator McCormack that Council cancels the November 15, 2023 Regular Council Meeting. CARRIED
7.	FINANCIAL	
	133-23	MOVED by Official Administrator McCormack that Council receive for information the income and expense statement as of October 31, 2023. CARRIED
	134-23	MOVED by Official Administrator McCormack that an Interim 2024 Operating Budget be passed at ½ the 2023 Approved Operating and Capital Budget, and that this Interim 2024 Operating Budget cease to have any force and effect once the 2024 Operating and Capital Budget is approved. CARRIED
8.	COUNCIL REPORTS	n/a
9.	CAO REPORT	n/a

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10.	INFORMATION AND CORRESPONDENCE 135-23	<p>MOVED by Official Administrator McCormack that Council accept for information the following information and correspondence:</p> <ul style="list-style-type: none"> a) October 26, 2023 Letter to Mayor Benford from Minister Ric McIver, Municipal Affairs, regarding loss of Quorum for the Summer Village and the appointment of an Official Administrator, until quorum can be restored. b) October 26, 2023 Letter to Mr. Ian McCormack, copied to CAO Wildman, appointing Mr. McCormack as the Official Administrator for the Sumer Village of South View. c) Ministerial Order No. MSD:069/23 appointing Mr. Ian McCormack as the Official Administrator for the Summer Village of South View. d) Draft Letter to Residents from Minister McIver regarding loss of quorum and the appointment of an Official Administrator. <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min)	n/a
12.	CLOSED MEETING	n/a
13.	NEXT MEETING	The next regular Council meeting is scheduled for Wednesday, December 20, 2023 at 9:30 a.m. in a hybrid format.
14.	ADJOURNMENT 136-23	<p>MOVED by Official Administrator McCormack that the meeting adjourn at 9:52 a.m.</p> <p style="text-align: right;">CARRIED</p>

, Mayor

Chief Administrative Officer, Wendy Wildman