

**BOLIVAR  
TOWN COUNCIL MEETING  
MINUTES**

Tuesday, March 7, 2017 @ 7:30p.m.

**Helen Dettmer, Mayor  
Donna Callar-Absent  
Tim Collins-Mayor Pro Tem  
John Paul Heafer  
Chris Higdon  
Vacancy  
P. Jean Reed, Recorder**

**Call to Order**

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, March 7, 2017 @7:30p.m. Mayor Dettmer asked everyone to join in a moment of silence and remain standing for the Pledge of Allegiance.

**Treasurers Report**

Accountant Eric Lewis presented the Treasurers Report for July 1, 2016-February 28, 2017. Mr. Lewis explained that our target % should be @67%. Table Games is at 64%, and Video Lottery is @88%. Snow removal is still good at this time. Total expenses are \$292,020. Income is OK as well as expenses. Our net income is \$39,643. He said we need to keep an eye on Gaming Income. Mr. Lewis said we need to be aware of Senate Bill 441 which would give all Municipalities in all counties Home Rule. This could be a problem if collecting Sales Tax would then be left up to each county municipality. It has passed out of committee and is on the Senate Floor. We need to keep an eye on this Senate Bill.

**Councilperson Chris Higdon moved to approve the February 7, 2017 Treasurers Report as presented. Councilperson Tim Collins seconded the motion. Motion passed.**

**Minutes**

**Approval of Minutes for February 7, 2017 Regular Meeting**

**Councilperson Tim Collins moved to accept the minutes of the February 7, 2017 Regular Meeting with one correction (Under Mayor's Report-The County Commission already owns the Bolivar Nature Park) Councilperson John Paul Heafer seconded the motion. Motion passed.**

**Approval of Minutes for February 16, 2017 Special Meeting**

**Councilperson Tim Collins moved to accept the minutes of the February 16, 2017 Special Meeting to appoint a member to the Bolivar-Harpers Ferry Library Board. Councilperson Chris Higdon seconded the motion. Motion passed.**

**Attendee Concerns**

1. Dan Jimeno works with Pam Underhill and the Appalachian Trail Town Alliance. Mayor Dettmer said we received Mr. Jimeno's letter to represent Bolivar as a member of the Appalachian Trail Town Alliance but not in time for this meeting. We will address this at the April meeting.
2. Lisa talked about Senate Bill 355 to repeal State Income Tax and institute an 8% consumption tax (flat tax).

Lisa also talked about trash along Union Street and in our Community. We should use trash cans with lids and try to clean up our neighborhood. Mayor Dettmer felt we could get the message out to residents to not set their trash out too soon, have trash in a closed container, and keep trash cleaned up in our community.

**Town Attorney, Dave Hammer**

No Report

**Mayor's Report**

- On Valentine's Day, Bolivar welcomed "A Step in Time" a new Pastry Business
- Public Service District Meeting had few in attendance. Mayor Dettmer sent a letter to Mr. Simmons asking him to try to get grant money to help lower this 40% cost to residents of Bolivar and Harpers Ferry.
- Representative from Bolivar for the Trail Town Alliance will be on the April Agenda.
- Appoint a representative from Bolivar to the Bolivar-Harpers Ferry Library Board. This will be to fill the vacancy of Toni Milbourne who has been promoted to the new Librarian position.
- March 16 has been set for the Budget Meeting @7:00p.m.

**Sheriff's Department Report** (Sgt. Williams)

During the months of this reporting February 1, 2017-February 28, 2017 there were a total of 71 events identified in the Computer Aided Dispatch [CAD] system. That total included 43 directed patrols; 5 traffic stops or traffic related matters; 16 law enforcement actions [where deputies either responded to a complaint or when persons or property were involved and law enforcement assistance may needed; and 7 events where we were asked to check on the welfare of an individual or animal; mental hygiene issue: assist a citizen, respond to a 911 hang up call, or assist fire or EMS personnel.

From July 1, 2016 through February 28, 2017 the Jefferson County Sheriff's Office has recorded 662 involvements with the Corporation of Bolivar.

Sheriff Dougherty spoke about the Bank Robbery and said the robber was not a local person.

Councilperson Collins said the Sheriff's Dept. was doing a great job.

**Street Committee** (John Paul Heafer)

- Councilperson John Paul Heafer said the State is still working on Old Furnace Road. They are still checking out the water running out into the street and freezing near John Kusner's property on Washington Street.

**Bolivar Planning Commission** (Steve Paradis)

Regularly scheduled meeting of the Planning Commission was held last week.

- Mike Lowery, 1425 W. Washington Street, was issued a permit to build a 2 car garage
- Building Permit request from Mr. & Mrs. Gauthier of 1088 Washington Street was not granted due to set not having 15ft setbacks. This was appealed to Board of Zoning Appeals. It was granted and a permit was issued.

**Park and Recreation Committee**

No report

**Old Business**

Nothing

**New Business**

**1. Eastern Panhandle Transit Authority Presentation**

Dough Pixler and Elaine Bartoldson presented new updates including a new sign concerning the Transit Authority. They explained their funding accomplishments and increased ridership since starting with NPS. This has been a tremendous help to our community and to Harpers Ferry Fire and Rescue, especially in transporting the elderly. The Transit Authority is hoping to purchase property to build a building to house their buses.

Mr. Pixler would like to request a donation from Bolivar. We would receive matching funds. Councilperson Tim Collins said he was impressed at what they have done for the Veterans. Many new routes have been added to accommodate Veterans and Elderly getting them to Doctor's appointments and the VA Center.

Discussion followed the presentation.

**2. Donation Request for Eastern Panhandle Transit Authority**

**Councilperson Tim Collins moved to donate \$2500 to Eastern Panhandle Transit Authority.**

**Councilperson Chris Higdon seconded the motion. Motion passed. (Budget Revision is needed before payment can be issued.)**

**3. Donation Request for Flip Flop Festival**

Pam Underhill gave a brief overview of last year's Flip Flop Festival and said this year the festival will be held on April 22 and 23. They hope to have more visitors than the 800-900 that attended last year. Need help with hanging the Appalachian Trail Banner. Ms. Underhill would like to request a donation of \$500 to help support this event. Bolivar gave \$200 last year.

Discussion followed the presentation.

**Councilperson Tim Collins moved to give a donation of \$250 to the Flip Flop Festival.**

**Councilperson Chris Higdon seconded the motion. Motion passed.**

**4. Renew Contract with Jefferson County Sheriff's Department**

**Councilperson John Paul Heafer moved to renew the Contract with Jefferson County Sheriff's Department. Councilperson Tim Collins seconded the motion. Motion passed.**

**5. Appoint Replacement for Town Council Member, Paul David Staubs, for the remainder of his term.**

Mayor Dettmer gave names of two residents of Bolivar for the Council to choose from.

- Barbara Staats-She has lived all of her life in Bolivar, a member of the Bolivar Planning Commission and lives on Spring Street.
- Robert Hardy-He has been a 33 year public servant to the town and resident of Bolivar.

**Councilperson John Paul Heafer moved to appoint Robert Hardy to fill Council Member Paul David Staubs vacancy for the remainder of his term. Councilperson Chris Higdon seconded the motion. Motion passed.**

**6. Reappoint 2 members to the Bolivar Planning Commission.**

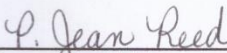
Mayor Dettmer asked the Council to reappoint Deb Hale and Steve Paradis to the Bolivar Planning Commission.

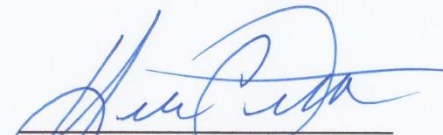
**Councilperson Chris Higdon moved to reappoint Deb Hale and Steve Paradis to the Bolivar Planning Commission. Councilperson Tim Collins seconded the motion. Motion passed.**

**Adjournment**

**Councilperson John Paul Heafer moved to adjourn the meeting. Councilperson Tim Collins seconded the motion. Motion passed. Meeting adjourned.**

Respectfully submitted,

  
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P. Jean Reed, Recorder

  
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Helen Dettmer, Mayor