

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
ANNUAL MEETING MINUTES of July 27, 2017; 9:00 am
Marshfield Medical Center - Marshfield, WI**

Members Present: Dana Baumgartner, Kelly Bechel, Gina Brandl, Nicole Dekan, Aubrey Evans, Brenda Fellenz, Jeff Freese, Dr. Bruce Gordon, Krista Henderson, Del Horn, Brenda Kechelhoffer, Jason Keffeler, Robert Kirkley, Tara Kolodzik, Liz Kracht, Scott Langa, Ken Marg, Chris Masterson, Bert Nitzke, Ted Ryan, Mark Schroeder, Sara Steen, Carmen Viegut, Helen Walsh, Debra Witman

Chairperson: Terry Nichols

NCRTAC Coordinator/ Recorder: Michael Fraley

Others present: None

Introduction and Welcome	Terry Nichols welcomed attendees.
May Meeting Minutes	Motion by Masterson to approve the May 25, 2017 meeting minutes as posted. Second by Keffeler. Unanimously approved
Correspondence	None
WHEPP/HERC	<ul style="list-style-type: none"> • A new NCW HERC Coordinator has been hired and will be starting in August. Robbie Deed comes from Oneida County Public Health and has been a Public health nurse and emergency planner. • The NCW HERC held a medical surge discussion in June. Continuing to promote the use of WiTRAC and WISCOM • Another supply of SMART triage packs were purchased and Michael is working to distribute. • The new work plan is still being developed. It will still include RMCC/AMCC development. • The HCC/PHEP is facing considerable funding changes. • DHS is developing tool kits for facilities (SNF, hospice, clinics, OP surgery centers, etc) that have to follow the new CMS emergency preparedness rule.
State Trauma/ STAC	<ul style="list-style-type: none"> • Interviews are being scheduled for a new state trauma coordinator. • No new word on DHS 118. • DHS plans to continue the quarterly trauma system newsletter. The current edition is available at: https://www.dhs.wisconsin.gov/newsletters/dph/dph-trauma-july17.pdf • Registry update <ul style="list-style-type: none"> ○ Eric is working on a quality improvement plan ○ Do not enter a guess time when the injury time is not known. Leave it blank and acknowledge the error code. ○ Mark a record “complete” as soon as you have as much information as you think you are going to get. This improves the timeliness rating and removes the case from your open list. You can unlock the record if additional information is obtained. ○ If you are unable to locate an EMS record in WARDS, clear the name fields and use just the DOB and arrival date fields. If the case date is more than 30 days ago, be sure to change the “incident reported” field as it defaults to 30.

	<ul style="list-style-type: none"> ○ Eric gave awards for registry record quality at the last STAC meeting. Aspirus Riverview Hospital won the award for our region for 2016 Q4/2017 Q1. ● CRC Update <ul style="list-style-type: none"> ○ When preparing for a site visit the CRC requests you have available: 1-2 cases of your highest level activation and 1 pediatric case. Have all the PI documents related to the cases in a separate folder ○ If using an electronic record, have two computer stations with staff members that can help the reviewers navigate the system. ● STAC Update <ul style="list-style-type: none"> ○ A motion was made and approved by STAC to change the hospital attendance at RTAC meetings to 50% with the clarification that representatives must be in a named trauma position in the hospital (trauma coordinator, trauma registrar, trauma PI, etc.) and they can only represent up to 3 facilities. <u>This must be approved by DHS first</u> and will be incorporated into the DHS 118 revision. ○ A motion was made and approved by STAC to change the trauma registry inclusion criteria to just activations. Hip fractures would remain optional. <u>This must be approved by DHS first</u> and is still being reviewed.
State EMS Update	<ul style="list-style-type: none"> ● The 2018-2020 EMS license renewal period will open Aug 1 and must be completed by all EMS providers by June 30, 2018. Please help remind providers that they must have a <u>valid email address</u> in the eLicensing system. Licensing is an individual responsibility and EMS service directors cannot do it for crew members. <ul style="list-style-type: none"> ○ EMS services must also renew their service license or they cannot provider service or bill MC/MA after 6/30/18. ○ The following memo lists important information about the renewal process: https://www.dhs.wisconsin.gov/dph/memos/ems/memo1701.pdf ● A memo from DHS came out allowing certain medications that are in short supply to remain in stock after the expiration date. See the memo link below for more details. Services that work in systems with pharmacy departments are reminded to comply with their requirements. <ul style="list-style-type: none"> ○ https://goo.gl/A6ZnXn
RTAC Coordinator Report	<ul style="list-style-type: none"> ● EMS for Children Update <ul style="list-style-type: none"> ○ Wisconsin has moved into the next round for consideration for a \$1M grant to further the hospital pediatric readiness program ○ A new version of the Broselow tapes is available from Armstrong Medical: www.armstrongmedical.com/index.cfm/go/product.detail/sec/3/ssec/14/fam/2371 ○ A national EMS survey has been deployed to a randomly-chosen sample of EMS agencies. Please encourage services to complete it if they got it. Wisconsin needs to achieve a high participation rate to meet our grant requirements. ● Michael reviewed the 2017-2018 budget approved by the Executive Council.
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> ● A case was reviewed with the general membership. ● Received tourniquets to distribute to hospitals ● Reviewed data points for the regional reports

	<ul style="list-style-type: none"> Recent ED LOS data: April 23%, May 55.6% <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> No issues currently presented to them <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> Will be discussing the Stop the Bleed kits Discussing MABAS and ambulances for MPI/MCI <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> Have a supply of gun locks available for health fairs, injury prevention events, etc. Alcohol awareness and poison look-alike kits are available Purchased new posters for the Alcohol kits Group may support a Farm Safety Day in the spring
RF-DASH Presentation	<p>Rural Firefighters Delivering Agricultural Safety and Health (RF-DASH) by Casper Bendixsen & Kate Barnes, National Farm Medicine Center</p> <ul style="list-style-type: none"> http://umash.umn.edu/portfolio/rural-firefighters-delivering-agricultural-safety-and-health-rf-dash/ Presentation slides will be posted in the NCRAC-WI.org File Center
Other business	None
Future Agenda Items	<ul style="list-style-type: none"> Regional registry reports Grant recipient reports
Announcements/ Training	<ul style="list-style-type: none"> Central Fire & EMS District Open House – Aug 26 <p>See Calendar at NCRAC-WI.org for more events and details</p>
Adjournment	

Next Meeting:
 Aspirus Wausau Hospital
 Thursday, September 28, 2017
 9:00 am – Noon