

**CHAMPAIGN COUNTY MEMORIAL FOUNDATION**  
P.O. Box 866, Urbana, Ohio 43078-0866 · www.champaignmemorial.org

**GRANT APPLICATION - SHORT FORM**  
**For grant requests of \$2,000 or less**

Date received:	_____
Date approved:	_____
Amount approved:	_____
Date rejected:	_____
Letter sent:	_____

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization's Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone #(s): \_\_\_\_\_

Email: \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

*NOTE:* Requested amount should not exceed 50% of your organizational budget.  
Requested amount should be \$2,000 or less on this form.

Funding is requested for (be concise and specific):

Does organization have federal tax-exempt status?

If no, explain:

Is organization incorporated in the State of Ohio?

If no, explain:

1) Please state the organization's mission statement:

2) Briefly describe how the program will intentionally help the seniors of Champaign County:

3) How would requested funds be used?

- 4) What measurable outcomes do you expect to achieve with this program?
  
  
  
  
  
  
  
  
  
  
- 5) Explain how this program/organization partners with any other program or organization in Champaign County?
  
  
  
  
  
  
  
  
  
  
- 6) Give the length of time the program or project has existed. What is your strategy for future sustainability, including funding? (If the project is new, please state the strategy for future funding.)
  
  
  
  
  
  
  
  
  
  
- 7) Please explain the extent to which volunteers are used for this program or project.

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**By submitting your application, Champaign County Memorial Foundation assumes that funded organizations/programs agree to:**

- 1) Submission of annual grant report due by the end of the program or twelve (12) months from date of receipt of funding.**
  
- 2) Expend funds as indicated in original grant application and contact Champaign County Memorial Foundation to change the use of funds.**

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Executive Director Signature

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Date

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Board Chair Signature

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Date