Attending: Samir S., John B. Ryan K, Mary Ellen, Steve C., Doug Gotham, Dennis Chastain, John M., Hisham C, Stan H., Dave W., Erin H., Catherine M., Doug K.

1. Consistency for selecting data sources:
- Principles suggested by Samir: Recent, relevant, public, unbiased.
- Revision proposed: Relevant is defined as reflecting current market conditions *and projections* over academic or theoretical studies.
- Agreed to combine "Recent" with "Relevant"
- Group agreed to characterized these as guidelines that shouldn't foreclose valuable information

2. Schedule
- Between now and Dec. 6th the subteams will make progress on the data sources and ranges; make a report at Dec. 13-14 SSC meeting on the general approach and progress
- Workshop following the SSC meeting will allow the subteams to report progress to the WG members and how it applies to 1st Future (possibly BAU)
- Have until the end of Dec/first week of Jan. to finalize definition of 1st Future for Jan. SSC call.

3. Transmission Proposal
- Reviewed alternate approach presented on last call – see notes
- John B. clarified that the EIPC approach is not intended to optimize the transmission expansion at this stage of the analysis
- Will continue to discuss on next week's call

4. Update on Data Subgroups:
- Subgroup Charge - to recommend data sources and ranges
- Canadian Subteam should be focusing on whether the MRN-NEEM appropriately incorporates Canada; CRA is looking at this issue among others. John will report back as it is explored further and ask CRA what data they currently have access to on Canadian provinces.
- How should subgroup distinguish between existing and new generation?
  - Clarified that existing generation should be those units in operation now and that will be placed in service in the baseline infrastructure or whatever is hard-wired in model.
  - New Generation will be looking at data specified for generation that might be placed into service beyond the baseline infrastructure.
  - Hisham pointed out EISPC summary of data sets in CRA model posted on the EISPC website. Catherine forwarded to full WG during the call.
  - Still need to develop a common template for subgroups to deliver data to CRA;

- o Erin requested that the CRA report data be provided in excel so subgroup can use the data format to create a master document and provide any changes to the data
- o Hisham noted that the information cannot be shared if it requires a Ventex license
- o May not need to have the data if CRA can verify how the Ventex data is cross-referenced or quality-checked.
- o John agreed to convey the request to CRA that subgroups are looking for the best way to create a master data input template and welcome their advice on how the report tables might be used.
- o Subgroup members may want to do spot checks on unit data (e.g. dispatch level of peaking units in NE). Do they need Ventex data license? How could CRA accommodate this request?

5. Draft Agenda on Joint mtg Workshop (provided in advance by Catherine)
- Agreed that we prioritize the subgroups and take the most difficult first
- Agreed that it would be helpful to put CRA on notice that they may be needed and invite Stan H. and John B. to attend.
- John B. suggested that the WG provide what specific areas the group needs CRA help on. May be that some subteams are non-controversial and don't need CRA input.
- Subteams will provide more specific needs for CRA expertise next week.

NOTE: Additional Data requests for CRA should go through John B.

ACTION ITEMS:
- Carry over unfinished agenda items to next wee (Sequencing and Wil Burn's email)
- John B. will take questions raised during the call back to CRA
- Subteams will provide more information on what help they will need from CRA at Dec. workshop next week.
- Revise the Workshop agenda to prioritize the most challenging data topics first
- Recruit additional members to help Steve C. on Canadian data questions