

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

September 14th,

2017

Jeffrey Bixler called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: John Hayes, present; Jeffrey Bixler, present; Diane Austin, present; Bill McCluskey, Present; Kevin Biltz, Present; Mike Pittinger, present; Sandy Templeton, Absent.

Jeffrey Bixler called for a motion to approve the Agenda as presented; motion was made by Jeff Bixler; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Diane Austin, yes; Jeffrey Bixler, yes

Introduction from Jeffrey to guests attending:

Tim Pfile, Resident

Terry Montz, Resident

Robert Grudowsky, Resident

Dave Starcher, Resident

CORRESPONDENCE

The township received a letter from Ohio E-check. Kevin Biltz said none of the township vehicle needed it this year. He mentioned the explorer at the Fire department might. Mike said they had it inspected.

OLD BUSINESS

- Bill mentioned he could not locate any Open the books information from his Columbus convention but will compile information for the trustees.
- John Hayes brought up culvert issue on Clark road. Jeff Bixler will speak with the owner of resident they seems to be upset about it.

NEW BUSINESS

- Jeffrey stated he had reviewed the contracts forwarded by the parks committee on rental and maintenance and felt there were both good items and things that would need reviewed. Jeff Bixler states it needs further review. John and Diane stated they did not review the document yet. Jeffrey said they will need to review it before it goes to Chris Meduri for review, He asked that John and Diane review it before the next meeting and have suggestions compiled so it can be presented at the next meeting.

Jeffrey opened up discussion to the attendees:

- Resident Terry Montz mentioned that the parks committee would like to facilitate a “Meet and Greet” night for all candidates running for township offices. He also asked if Diane Hargett Austin would be the moderator. She said no. She is not going to have any part of it, but thanked them for the offer. She asked if the parks committee is going to host it. She asked Jeffrey when they were going to start do that, in October? As a body as it can be misconstrued or it can also generate others asking if they could do it for their group because you did it for this group. He said he didn’t believe they should be doing that kind of political (activity) or be involved in it. He stated “That is my personal opinion”. Diane asked if they meet and greet was like a candidate’s night. Terry said yes, and when he had spoken to a prosecutor, they said you could go ahead and do it, but they (committee) wanted to put it past the Trustees for their opinion. Diane said if someone wants to organize it, it should not involve the body at all, because of the way things are these days. She continued: John and Bill are running and at the table. And if we vote to waive a fee or something, and he (John) votes, it can create a lot of issues. Not that you shouldn’t have one somewhere; maybe the fire department. It is something you would want to take up with them. Anyone can host a candidate night.

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-Terry asked if they would have the blessings of the trustees to hold it at the town hall, and if they did, would the trustees donate the town hall.

Diane said, that's where the problem is, you need to find a place where they don't have to vote to waive or pay a fee. You could pay a resident fee, or maybe the fire department or church. Someone mentioned the park, but weather was brought up. She said that if you get the wrong person, it puts John in an awkward position. John said he thinks it is a nice gesture of the parks committee, but he needed to agree with what Jeffrey said, even without considering the election (his), forward, not matter what it does politically, but maybe at the gas stations no one could say anything (joking). Bill asked if they were saying the group could not rent the town Hall. Diane stated no, any resident can rent the town hall. Jeffrey said they are just talking about waiving the fee for the meet and greet. Terry said he understands and would report back to the committee

Diane continued explanation with an example of a group supporting a school levy asking to have fee waived, and the Board said no. She said it is not the candidate's night; it is simply waiving the fee that's the problem. John mentioned that that also can relate to candidates coming to a meeting to speak. Diane said that is different as the trustee meeting is not the place to campaign.

- Terry Montz next expressed that the committee is also excited for hosting the bicentennial and were looking at 2019 as the confirmed year. They were looking at the month and would like summer based on ideas, vendors and perhaps a separate parade. He mentioned they are also contacting the 35 identified local businesses to be involved.
- He continued stating the committee has chosen Sunday October 29th for the Trunk or Treat day at the park and Jeffrey asked for a motion to approve that date. Diane asked what times and reviewed the past scheduling of activities and said generally everyone is done by 2:30. Terry asked if it would be open to the community to go house to house. Diane stated that trustees only part is the park. They do not guard the roads. Generally it was 3-5 if participating residents had their lights on.

Bill presented that the Committee had presented the schedule in an email. Diane said in the past they had fire department watch some roads, but that causes complications with the calls. John stated he does not feel it is safe for kids to be out on the streets these days.

MOTION: Diane made a motion to have Trunk or treat, 1:00 pm to 3:00 pm at the Edinburg Park on October 29th, followed by door to door will be held 3:00 pm to 5:00 pm if resident wanted to participate, but it is not township sponsored.

John Hayes 2nd the motion.

Austin: yes Hayes: yes Bixler: yes

- Jeffery stated the park committee had done a great job on the Board (that was presented at the fair tent) and he had taken the time to read it and look it over and he appreciated all they do for the township. He hope the energy keeps going. Terry Montz said they will keep the energy going.
- Jeffrey presented a document to Bill to look into the re-enrollment of Medicare enrollment record. They want to do this with billing Medicare. Bill stated he believes Life Force takes care of it but will follow up with them.

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- John Hayes wanted to state that the chip and seal that was done on the roads look great! He asked Kevin's opinion, and Kevin agreed.

DEPARTMENT REPORTS

A. Kevin Biltz – Roads / Buildings / Cemetery / Park

- State started trimming the bushes on 183 and Giddings the resident was getting angry and told the road crew to stop. Ron Zoler from the state highway road department had stopped and informed the resident how bad the situation was and that it needed to be taken care of and they will follow-up with owner. It creates a blind spot. Kevin said at least if they can be waist high. Mr. Starcher asked if they were on their property of the right away.

-The oil pan on the 1997 International 4700 is leaking. The estimate on the new one is \$840.00 uninstalled at Alliance Motors. Bolts, gasket, and power coated. Bill asked if we had just done this. Kevin said no, it was the 2000 was done in 2013 and they need done usually around every 4 years. The stainless would cost about \$2000.00

John asked bill if the money was in the budget. Bill said the money was tight with the money for the roads. And that they also had the \$800.00 for the bucket. Kevin said he got them down to \$600.00.

Bill said he just got a bill for \$45200.00 for asphalt that wasn't budgeted for, and supplies and maintenance and that had been for salt. He said that kind of spending needs to be presented before the fact as it puts things in a very complicated situation. Kevin stated they had spent a lot more than that last year. Bill said the trustees did not budget for that, it was based over a three year average. Bill said the money has to be set aside by the trustees, before it is just spent. But in this cast it was already purchased so what could he do. He reviewed the spending resolution of the trustees that 500.00 or 1500.00 in an emergency is allowed by department heads, anything over, requires trustee approval. He is just robbing Peter to Pay Paul. He stated that the check for the gasoline tax should come later this month, even though budgeted for, this just wasn't in the fund yet, so it should cover this expense.

MOTION: Diane made a motion to approve the purchase of the new oil pan. John Hayes 2nd. Bixler; yes Austin; yes Hayes; yes

Jeffrey added, \$600.00 for the bucket?

- Jeffrey asked Bill if we didn't have the money, period, or we didn't have the money in the road fund. Bill referred trustees to the financial reports (pg.1). He reviewed the 3 road fund accounts and the unencumbered balances (what is allowed to be spent but no assigned to something). He reviewed that roughly \$64,0000.00 needs to come out for the chip and seal of roads that were done. He reviewed balances. He went further to explain that even though the money is in the budget or appropriated, doesn't mean the actual money is there, because it depends on when we get the payments for the property taxes or other payments and such. We expect a certain amount and budget for it, but we don't always have it in the bank. He expressed that is the same problem we had with paying payroll taxes for the fire department because of overtime not budgeted for. We had to take a loan from the general fund and then repay it once the property taxes came in.

He mentioned they had also talked about a back hoe, excavator, and trailer. He summarized that all the un-appropriated funds in the road department are at about \$110,000.00. Kevin asked if that was what they had to play with. Bill said no, that is what you have to survive on until March. Fiscal officer noted use of all of these funds will lead

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to a deficit in 2018 as it is not balanced by money coming in, but what had been saved over the years.

Jeffrey asked Kevin how much more patching will be needed. Bill said it costs \$48.75 a ton. Bill said he had about 2000.00 tons the last bill. Kevin says he get 600 tons a time and has been trying to the road edges, it will take a lot more.

- John Hayes mentioned that we are at the point of need for new equipment in the road department. All trustees agreed. Kevin said he tries to keep maintenance. Diane mentioned that these are things you need to look forward to and budget whether you're going to take a loan or what. Like they did for the Fire department ambulance when Judy had said there wasn't the money and they were looking to take a loan, but Bill and Lori found the money. Bill said it was just before he started; it was just Lori (Calcei, deputy fiscal officer). Bill added that the money was taken from the General fund, not the fire fund. Diane Agreed.

Much discussion of grant opportunities occurred and need for the grant writer to look at all departments, not just fire department.

Jeffrey said if we had the money we needed to purchase the Bucket for \$600.00.

MOTION: John Hayes made the motion to purchase the Bucket for \$600.00 for the front end loader from Akron Tractor. Diane 2nd the motion.

Bixler; yes Hayes; yes; Austin; yes

- Kevin discussed again getting rid of grader and generator, but inability to vote on that at last meeting. Would be about 18,000 lbs if scrapped. Kevin said they would give 2500.00 for a trade in from Akron Tractor.

RESOLUTION 2017-065: Jeffrey Bixler made motion to present at auction yard, the old generator from the army surplus at the fire department and the road department grader, both being obsolete.

Diane seconded the motion. Hayes; abstain Bixler; yes Austin; yes

B. Mike Pittinger– Fire Department

-Nine calls. 1 fire 1 mutual transport. 1 mva 6 medical.

-Brought forth a quote to upgrade to the Microsoft Office License for \$522.00 for 2 computers at the fire department. Diane asked if it would be bought outright. Mike said just for licensing. Bill looked up pricing on internet and found it at \$99.00 a year. Diane agreed that sounded more reasonable.

-There is also a quote for \$250.00 for annual testing on the pump trucks at Fallsway Equipment.

MOTION: Jeffrey moved to send fire trucks for pump testing not to exceed \$250.00 per truck to Fallsway equipment. Diane Seconded. Jeffrey said he thought the fire department was going to do their own hose testing. Mike said they couldn't get Streetsboro pump. Hayes; yes Bixler; yes Austin; yes

-The board wants to hold off on approval of hose testing from waterway at \$1500.00 7000.00 feet of hose. Discussion as to different amount of hose lengths at department and vehicle. Jeffrey said he might be able to find a different opportunity for testing.

- Bill asked Mike about the office suite for clarification, state if it included installation since it was broken down. Jeffrey asked if we could not just purchase it and install it

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on all computers. Diane and Bill mentioned it depended on the licensing. Mike said he could not download anything to the State since they couldn't use their computer. They emailed it to personal and then to state. Jeffrey clarified that there is nothing special about the Microsoft program and compatibility with the State. Bill said if you purchase the software, you need to make sure it works with the new word program. But if you buy the program you wouldn't have to pay licensing each year. Jeffrey asked Bill to follow up with Mr. Bain.

- John asked about the generator that was donated from Bob Grudosky. Mike said they are working out quotes, but it might not be worth the township using it due to costs of voltage regulators and transmitters, transfer switches. Jeffrey said the old unit had a variable voltage; this one comes out at 480.

C. Zoning

Sandy's report was read by Jeffrey.

- 24 calls and one permit for dollar general.

D. Fiscal Officer

Bill McCluskey. PO's and Financials were passed out

- Has the asphalt purchase order bill to be paid with Trustee approval.
- P. O. for certified oil for the fuel for township vehicles through March 2018.
- P. O. for electricity into the road department.

MOTION: Diane made a motion to pay the bills 40825-40334

Seconded by John Hayes.

Hayes; yes Bixler; yes Austin; yes

MOTION: Motion was made by Diane that the meeting be adjourned at 8:25p.m.; seconded by John Hayes. Roll call shows: John Hayes, yes; Diane Austin, yes; Jeffrey Bixler, yes.

Jeffrey Bixler, Chairman

John Hayes, Vice Chairman

Diane Hargett Austin, Trustee

William McCluskey, Fiscal Officer