

**MID-COUNTY VOLUNTEER RESCUE SQUAD****P.O. BOX 355****HEATHSVILLE , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 January 2012 at 1930 hours.

II: Attendance (encl 1) Margaret Gogates, Paul Ryan, Diane Jackson, Brittani Wilmore, Judith Gogates, Ed Gotthardt, Rebekah Haynie, Janice Kauffman, Garfield Parker, Joseph Schlatter, Larry Wagner, James Webber, Jean Widenmyer, Tina New, Melvin Cockrell, Mark Sowder, Bryan Wilmore, Angela Yerby and Gene Davis were present. Katelyn Roberts, Jeff Newsome, Phil Shahan, Don Shearhouse, James Barnes, Roger Briney, Robert Hundley were excused. Dave Rundall is on leave of absence.

III: Minutes of the 7 December 2011 meeting (encl 2) have been posted. Tina New motioned the minutes be accepted as submitted. Garfield Parker seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 December 2011 (encl 3). Income was \$14,260.00. Expenditures totaled \$5384.22. Melvin Cockrell motioned the report be accepted as submitted. Janice Kauffman seconded the motion. Motion Carried. Also members that already have AmeriGas call to get your gas rate set.

V: Captain's Report – Janice Kauffman

1. I have posted some training information on the board.
2. Also posted PEMS meeting information for this year too.
3. The pre-hospital meeting will now be held quarterly the first Thursday of the month at various EMS buildings. The first is here March 1<sup>st</sup>.
- 4.4 of us are taking the CPR instructor course, Melvin, Tina, Robert, and me.
5. EVOC Recertification class will be January 19<sup>th</sup> 6 pm at Callao Rescue Squad.
6. We are also applying to be an education center for CPR. This will enable us to do classes for the community and businesses.
7. Jim Webber has been released as an EMT.
8. There is now a file cabinet next to the sign in desk in the squad bay. I will be putting things such as member applications and various forms also open to suggestions on things we should place in there.

9. Thanks to everyone for running calls this past month.
10. Thanks to everyone for helping with the holiday party.
11. Thanks to Mark Sowder for doing stand bys over the holidays.
12. If you hear one of us say to call us on the phone. Do so before going into the scene, we are doing this for a reason.
13. Our Field Bridge state compliance still good.
14. My focus this year is going to be on education and training.

VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell

1. Thanks to everyone for running calls this past month,
2. When going to a call never hesitate to call for deputy assistance.
3. Also if you know it is an all female crew calling for assistance and your nearby go help out.
4. Training will be on January 26<sup>th</sup> at 1900 at the squad building on heart issues and it will be hands on.
5. Once we have finished taking our CPR class we will hold a joint CPR class
6. Any radio issues let me know.
7. Also as a heads up there will be a lot of radio checks next week.

VII: 2<sup>nd</sup> Lieutenant: Tina New.

1. There is an EMS expo this month in Henrico, information is on the board

VIII: President's Report – Larry Wagner

1. Thanks to everyone involved in the Christmas party.
2. Special thanks to Jean for all that she does as our Treasurer
3. The Board will have a planning meeting on January 22, 2012. Any suggestions please let us know we welcome them; we are the elected board however we do not have all the talent. Many other members on this squad have ideas and experience that we could all benefit from.
4. We have done very well financially this previous year setting us in the positions to accomplish many things this year especially with training and safety, and any suggestions let us know.
5. Also to our EMTs the sooner you get your CE's the better, and this Henrico training is a good opportunity to get some of them completed, this will help lessen the burden of everyone leaving at

one time for symposium. Also we have the online program available for CE's too.

6. We hope for a happy, healthy, and safe new year.

**IX: Auxiliary – Rebekah Haynie**

1. The Auxiliary is on vacation until March.

**X: Vehicle Officer-Joseph Schlatter**

1. 46 is at Silco for an oil leak, and should be back Monday.

2. We will be scheduling times for manufacturers to bring demo squads for us to crawl though and look at to see what we want for our new squad.

**XI: Membership**

1. Gene Davis's 6 month probationary period has ended, and he is eligible to be voted on for full membership. Tina New motioned he be accepted as a full member. Rebekah Haynie seconded the motion. All approved. Motion carried.

**XII: Member at Large: Jim Webber**

1. Roster with active running members is available, showing members who have run calls in the last year.

2. Also the report with member participation over the past 14 months is available showing calls and special service

**XII:** Garfield Parker motioned to adjourn the meeting. Melvin Cockrell seconded the motion. Meeting adjourned at 2021. The next meeting is scheduled for Wednesday 1 February 2012, at 1930 hours.

**XIV:** Conclusions –

**XI:** Gene Davis is accepted as a full member.

Respectfully submitted

Brittani Wilmore

Enclosures 4 w/d

(1) Attendance

- (2) January minutes
- (3) December Treasurer's Report
- (4) December call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD****P.O. BOX 355****HEATHSVILLE , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 1 February 2012 at 1930 hours.

II: Attendance (encl 1) Margaret Gogates, Diane Jackson, Brittani Wilmore, Judith Gogates, Rebekah Haynie, Janice Kauffman, Garfield Parker, Joseph Schlatter, Larry Wagner, James Webber, Jean Widenmyer, Tina New, Melvin Cockrell, Gene Davis, Robert Hundley, Don Shearhouse, Katelyn Roberts, Kay Guy, Tomika Crockett, Roger Briney were present. Jeff Newsome, Phil Shahan, James Barnes, Angela Yerby, Ed Gotthardt, Bryan Wilmore, Mark Sowder and Paul Ryan were excused. Dave Rundall is on leave of absence.

III: Minutes of the 4 January 2012 meeting (encl 2) have been posted. Judith Gogates motioned the minutes be accepted as submitted. Jean Widenmyer seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 4 January 2012 (encl 3). Income was \$18,947.88. Expenditures totaled \$4448.23. Joseph Schlatter motioned the report be accepted as submitted. Judith Gogates seconded the motion. Motion Carried. The yearly planning meeting had to be postponed to February 21<sup>st</sup>, 2012 and the budget will be discussed then.

V: Captain's Report – Janice Kauffman

1. CPR Pro class is on February 12<sup>th</sup> at 1pm.

2. Mid-County is now a training center for CPR. We have four new instructors; Robert, Janice, Melvin, and Tina.

3. All Training information is on the board. If you know of any classes let us know so we can provide the information to others, and also if you need any education let us know ahead of time.

4. New MCVRS website is being set up. If there are any suggestions on things that should be added let me know.

5. The Northern Neck Pre-hospital meeting is March 1<sup>st</sup> and MCVRS. Let Janice know if you want to help with set up. This is open to anyone.

6. We as a squad last year put in a total of 3780 hours of Volunteer time.

7. Tina New will be testing for her EMT E on Saturday.

**VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell**

1. Thanks to everyone for running calls this past month, also remember help is always needed at the building with cleaning and things like that.
2. Thanks to those who came out to assist with the Luncheon for Angela Yerby and her family.
3. Training last month went well. We used pig hearts, to study the structures. We had 9 MCVRS, 4 CVRS, 4NVRs, and 1 Fairfield Fire Department member attend.
4. Training will be on February 23rd at 1900 at the squad building a squad unit from all three squads will be at the building. This will be to familiarize ourselves with the locations of things in others units, since we all assist each other in mutual aid.
5. It is mandatory for Phil Shahan, Roger Briney, Angela Yerby, Robert Hundley, Paul Ryan, Tomika Crockett and Margaret Gogates, to attend the CPR class on February 12, 2012.
6. Gene Davis has been released as a driver.

**VII: 2<sup>nd</sup> Lieutenant: Tina New.**

1. Always be sure to remember to sign the book for your hours, if not we have no way of accounting for special services times.

**VIII: President's Report – Larry Wagner**

1. One goal for this year is to try to spread out the attainment of continuing education credits, so we are not all leaving at once for this.
2. Now that we are a CPR training center we will be able to provide community CPR at a low cost on a regular basis. We now have 4 certified instructors; Melvin, Tina, Robert, and Janice. Congratulations.
3. With more and more mixed crews, it is very important to familiarize yourself on the location of supplies on other units.
4. Angela Yerby asked me to say thank you for everyone's support with the passing of her father.
5. Always be sure to clean up after yourself.
6. Paul Ryan has received the part to fix the sign out front and will be doing so.
7. We will also be working on volunteer recruitment.
8. Congratulations to Melvin on a successful training last month.

9. Radio narrow banding has to be complete by January 2013. Our county plans to have this done sometime this summer. While changing them out they will keep broadcasting on the broad band. After all the radios have been converted they will switch to narrow and no longer broadcast on broadband. They are trying to work out the timing on this.

10. February 18<sup>th</sup>, 2012 from 1000-1400 the Callao Moose lodge will provide a free meal to all Rescue members, Fire members, and Police officers.

**IX: Vice President-Garfield Parker**

1. RGH and Bon Secours affiliation is complete.

**X: Auxiliary – Rebekah Haynie**

1. The Auxiliary is on vacation until March.

**XI: Vehicle Officer-Joseph Schlatter**

1. We had two squad demos last week. We will also be having one on February 21<sup>st</sup> and one on March 12<sup>th</sup>.

**XII: Membership**

1. Katelyn Roberts 6 month probationary period has ended. The board recommends that her probationary period be extended by 6 months. Melvin Cockrell made a motion for this. Tina New seconded the motion. All approved. Motion Carried.

**XIII: Member at Large: Jim Webber**

1. We had 26 calls last month. 6 of those calls were mutual aid, so it is important to attend the training coming up this month.

**XIV:** Garfield Parker motioned to adjourn the meeting. Melvin Cockrell seconded the motion. Meeting adjourned at 2004. The next meeting is scheduled for Wednesday 7 March 2012, at 1930 hours.

**XV: New Business:**

1. Kay Guy would like to introduce us to her newest dog she is training Bear. He will take two years to train and will specialize in searching for cadavers.

**XVI: Conclusions –**

XII: Katelyn Roberts, probationary period has been extended by 6 months.

Respectfully submitted

**Brittani Wilmore**

**Enclosures 4 w/d**

- (1) Attendance
- (2) February minutes
- (3) January Treasurer's Report
- (4) January call report



**MID-COUNTY VOLUNTEER RESCUE SQUAD****P.O. BOX 355****HEATHSVILLE , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 7 March 2012 at 1945 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Joseph Schlatter, Larry Wagner, James Webber, Jean Widenmyer, Tina New, Melvin Cockrell, Gene Davis, Robert Hundley, Tomika Crockett, Bryan Wilmore, Paul Ryan, Angela Yerby, Ed Gotthardt, James Barnes, and Mark Sowder were present. Jeff Newsome, Phil Shahan, Diane Jackson, Devin Basye, Judith Gogates and Roger Briney were excused. Dave Rundall is on leave of absence.

III: Minutes of the 1 February 2012 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Joseph Schlatter seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 4 January 2012 (encl 3). Income was \$882.00. Expenditures totaled \$16,708.02. Melvin Cockrell motioned the report be accepted as submitted. Joseph Schlatter seconded the motion. A motion was made by Tina New that we also accept the proposed 2012 Budget. Joseph Schlatter seconded the motion, all approved. Motion Carried.

V: Captain's Report – Janice Kauffman

1. We had 30 calls in February.
2. The CPR Classes have been going well.
3. Northern Neck Pre-Hospital meeting went well; a new protocol book is being released.

VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell

1. Thanks to everyone for running calls this past month.
2. As a reminder if there is no EMT on scene and there is not an EMT in the squad with you do not respond to the scene.
3. Always spray squad off after calls
4. Training last month went well we had attendance from all squads.
5. Training this month will be March 29, 2012 at 1900.

VII: 2<sup>nd</sup> Lieutenant: Tina New

None

**VIII: President's Report – Larry Wagner**

1. We have talked about getting life pack 15's but this is not in the budget. We are trying to get a grant since they cost around \$38,000.00 each. We are talking with the Northumberland Rescue Squad and the American Red Cross.

2. We are seeing more mixed crews this is one reason why it is important to have the same equipment.

3. Planning meeting was held and we discussed ways to generate more revenue such as holding a swap meet at Northumberland High School Labor Day weekend, Roger Briney suggests focusing this on motorcycles, fishing and hunting equipment. A motion was made by Melvin Cockrell that me initiate this ideas, Jean Widenmyer seconded the motion. All approved. Motion Carried.

4. The county has produced posters for the community members explaining the height and width needed for our equipment to be able to access their homes. We will also be placing a small version of this in with our fundraiser letters.

5. The county also now has an Emergency alert system called CODE RED where they send messages to your phone in the case of an emergency. Land line should be registered automatically, but you have to go to the county website to resister your cell phone.

6. Narrow banding conversion will happen late summer to early fall.

7. The Northumberland High/Middle School now has numbers over each entry, but does not indicate whether it is the high school or middle by just the number. Be sure to ask dispatch what side it is on.

8. We have placed a large number of traps for mice that were reported. Be sure to keep the building clean.

9. I would like to thank Gene Davis for getting estimates on fixing the ongoing leaving problem with the ice machine. After having 3 people look at it they felt it would be more cost effective to replace it as they feel it is a rust issue. Motion made by Jim Webber to approve an amount not to exceed \$2000.00 towards the purchase of a new ice machine. Ed Gotthardt seconded the motion. All approved. Motion Carried.

10. At the Pre-hospital meeting we were informed that now due to the involvement of Bon Secours, Rappahannock General now has access to a Cardiologist and Neurologist.

11. The Horsehead pickers will be holding a show here at the squad building April 12<sup>th</sup> 9:30 am and an encore on the 26<sup>th</sup>.

**IX: Vice President-Garfield Parker**

None

**X: Auxiliary – Rebekah Haynie**

1. Bake sale April 6<sup>th</sup> in front of Food Lion from 1200-1600

**XI: Vehicle Officer-Joseph Schlatter**

1. Ambulance demo March 12<sup>th</sup> 1100-1400
2. Also attending a grant writing training on Saturday
3. We will be asking for a grant from the Virginia Rescue Assistance Program in spring 2013
4. Continue to use 46 as the main unit, but still run 48 also.

**XII: Membership**

1. All membership discussions and decisions from this meeting will be filed in the discussed personnel files.

2. Jeff Newsome has requested a 6 month Leave of Absence. Paul Ryan motioned leave be granted. Melvin Cockrell seconded the motion. All approved. Motion Carried.

**XIII: Member at Large: Jim Webber**

1. At Subway with the 75 dollar gas cut off at the pump if it shuts off and you don't need at least 5 more gallons stop and do not try to fill it up completely.

2. The buoy in Burgess does not have an automatic cut off

**XIV:** Garfield Parker motioned to adjourn the meeting. Melvin Cockrell seconded the motion. Meeting adjourned at 2115. The next meeting is scheduled for Wednesday 4 April 2012, at 1930 hours.

**XV: New Business:**

**XVI:** Conclusions –

VI. Training this month will be March 29, 2012 at 1900.

XI: Continue to use 46 as the main unit, but still run 48 also.

XII: All membership discussions and decisions from this meeting will be filed in the personnel discussed files

XII: Jeff Newsome has requested a 6 month Leave of Absence.

XIII: At Subway with the 75 dollar gas cut off at the pump if it shuts off and you don't need at least 5 more gallons stop and do not try to fill it up completely.

Respectfully submitted

**Brittani Wilmore**

**Enclosures 4 w/d**

- (1) Attendance
- (2) March minutes
- (3) February Treasurer's Report
- (4) February call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD  
P.O. BOX 355  
HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 April 2012 at 1930 hours.

II: Attendance (encl 1) Margaret Gogates, Diane Jackson, Brittani Wilmore, Judith Gogates, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Gene Davis, Don Shearhouse, Katelyn Roberts, Ed Gotthardt, Bryan Wilmore were present. Robert Hundley, Roger Briney, Paul Ryan, James Webber, Melvin Cockrell, Angela Yerby, Joseph Schlatter, Mark Sowder, Aaron, Wilson, Linda Wilson and Tina New were excused. Dave Rundall and Jeff Newsome are on leave of absence.

III: Minutes of the 7 March 2012 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Ed Gotthardt seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 March 2012 (encl 3). Income was \$2545.00 Expenditures totaled \$4774.20. Garfield Parker motioned the report be accepted as submitted. Ed Gotthardt seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. King Airway training was completed and they are now stocked in the units.
2. New MEDIVAC form in now in the squads.
3. When a chopper is placed on standby fire will automatically be toned out to set up a landing zone.
4. If you are planning on doing a standby be sure to let an operations officer know ahead of time and place it on the Google calendar so other members are aware.
5. Sign up sheet for the farmers market is up. We will be promoting the CPR class there.
6. The Medic-CE subscription has been renewed.
7. Train-Va website is currently not working.
8. I am working on trying to get an EMT state evaluator test set up.
9. Family thanked Mid-County in obituary, and requested donations be given to the squad.
10. The new chart for the numbers at the middle/high school is in the squads. Be sure to ask if it is high school or middle school side.

VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell (Absent)

VII: 2<sup>nd</sup> Lieutenant: Tina New (Absent)

VIII: President's Report – Larry Wagner

1. Thank you to all who help with the fundraiser letters.
2. Thank you to Gene Davis for fixing the ice machine, and all others that assisted.
3. Joe, Janice, Jean and Nancy filled for the River Cities Grant.
4. Joe is setting up another demo with another squad company soon.
5. The county Board of Supervisors will be giving recognition for Mid-County for 25 years of service.
6. April 18<sup>th</sup> at the Board of Supervisors and representative from the OEMS will be discussing response times in our area. Ultimately the decision as to an acceptable response time will be made by the board of supervisors, we are unaware at this time what the time will be and what ramifications will happen if the required are not met.
7. EMT's are to document the time they arrived on scene if you are there before the squad in your narrative.
8. We had an article in the Northumberland Echo on Janice's PEMS award last year.
9. The Rappahannock Record has included some of our upcoming events in this week's paper.
10. The library will no longer hold after hour's meetings, we have decided to let the library know to have them contact us if needed for use of our building for meeting purposes.
11. The Boys & Girls Club recruitment for volunteers next Saturday we would like to send someone and volunteers. Judith Gogates volunteered and will be attending.
12. Labor Day fundraiser plans have been making progress by Roger Briney.
13. We will need someone to volunteer to answer phone calls for people wanting to set-up a table. Janice suggested giving our email address.

IX: Vice President-Garfield Parker

1. Looking for people to help with standby at Macedonia Church in Saturday let me know if interested.

X: Auxiliary – Rebekah Haynie

1. Bake Sale on April 6<sup>th</sup> from noon-4pm.
2. Bingo on Friday 13th

XII: Membership (None)

**XIII: Member at Large: Jim Webber (Absent)**

**XIV: Rebekah Haynie motioned to adjourn the meeting. Jean Widemyer seconded the motion. Meeting adjourned at 2015. The next meeting is scheduled for Wednesday 2 May 2012, at 1930 hours.**

**XV: New Business:**

1. Diane Jackson thanks everyone for their help.

**XVI: Conclusions –**

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1. The Mid- County email will be used for setting up the Labor Day fundraiser.
2. Judith Gogates will attend the recruitment session at the Boys and Girls club.

**Respectfully submitted  
Brittani Wilmore**

**Enclosures 4 w/d**

- (1) Attendance
- (2) April minutes
- (3) March Treasurer's Report
- (4) March call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD  
P.O. BOX 355  
HEATHSVILLE, VA 22473**

**I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 May 2012 at 1937 hours.**

**II: Attendance (encl 1) Margaret Gogates, Diane Jackson, Brittani Wilmore, Judith Gogates, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Ed Gotthardt, Joseph Schlatter, Mark Sowder, Melvin Cockrell, Tina New Roger Briney, and Dave Rundall were present., Paul Ryan, James Webber, , Angela Yerby, Bryan Wilmore, James Barnes and Devin Basye were excused. Jeff Newsome is on leave of absence.**

**III: Minutes of the 4 April 2012 meeting (encl 2) have been posted. Ed Gotthardt motioned the minutes be accepted as submitted. Tina New seconded the motion. Motion carried.**

**IV: Jean Widenmyer submitted the Treasurer's Report through 30 April 2012 (encl 3). Income was \$25,700.47 Expenditures totaled \$9216.83. We are also getting good responses to our fund raising letter so far we have received \$9,483.00 we received donations from 11% of Heathsville residents thus far. Melvin Cockrell motioned the report be accepted as submitted. Tina New seconded the motion. Motion Carried.**

**V: Captain's Report – Janice Kauffman**

- 1. CPR flash mob on May 19<sup>th</sup> at 1100 during the farmers market.**
- 2. Donation was made to purchase ten of the blow up CPR dummies for this activity.**
- 3. Community CPR and First aid the first class is set for May 20<sup>th</sup> at 1300 hours, so far 20 people have registered.**
- 4. The new website is up and under construction, and suggestions let me know.**
- 5. Life-Packs will be serviced tomorrow.**
- 6. Thanks to everyone for running this past month.**
- 7. CPR Pro recertification class this Sunday for anyone who needs it wants to get recertification done.**
- 8. During EMS week RGH and Life-Evac are hosting a cookout Tuesday May 22, 2012 from 1730-1930, in the rehab center behind the YMCA.**
- 9. We are at 100% compliance through the state, the highest in the county.**
- 10. Be sure to still use the Google calendar to sign up for duty shifts not the one on the new website, this one will be used to advertise public events.**

**VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell**

- 1. Thanks to everyone for running calls.**



2. I will be out of the state 5/23-5/28.
3. I will also be in the area but not as active 5/3-5/18, contact Tina with any issues.
4. When placing the Life-Pack batteries on charge hit the condition button sometimes to help them last longer.
5. Training last month went ok ALS providers were able to practice IV skills, and King Airway training was completed.
6. This month's training will be on May 31<sup>st</sup>, 2012 subject to be determined.
7. When on a call leave the squad on when you open the back door it will not dump/lower in the rear if the unit is off.

VII: 2<sup>nd</sup> Lieutenant: Tina New (NONE)

VIII: President's Report – Larry Wagner

1. Thank you to everyone for running calls.
2. The squad would like to recognize Tina New and Melvin Cockrell and present them with pins for their 5 years of service to the squad.
3. Melvin Cockrell has been nominated for EMT of the year at the PEMS awards.
4. Dispatcher Jennifer Packett has also been nominated for dispatcher of the year at the PEMS awards.
5. There is currently a plumbing issue in two of the bathrooms; we are working to get this fixed. If you are aware of an issue be sure to let the board know one of these issues has lead to wall damage that could have been prevented if we were aware of this sooner.
6. At the Board of Supervisors the representative from OEMS came and outlined the new rules that need to be in place. They made it clear that a response time will need to be set by the Board of Supervisors.
7. OEMS also pointed out that we need to have an Employee Assistance Program in place should a member develop a drug problem. If you would like to help with this please see me.
8. We went to the recruitment fair in Kilmarnock, did not get any new recruits but we did realize that we need to revamp our display and are working on this.
9. We did go to the school board and request permission to have hunting weapons during our event Labor Day weekend, waiting for a decision regarding this.
10. We need help with designing a flyer for the event; let me know if you are interested.

IX: Vice President-Garfield Parker

1. I would like to make a motion that Sandy Smith be accepted as a Life Member to the squad. Jean Widemyer seconded the motion. All Approved. Motion Carried.

X: Auxiliary – Rebekah Haynie

1. Spaghetti Dinner May 12<sup>th</sup> 5pm-7pm

## 2. Bingo on Friday 4th

### XII: Membership

1. Margaret Gogates' 6 month probationary period has ended. The board recommends that her probationary period be extended by 6 months. Melvin Cockrell made a motion for this. Tina New seconded the motion. All approved. Motion Carried.

2. Tomika Crockett's 6 month probationary period has ended. The board recommends that her probationary period be extended by 6 months. Tina New made a motion for this. Judith Gogates seconded the motion. All approved. Motion Carried.

3. Mark Sowder's 6 month probation period has been completed and a motion was made that he be voted on for full membership by Garfield Parker, Judith Gogates seconded the motion. All approved. Motion carried.

### XIII: Vehicle Officer:

1. Around 6 weeks until we have another demo for a new squad. No dates set at this time.

2. The stretcher in 46 the front wheels where not quite touching the ground, this has been adjusted, see how it does in the field and let me know if it needs further adjustment.

XIV: Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2022. The next meeting is scheduled for Wednesday 6 June 2012, at 1930 hours.

### XV: New Business:

1. Welcome back to Dave Rundall.

2. Rebekah Haynie is not able to run calls right now related to a knee injury.

### XVI: Conclusions –

1. Sandi Smith has been granted lifetime membership status.

2. Margaret Gogates', probationary period has been extended by 6 months.

3. Tomika Crockett's, probationary period has been extended by 6 months.

4. Mark Sowder has been accepted into full membership.

Respectfully submitted  
Brittani Wilmore

Enclosures 4 w/d  
(1) Attendance

- (2) **May minutes**
- (3) **April Treasurer's Report**
- (4) **April call report**

**MID-COUNTY VOLUNTEER RESCUE SQUAD  
P.O. BOX 355  
HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 6 June 2012 at 1937 hours.

II: Attendance (encl 1) Diane Jackson, Brittani Wilmore, Judith Gogates, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Ed Gotthardt, Joseph Schlatter, Mark Sowder, Melvin Cockrell, Tina New, Roger Briney, James Webber, Phil Shahan, Linda Wilson, Don Shearhouse, Paul Ryan, Bryan Wilmore, Robert Hundley, Angela Yerby and Dave Rundall were present. Tomika Crockett, Aaron Wilson, and Margaret Gogates and James Barnes are excused. Jeff Newsome is on leave of absence.

III: Minutes of the 2 May 2012 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Tina New seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 May 2012 (encl 3). Income was \$8,542.68 Expenditures totaled \$5,299.79. A large number of donations were received in donations in memory of Dr. Hundley. Joseph Schlatter motioned the report be accepted as submitted. Judith Gogates seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. I will be out of town June 8-18<sup>th</sup>.
2. Northern Neck Pre-hospital meeting is at Essex this month.
3. The new protocol books are out they cost \$37.40 each, these protocols are not in effects yet
4. Two people went to the train the trainer class last month.
5. The protocol book needs to be reviewed you will have to complete a test before recertification.
6. The old weight room now has our storage cabinets with the CPR, Auxiliary, and Farmer's market supplies which I will be restocking soon.
7. If you put tables out be sure you put them back
8. When we had the community first aid and CPR class last month we were approached to train a private school in northern Virginia they will be covering all costs of this.
9. Tappahannock Rescue will hold a basic and light duty rescue class, this covers some things such as vehicle extrication and overturned cars, and this will be a prerequisite to the advanced farm machinery class.
10. Phil Shahan will be attending the Virginia Association of Volunteer Rescue Squad rescue college to take the classes to be our infection control officer.
11. July 1<sup>st</sup> new EMS guidelines will be put out for certification and testing.

12. We had 42 calls in my not including mutual aid, so thanks to everyone for running.

13. Jennifer Packet won dispatcher of the year at the PEMS awards, where Melvin was nominated to EMT of the year also.

14. Thanks to Jim, Joe, Tina for helping me with moving the supplies into the gym room, the equipment was donated to the high school.

15. The new protocols are loaded on the Tuff books and are on the PEMS website, all EMTs see me for your disc.

VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell

1. Thanks to everyone for running calls.

2. If you suspect neglect or foul play on a call notify an operations officer.

3. In relation to the bomb situation, if something of this sorts were to happen again always let someone know where you are and if you are leaving so everyone is accounted for.

4. There will be training for the new rehab 1 unit soon, we are still responsible for bringing water are things like that.

5. Thanks to everyone that supported me during my nomination for EMT of the year.

VII: 2<sup>nd</sup> Lieutenant: Tina New

1. Janice Kauffman received EMT of the year from Rappahannock General Hospital at their annual EMT appreciation cookout.

2. We will be going to teach a CPR class in northern Virginia and a donation will be made the squad.

3. We are waiting for a grill to go on sale, since it has already been approved.

4. We received a \$100 dollar donation from the snake bite call today.

5. The soda machine will now be back in use with Mark Sowder doing the restocking on this.

VIII: President's Report – Larry Wagner

1. Thank you to everyone for running calls. Thank you to those that work the bomb call especially the officers.

2. At the emergency management team meeting narrow banding will happen this summer following Lancaster, they will maintain dual capabilities until complete, RGH is already set up for dual capabilities, narrow and broad, the issues have not been resolved at RTH yet.

3. No more advertising will be done by the sheriff's office over the radios, only meeting announcements. Radio traffic needs to be cut down, call by phone and ask for directions and use discretion with using the radios to announce ETA's and things of that nature.

4. Code Red tested the effectiveness rate was low if you have a cell phone you need to go on the county website and sign up.

5. The county plans on a 5% increase for fire and rescue the hearing is tomorrow night, they will be asking for a tax increase to do this. Kilmarnock will received money from Northumberland County for covering some of the area in the end of the county.

6. Ronnie Jett is in the hospital not up for visitors right now, and Richard Haynie is doing better, but for right now the board of supervisors meetings are on hold.

7. No matter who the patient is you are caring for the sheriff's office needs to be notified and tones set off.

8. We will be receiving a \$60,000 dollar donation from Elizabeth Clark's estate, and we will still be doing our fund raisers to save up money for the new squad.

9. A building committee has been set up to address some of the maintenance issues at the building Gene, Paul, Bryan have agreed to do this and has so far found 4 pages of things we need to address. Examples of this would be some plumbing issues, drainage issues outside and some wall issues.

10. The picnic will be July 28<sup>th</sup> at noon at the Mallard Bay club house and pool.

11. Graduation for Aaron Wilson is June 16<sup>th</sup>, and he will be leaving the first of August to fulfill his military duties.

#### IX: Vice President-Garfield Parker

1. We are working on patient follow ups, especially those involving mental health issues right now.

#### X: Auxiliary – Rebekah Haynie

1. Bake Sale June 15<sup>th</sup> noon-4 at Food Lion in Heathsville.

2. Bingo only had around 10 people due to the weather this month.

#### XII: Membership

1. A motion was made by Tina New to grant Jamie Wells probationary membership, Melvin Cockrell seconded the motion. All approved. Motion carried.

#### XIII: Vehicle Officer: Joe Schlatter

1. 46 has new breaks and tires on the front and rear.

2. The reading on the LED monitor in the squad does not match the tank reading we are looking into this.

#### XIV: Member at Large: Jim Webber

1. Emailing reports out instead of printing them to save paper.

2. I will be testing for my EMT evaluator.

#### XV: New Business:

1. Raffle tickets for the boat trip benefiting the new squad are available through Roger and some have also been left at RW's Sports Shop.

XVI: Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2030. The next meeting is scheduled for Wednesday 11 July 2012, at 1930 hours.

XVII: Conclusions –  
2. Jamie Wells has been approved for probationary membership.

Respectfully submitted  
Brittani Wilmore

Enclosures 4 w/d  
(1) Attendance  
(2) June minutes  
(3) May Treasurer's Report  
(4) May call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD  
P.O. BOX 355  
HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 11 July 2012 at 1937 hours.

II: Attendance

Judith Gogates, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Ed Gotthardt, Joseph Schlatter, Mark Sowder, Melvin Cockrell, Tina New, James Webber, Don Shearhouse, Angela Yerby and Dave Rundall, Tomika Crockett, Jamie Wells, Devin Bayse, Charles Howard and Jo Walters. Diane Jackson, Brittani Wilmore, Phil Shahan, Aaron Wilson, and Margaret Gogates are excused. Jeff Newsome is on leave of absence.

III: Minutes of the 6 June 2012 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Dave Rundall seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 30 June 2012 (encl 3). Income was \$65,084.56 Expenditures totaled \$6,440.51. A large donation of \$60,000 was received in memory of Elizabeth Clark and the \$2,000 River Counties grant for CPR and 1<sup>st</sup> Aid supplies. Joseph Schlatter motioned the report be accepted as submitted. Jean Widenmyer seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. I have spent the \$2,000 grant for the CPR supplies including getting new mannequins some of which reflect our cultural diversity.

2. The protocol books are being delivered this week and the new protocols will be the subject of this month's training session. Attendance at that training session is mandatory for all EMTs so that the new protocols can go into effect. The protocol book needs to be reviewed you will have to complete a test before recertification. Please remember we have the new protocols on disc form.

3. The softball tournament will be held at the Northumberland school ball field. We are asked to do standby due to weather. Only found out about this Tues and I have signup sheets. If you can help see me after meeting.

4. Signup sheets for several events are on the Board. We have a Farmers Market on July 18<sup>th</sup>, Community Day and our picnic on July 28<sup>th</sup> and the Electric Coop Meeting on August 2<sup>nd</sup>.



5. Phil Shahan has taken on the Infection Control duties and has provided forms for each person to fill out. Please fill them out before the next meeting,
6. There will be CPR/First Aid Community class on July 29<sup>th</sup>.

VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell

1. Thanks to everyone for running calls.

VII: 2<sup>nd</sup> Lieutenant: Tina New

1. We got the new grill.
2. The drug boxes have been replaced and the new dates posted.

VIII: Other Reports:

Vice President            Nothing to report

Member at Large        Nothing to report

Vehicle Officer        The Board has decided to apply for a State grant to replace the LifePak 12 units in the next grant cycle.

Auxiliary                They held their elections with no change in officers. They are planning to write a cookbook for fundraising purposes and would welcome recipes. They are buying a new stove.

Membership             Charles Howard and Jo Walters introduced themselves and were granted probationary membership by unanimous voice vote.

VIII:        President's Report – Larry Wagner

1. Thank you to everyone for running calls.
2. Narrow banding will happen the week of July 23<sup>rd</sup>. We will share the precise schedule once it becomes available. Lancaster ran into difficulty and has delayed its effort to narrow band until the problems are solved. RGH is already set up for dual capabilities, narrow and broad; the issues have not been resolved at RTH yet.
3. Due to the loss of Gene Davis the building maintenance committee is looking for a replacement. Anyone who is interested please contact one of the committee members.
4. The Labor Day event is on target but the committee could use help. Please talk to Roger Briney if you can help. Raffle tickets for the boat trip benefiting the new ambulance fund squad are available through Roger and some have also been left at RW's Sports Shop, the Buoy in Heathsville and EVB Bank.
5. We hope everybody will attend the picnic. Please remember family members, including kids, and best friends are welcome. It is an enjoyable time for all

IX:        New Business. Mark Sowder has agreed to restart the Junior Squad / Cadet program. Tomika Crockett, Robert Hundley, Judith Gogates and Jamie Wells have volunteered to help. The group will report to the Captain and present her with a recruiting plan.

X. Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2018. The next meeting is scheduled for Wednesday 1 August 2012, at 1930 hours.

XI: Conclusions –

2. James Howard and Jo Walters have been approved for probationary membership.

Respectfully submitted  
Janice Kauffman  
Larry Wagner

Enclosures 4 w/d

- (1) Attendance
- (2) June minutes
- (3) June Treasurer's Report
- (4) June call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD**  
**P.O. BOX 355**  
**HEATHSVILLE, VA 22473**

- I. The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Garfield Parker on Wednesday, 1 August 2012 at 1930 hours.
- II. Attendance (encl 1) Janice Kauffman, Melvin Cockrell, Roger Briney, Jim Webber, Paul Ryan, Bryan Wilmore, Dave Rundall, Jeanie Widenmyer, Phil Shahan, Tomeka Crockett, Jamie Wells, Diane Jackson, Judith Gogates, Robert Hundley, Jo Walters, Ed Gotthardt, Devin Basye, Don Shearhouse, Garfield Parker, Joe Schlatter were present. Angela Yerby, Brittani Wilmore, Tina New, Larry Wagner, and Mark Sowder were excused.
- III. Minutes of the 11 July 2012 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Ed Gotthardt seconded the motion. Motion carried.
- IV. Jean Widenmyer submitted the Treasurer's Report through 31 July 2012 (encl 3). Income was \$17808.00 Expenditures totaled \$5843.84. Garfield Parker motioned the report be accepted as submitted. Ed Gotthardt seconded the motion. Motion Carried.
- V. Captain's Report – Janice Kauffman
  1. Northern Neck Electric standby event is August 2, 2012. Time is at 4:00 pm.
  2. Please wear protective equipment when running calls due to the recent incident.
  3. Books for the proto call roll-out for EMT's are out.
  4. CPR recert class is scheduled in Urbanna on Sunday at 1:00 pm.
  5. Phil Shahan is putting together an Infective Disease system for the squad. He needs adequate medical records for the members.
  6. The Symposium is coming up. We are limited to 4 people. See Janice if you want to go.
  7. EVOC class needs to be scheduled. Janice and Devin will look for a class.
  8. Sign-up sheet for the Urbanna Oyster festival is up.
  9. Please wait until we are toned out before answering a Callao or Northumberland Call.
  10. New copier is in and ready to be set up.
- VI. 1<sup>st</sup> Lieutenant Report: Melvin Cockrell
  1. Experiencing radio issues. Units 46, 48 & RC4 have been reprogrammed.
  2. If both squads run together at the same time, one unit needs to stay on one frequency and the second unit stay on a different frequency.

3. Let Melvin know if you want to take the EMT-B class.
4. Training this month is gun safety and injury from bullets.

VII. 2<sup>nd</sup> Lieutenant: Tina New (Absent)

VIII. Vehicle Officer: Joe Schlatter

1. Due to the new radio frequency, it is hard to switch the radio over to the hospitals. Squad members in the back will need to switch the radio over.
2. Another demo squad is coming here from Frazier.

IX. Auxiliary – Rebekah Haynie

1. Bingo on Friday the 3<sup>rd</sup> of August.
2. The auxiliary needs more recipes. Please put them in Rebekah's mail box.

X. Member at Large: Jim Webber

1. Sent out monthly reports for July and a new active membership roster.

XI. President's Report – Larry Wagner (absent)

XII. Vice President-Garfield Parker (conducted the monthly meeting)

1. Thanks for attending Bill Boons funeral.

XIII. Old Business:

1. Labor Day weekend – over 100 tickets have been sold. If you know of anyone who wants to buy a ticket, let Roger know.
2. The date for the flyer is incorrect. Diane to make the change.

XIV. New Business:

1. New stove is in and will be installed in the kitchen.
2. Three new people have joined. Welcome Sarah Cole, Gail & Wes Werling.

XV. Garfield Parker motioned to adjourn the meeting. Melvin Cockrell seconded the motion. Meeting adjourned. The next meeting is scheduled for Wednesday 5 September 2012, at 1930 hours.

Respectfully submitted  
Diane Jackson

Enclosures 4 w/d

- (1) Attendance
- (2) August minutes
- (3) July Treasurer's Report
- (4) July call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD  
P.O. BOX 355  
HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 5 September 2012 at 1930 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Charles Howard, Devin Basye, Joseph Schlatter, Mark Sowder, Melvin Cockrell, Tina New, Roger Briney, James Webber, Paul Ryan, Bryan Wilmore, Tomika Crockett, Angela Yerby and Dave Rundall were present. Wes Werling, Ed Gotthardt, Robert Hundley and Jeff Newsome, Jo Walters, Phil Shahan, James Barnes, Gayle Werling and Sarah Cole are excused.

III: Minutes of the August 2012 meeting (encl 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Melvin Cockrell seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 July 2012 (encl 3). Income was \$17,808.00 Expenditures totaled \$5,843.84. Devin Basye motioned the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. Brittani will be attending a meeting on 9/12 to get information on the annual River Ride taking place on 9/29.
2. Members that were exposed to TB will need to be retested related to exposure protocols
3. The website is up to date, be sure to visit the new website [midcounty.mcvrs.com](http://midcounty.mcvrs.com)
4. Mathews will be having an EMT class the information is on the board.
5. 9/12 Kilmarnock will be hosting an airway class with ALS and BLS category 1 CE's with dinner at 6 pm.
6. The Urbanna Oyster Festival is coming up. If you would like to go on your own let me know and I can get you the information. Callao and Northumberland will also take a turn the dates are November 2<sup>nd</sup> and 3<sup>rd</sup>.
7. The Edwardsville Day Parade is this Saturday, Rebekah is a grand marshal, and we will be taking a squad.
8. Community CPR and First Aid class is taking place on 9/23 at noon.
9. There will also be another CPR instructor class coming up, let me know and I will get you the information.

VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell

1. Thanks to everyone for running calls.
2. Any member issues be sure to contact and officer or Jim.

3. Be sure to clean the squad and equipment thoroughly after any calls.
4. Limit radio traffic on fire calls, just come to the building and call in when there is a break in the radio traffic.

VII: 2<sup>nd</sup> Lieutenant: Tina New

1. Squad inspection was done. Expired supplies were removed and replacements ordered. All dates are good until January. Be sure to check the dates when you get supplies from the hospital.

VIII: President's Report – Larry Wagner

1. Our flea market/ outdoorsman sale will now take place October 20<sup>th</sup> at the Mid-County building.

2. Howard Fones of Callao Rescue Squad won the fishing trip raffle.

3. The stove is new and the old one was taken to the dump by Paul Ryan.

4. The Christmas party is coming up again and will be December 8<sup>th</sup>. Paul Ryan, Janice Kauffman, and Mark Sowder with the cadets will do the planning.

5. We have quite a few maintenance issues that need to be addressed such as; drainage issues, the upstairs carpet needs to be stretched, the concrete apron needs to be cleaned and many more. The board suggests that we approve a total budget on maintenance and improvement projects not to exceed \$6,000.00 to get these repairs completed. Jean Widenmyer made the motion; the motion was seconded by Melvin Cockrell. All approved. Motion carried.

6. EMS management meeting focused on the radios, the county has placed an ad accepting bids for fixing the radio issues.

IX: Vice President-Garfield Parker

1. None.

X: Auxiliary – Rebekah Haynie

1. Bingo on Friday

2. Regular meeting on Monday.

3. Bake Sale from 12-4 at Food Lion in Heathsville.

4. Pancake breakfast 9/29 from 8-11 at the building.

XII: Membership

1. Jeff Newsome's leave of absence is up.

XIII: Vehicle Officer: Joe Schlatter

1. Frazer will be here on 9/12 starting at 1030 am, they are bringing a squad that they are delivering to North Carolina.

XIV: Member at Large: Jim Webber

1. I will be out of town from this Friday until 9/24/12

XV: New Business:

1. The Jr. Squad will be led by Mark and Tomika meetings will be held at 6 pm before the regular meeting. Mackenzie Osborn will be the temporary captain of the junior squad.

2. A budget not to exceed \$6,000.00 was approved for building maintenance and repairs.

3. A Christmas party committee was established consisting of Paul Ryan, Janice Kauffman and Mark Sowder to be overseeing the cadets.

XVI: Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2015. The next meeting is scheduled for Wednesday 3 October 2012, at 1930 hours.

XVII: Conclusions –

Respectfully submitted  
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) September minutes
- (3) August Treasurer's Report
- (4) August call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD**  
**P.O. BOX 355**  
**HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 3 October 2012 at 1935 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Charles Howard, Joseph Schlatter, Melvin Cockrell, Tina New, Roger Briney, James Webber, Bryan Wilmore, Tomika Crockett, Dave Rundall, James Barnes, Don Shearhouse, Diane Jackson, Jo Walters, Ashley Gregory and junior member Meryl New Jr. were present. Phil Shahan, Sarah Cole, Robert Hundley, Paul Ryan, Mark Sowder, Devin Basye, Margaret Gogates, Judith Gogates, Jamie Wells and Jeff Newsome are excused.

III: Minutes of the September 2012 meeting (encl 2) have been posted. Tina New motioned the minutes be accepted as submitted. Melvin Cockrell seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 30 September 2012 (encl 3). Income was \$857.02. Expenditures totaled \$5,113.22. Melvin Cockrell motioned the report be accepted as submitted. Joseph Schlatter seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. If you still want to be signed up for the squad calls to be texted to your phone, sign up on the sheet.
2. We have placed a door bell button on the front door for if a patient comes to the building and there is already someone at the building, recently we had an instance where someone was banging on the door and a EMT was upstairs but was unaware and unable to hear them.
3. The pre-hospital EMS meeting is on October 18<sup>th</sup> and so is EMT testing, Larry will attend the meeting.
4. There is an EVOC class coming up in Kilmarnock, let me know if you are interested.
5. The Boys and Toys event and Flea Market will be October 20<sup>th</sup> 8 AM to 2 PM.
6. Education opportunities are on the board downstairs.
7. Joe Schlatter and Melvin Cockrell will be attending the symposium.
8. Mass Casualty Incident Exercise involving Kilmarnock, RGH and Lancaster Dispatch on October 14<sup>th</sup> from 1-4PM let me know if you want to participate.
9. October 14<sup>th</sup> there will be an auxiliary barbeque dinner at the building with the Horsehead pickers playing.
10. October 12<sup>th</sup> is Northumberland's homecoming football game we will be covering along with Callao and Northumberland.



11. The Christmas party is in motion, the theme this year is poinsettias, and the party is December 8<sup>th</sup> a 6 pm.

12. On any night calls be sure to wear reflective vest or other approved reflective clothing.

VI: 1<sup>st</sup> Lieutenant Report: Melvin Cockrell

1. Thanks to everyone for running calls.

2. The officers are now overseeing the cleaning of the building; Janice has a volunteer cleaning for October.

3. If you are caring for an unstable patient always transfer to closest facility.

4. Be sure to clean everything including the rails at the top of the ambulance and the ALS cabinet keys.

5. Some people are still having issues with their radios; we are testing new batteries now, and will be receiving a few new radios.

VII: 2<sup>nd</sup> Lieutenant: Tina New

1. None

VIII: President's Report – Larry Wagner

1. There is an event in Warsaw giving away free flu shots. If you do not want to receive one or cannot receive one we need a refusal in writing. If you do have to pay for it bring in the receipt and the squad will reimburse you.

2. The Radio in RC4 that is our communication with Richmond County needs to be replaced. The board suggests that the squad approves replacing this with a cost of around \$500.00. Motion made by Jean Widenmyer and seconded by Joseph Schlatter. All approved. Motion Carried.

3. When going to the scene of an accident be aware to where you are parking park on the same side of the road as everyone else, and think about what you will do with your car while you are on the call say going to the hospital, think about this ahead of time.

IX: Vice President-Garfield Parker

1. None.

X: Auxiliary – Rebekah Haynie

1. Bingo on Friday

2. Barbeque dinner October 14<sup>th</sup>, 2012.

3. There is a table at EVB in Burgess with squad information on it, along with other businesses and organizations.

XII: Membership

1. Judith Gogates and Jamie Wells have requested a 6 month leave of absence. All approved. Motion Carried.

2. Ashley Gregory is applying for probationary membership. Roger Briney made the motion, Tina New seconded. All approved. Motion Carried.

**XIII: Vehicle Officer: Joe Schlatter**

1. Unit 46 is currently at Baughn's Tire with generator issues, they are waiting on parts that should be in tomorrow, if this does not fix we will be taking it to Richmond.
2. Unit 48's left rear turn light is broken we are awaiting the arrival of a replacement.
3. State inspections are due this month, I will be taking them to get it done.
4. The new ambulance committee will be meeting October 12<sup>th</sup> at 1pm.

**XIV: Member at Large: Jim Webber**

1. Call summary and roster sent out to everyone for this month.

**XV: New Business:**

1. The junior squad had nothing to announce per Tomika Crocket.
2. Roger Briney has flyers and would like for people to give them out to get the word out about the Boys and Toys event.

**XVI:** Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2015. The next meeting is scheduled for Wednesday 7 November 2012, at 1930 hours.

**XVII: Conclusions –**

Respectfully submitted  
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) September minutes
- (3) August Treasurer's Report
- (4) August call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD  
P.O. BOX 355  
HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 7 November 2012 at 1931 hours.

II: Attendance (encl. 1) Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer,, Joseph Schlatter, Mark Sowder, Tina New, James Webber, Phil Shahan, Don Shearhouse, Paul Ryan, Bryan Wilmore, Angela Yerby, Jo Walters, Sarah Cole, Ashley Gregory, Charles Howard and Dave Rundall were present. Tomika Crockett, Melvin Crockett and Brittani Wilmore, Devin Basye, James Barnes are excused.

III: Minutes of the 3 October 2012 meeting (encl. 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Tina New seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 October 2012 (encl. 3). Income was \$16,043.62. Expenditures totaled \$15,808.54. Due to the timing of the billing cycle, some expenses items reflect more than one month expenses. Joseph Schlatter motioned the report be accepted as submitted. Angela Yerby seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. Thank you for all the work done to respond to the hurricane and to help Urbanna at the Oyster Fest.
2. The new high visibility vests are on the ambulances, Please see me to obtain one of the old vests if you do not have one.
3. During this weekend all squads will be short-handed, especially Northumberland which will have no EMTs available for several days
4. The set up for the Christmas party will be on the 6<sup>th</sup> and 7<sup>th</sup> to accommodate the parade.
5. New hats have been ordered.

VII: 2<sup>nd</sup> Lieutenant: Tina New

1. Thank you for supporting the Oyster Fest in Urbanna.
2. Sarah Cole has been released as a driver.
3. Melvin is attending the symposium and will be back late on Sunday
- 4.

VIII: Member at Large

1. The monthly reports have been done and are available electronically. A copy is posted on the bulletin board.
2. Some corrections to the revised roster are needed, please check your information.

IX: Junior Squad No report

X: Vehicle Officer

1. Explained the State grant request process and the role of PEMS in that process. Our LifePak 15 request got a very good rating at PEMS.
2. PEMS review group praised the Squad for its money management practices.
3. The quote from Frazier for a new ambulance is in process,
4. The damage to RC-4 from the deer strike has been repaired. It is a reminder of the need to be extra careful this time of year. The new radio for Richmond County has been installed

XI Maintenance Committee

- 1 The parking lot has been resealed
- 2 The suggestion that the floor of the vehicle bay area be painted with an epoxy sealant was made and will be investigated

XII: Auxiliary Report

1. A bake sale will be held at Food Lion on November 20<sup>th</sup> from noon until 3:00 pm.
2. Bingo will not be held again until March

XIII: Membership Committee

1. Two probationary members are up for review: Tomika Crockett and Margaret Gogates

XIV Vice President's Report – Nothing to report

XV President's Report

1. Thanks to all the people who helped with the yard sale. It brought in roughly \$500 for the new ambulance.
2. The new OEMS regulations have been issued. You can find a summary on their website. The rules will require some changes in the way the squad operates and we will address those issues early next year.
3. Based on the damage to RC-4, the Board recommends that the squad expend not to exceed \$500 to install a push bar on RC-4. A motion to allow the

vehicle officer to purchase and have the push bar installed was made by Jeanne Widenmeyer; seconded by Garfield Parker; and approved by the members.

4. The County Board of Supervisors is being presented with a plan to improve the radios in terms of coverage, infrastructure upgrades and addition of another repeated channel. The plan is endorsed by all the emergency service organizations.
5. There is a program in place to reprogram our radios to accommodate the new frequencies being used by Lancaster County,
6. Please plan to attend the Christmas party. Signup sheets are posted.

XVI: Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2032. The next meeting is scheduled for Wednesday 5 December, at 1930 hours.

XVII: Conclusions –

1. The Vehicle Officer is authorized to spend up to \$500 for a push bar to be installed on RC-4.
2. Tomika Crockett has been approved for membership.

Respectfully submitted  
Larry Wagner

Enclosures 4 w/d

- (1) Attendance
- (2) October minutes
- (3) October Treasurer's Report
- (4) October call report

**MID-COUNTY VOLUNTEER RESCUE SQUAD**  
**P.O. BOX 355**  
**HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 5 December 2012 at 1930 hours.

II: Attendance (encl. 1) Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Joseph Schlatter, Tina New, James Webber, Phil Shahan, Bryan Wilmore, Angela Yerby, Tomika Crockett, Melvin Crockett, Sarah Cole, Ed Gotthardt, Roger Briney, Charles Howard and Dave Rundall were present. Jo Walters, Mark Sowder, Don Shearhouse, Devin Bsey and Brittani Wilmore are excused.

III: Minutes of the 6 November 2012 meeting (encl. 2) have been posted. Jean Widenmyer motioned the minutes be accepted as submitted. Tina New seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 30 November 2012 (encl. 3). Income was \$5,066.02 essentially the insurance payment for damage repair to RC-4 due to the deer strike. Expenditures totaled \$9,016.61. Among the expenses were the new radio for RC-4, and the cost of damage repairs. Joseph Schlatter motioned the report be accepted as submitted. Angela Yerby seconded the motion. Motion Carried.

V: Captain's Report – Janice Kauffman

1. The new protocol books have arrived. Please see me if you still need yours.
2. Thank you for all the work done to respond some of the strange calls we responded to last month and for the effort to cover the period when the other squads were short-handed, especially Northumberland which had no EMTs available for several days
3. The set up for the Christmas party will be on the 7<sup>th</sup> to accommodate starting at 6:30 p.m.
4. The squad plaques have been updated to the extent I could do it. We are still missing some data, Please see me afterwards if you can help.

VII 1<sup>st</sup> Lieutenant: Melvin Cockrell

1. Drivers please remember to use the left hand lane when operating in emergency mode.
2. Please do your best to attend our training sessions. The next session will be December 27<sup>th</sup>.

VIII 2<sup>nd</sup> Lieutenant: Tina New

Nothing to report.

1. Sarah Cole has been released as a driver.
2. Melvin is attending the symposium and will be back late on Sunday
- 3.

VIII: Member at Large

1. The monthly reports have been done and are available electronically. A copy is posted on the bulletin board.

IX: Junior Squad No report

X: Vehicle Officer

1. Damaged lights on Unit 46 have been repaired.
2. We have an initial bid from Frazier for a new ambulance and are awaiting a bid from Horton which will cover both generator equipped and non-generator equipped units.
3. The Altria website has now made the data available for us to beginning preparing a grant request for the ambulance and needed XI Maintenance Committee
- 4.

XII: Auxiliary Report

1. No activity is planned until March 2013.

XIII: Membership Committee

1. Two people are present who are seeking to join the squad. Shanna Chonna and Greg Stotz introduced themselves. The Application paper work process for Shanna has been completed.
- 2.
2. The squad voted to grant Shanna Chonna probationary status.

XIV Vice President's Report – Nothing to report

XV President's Report

1. The County Board will vote on approving a contract to improve the radio systems at its meeting next week. It is hoped that the improvements will be in place by mid-year 2013.
2. Thanks for your cooperation with the effort to reprogram our radios to accommodate the new frequencies being used by Lancaster County,
3. Please plan to attend the Christmas party and bring your family. Signup sheets are posted.

**XVI:** Garfield Parker motioned to adjourn the meeting. Tina New seconded the motion. Meeting adjourned at 2012 hours. The next meeting is scheduled for Wednesday 5 December, at 1930 hours.

**XVII:** Conclusions –

1. Shanna Chonna has been approved for probationary membership.

Respectfully submitted  
Larry Wagner

Enclosures 4 w/d

- (1) Attendance
- (2) November minutes
- (3) November Treasurer's Report
- (4) November call report