

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
August 8, 2019 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Brian Fendley were present at the meeting.

Staff Present: Chief Timinsky, District Administrator Robin Ward and White Peterson Attorney William Gigray were all present.

Approval of Meeting Agenda: District Administrator Robin Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on August 6, 2019, at Star Fire Station #1, Star Fire Station #2 and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Public Hearings:

Hallstrom Petition for Annexation – Case Annex #2019-01

Chairman Moyle moved to open the public hearing. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote. Public hearing was opened at 7:01 p.m.

Staff Reports:

- District Administrator Robin Ward Provided the Following:
 - A copy of the petition along with a map of the location of the property
 - Affidavit of Publication of Hearing Notice from the Idaho Statesman – July 29, 2019
 - Tracking of Application Form
- Fire Chief Timinsky reported that the property is contiguous to the current boundaries of the District.

Public Input: None

Chairman Moyle moved to close the public hearing. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Public Hearing closed at 7:03 p.m.

Chairman Moyle moved to approve the Findings of Fact Conclusions of Law Order of Annexation for the Eric L & Kandy Hallstrom Petition for Annexation. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

2020 Budget Hearing:

Chairman Moyle moved to open the public hearing. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote. Public hearing was opened at 7:04 p.m.

Staff Reports:

- District Administrator Robin Ward Provided the Following:
 - A copy of the proposed 2020 Budget

- Affidavit of Publication of Hearing Notice from the Idaho Statesman – July 29, 2019

Public Input: None

Chairman Moyle moved to close the public hearing. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Public Hearing was closed at 7:05 p.m.

Chairman Moyle moved to adopt Resolution 2019-180 Approving and Adopting the Fiscal Year 2020 Budget. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on July 11, 2019, and the Special Meeting on July 18, 2019 as presented, and found them to be consistent with what occurred at that meeting.

Comm. Martin moved to approve the Minutes of the Regular Board Meeting held on July 11, 2019, and the Special Meeting held on July 18, 2019, as presented. Chairman Moyle seconded the motion, motion passed unanimously.

Financial Reports: District Administrator Robin Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$195,479.44 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Fendley had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**

- Maintenance Division – Shop is busy as normal.
- Bond Info – been talking with citizens and so far they seem to be very supportive of the new station project. Plan to have information flyers out later this month so the message will be the same from all fronts. The Captain's stated they have been getting questioned about the remodel as well and the public seems excited. My goal is to pass the bond with 90% approval from the citizens.
- DA Ward got the RFB out for the electrical contractors, bids are due by the 12th at noon, we have received two bids to date.
- I am looking forward to moving in to the bidding phase with all the subs and once they are chosen being able to sit down with them to discuss value engineering, I believe that will save the District a substantial amount.

- Our management team with Middleton Fire is progressing, we continue to evaluate and modify processes and procedures to improve efficiency.
- Chief Sparks is on vacation this week.
- **Prevention/Community Growth:**
 - Community is still growing fast, continue to have lots of interest in commercial and residential. I currently have around 1000 lots that I am reviewing for different developments in the area. Middleton side also has some exciting developments coming. I will be meeting with Canyon County Commissioners to discuss connecting North and South Blessinger Rd., which would provide better response times to the north. We are also working on connecting Kingsbury and that will help as well.
 - We have also been successful in implementing water supply and sprinkler systems in the Middleton Fire District which is consistent with what we do in Star.
- **Training:**
 - All trainings are going well.
- I would like to thank all of you, the Board, Robin, Bill and the Firefighters for supporting some of the crazy ideas and thoughts that I have brought to you. When we started this venture, the District wasn't looked at in a positive light, now there are departments and districts that look up to us and use us as an example. We have so many positive things happening with the Maintenance Division, new building, new engine, new brush in the future, better connectivity to the north, future station sites, Middleton partnership along with all the explosive growth. This is all so exciting and you have all been a part of this success. Thank you!

Firefighters Union Representative: Danny Garringer reported that they continue to work on the Hunter's Breakfast and selling ATV raffle tickets.

District Administrator: Robin Ward reported that they will be looking for volunteers that want to be on a Chili Team at the Star Chamber's Chili Cook Off on Saturday, September 20th!

Attorney Report: Attorney Gigray reported on the progress, frustrations and struggles with the Impact Fees in Ada County, City of Eagle, and Canyon County.

Committee Reports:

- **Impact Fee Committee:**
Attorney Gigray reported on the following:
 - Ada County – No progress, still being delayed.
 - Canyon County – Attended the meeting, now held up on the County side.
 - City of Eagle – Waiting for response from attorney.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that the fall meeting is scheduled in the next couple weeks.
- **New Station 1 Remodel - Chief Reported**
 - In the process of obtaining bids, and then proceeding with the proper bid process as required depending on the amounts.
 - Electrical Contractor Bids (over \$200/k) RFB SF19-01
 - Bid Notice was published in the Idaho Statesman July 29th and August 5th
 - Bid Submittal Deadline is August 12, 2019, at 12:00 p.m. will open at 12:15 p.m.
 - Special Meeting is Scheduled for August 12, 2019, at 4:00 p.m. to consider awarding a bid.

- **Special Bond Election for New Station 1**

- DA Ward reported that Bond Council Skinner Fawcett Law Office has drafted the bond ordinance language required to put the bond on the ballot in November. Ward will email to Commissioners for review and comment.
- Cameron Arial, Municipal Advisor from Clearwater Financial presented the following to the Board:
 - Bond Survey Questions
 - Calendar of Events through the Election Date
 - Public messaging plan
- DA Ward will schedule a Special Meeting the last week of the month to consider adoption of the Bond Levy Ordinance and ballot language.

New Business:

- **Meeting Location:** Consider a change to the regular meeting location and posting locations.

Chairman Moyle moved to change the location of the Regular Commissioner Meetings to the Administrative Offices at 11665 W State St., Suite B, Star, Idaho, and to post the meeting notices at Fire Station 1 and at the Administrative Offices. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

- **Policy Code Update:** Consider a Resolution updating the Star Fire Protection District Policy Code, Title 4, Chapter 2, Open Meeting Laws, Meeting and Notice Posting Location. This item was tabled until the September meeting to allow for the addition of Station 1 as a posting location.
- **2019 Elections:** DA Ward reported that Commissioner seats for Sub Districts 1 and 2 are both up for election in November.
 - September 6, 2019, 5:00 p.m. Declaration and Petition Deadline for Candidates
 - September 20, 2019, 5:00 p.m. Write-in Candidate Deadline

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:

August 8, 2019– The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, hear complaints or charges brought against, a public officer, employee, staff member or individual agent. The Executive Session minutes start at 8:20 p.m. at which time Robin Ward was excused and Commissioners assigned Wm. F. Gigray, III as secretary of the Executive Session. The Commissioners and Wm. F. Gigray, III were in attendance. There was an exchange of information with all in attendance regarding the subject matter of the Executive Session. Fire Chief Timinsky was then invited to the Executive Session and was in attendance along with Wm. F. Gigray, III at 8:36 p.m. The Commissioners, then exchanged information with all in attendance regarding the subject matter of the Executive Session. A motion was then made by Commissioner Moyle and seconded by Commissioner Fendley to come out of executive session. The motion passed unanimously.

Open Session: The Chairman announced that information was received in Executive Session on the matters identified for the Executive Session and no action was taken. Robin Ward then assumed the duties as Secretary of the continuing open session.

William F Gigray, Secretary Executive Session

Announcement of the Next Meeting:

Chairman Moyle announced that the next regular meeting is scheduled for Thursday, September 12, 2019, at 7:00 p.m. at the new location of 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously. Regular Meeting adjourned at 8:47 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the September 12, 2019, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable

Approved 9/12/19