



HARVEY PARK DISTRICT PARK PERMIT

15335 BROADWAY AVE., HARVEY, IL. 60426

PHONE: (708) 331-3857

FAX: (708) 893-0533

Park Requested: _____ Day/Date: _____

Your Name: _____

Phone Number: _____ / _____ / _____

Home

Cell

Work

Address: _____

Purpose: _____ Number the Guest: _____

Time: _____ am/pm Until: _____ am/pm

Participants	✓	Permit Fees	Deposit Fees
50 OR LESS		\$50.00	\$50.00
51-100		\$100.00	\$50.00
101-300		\$300.00	\$100.00
301+		\$500.00	\$200.00

***DEPOSITS WILL BE REFUNDED WITHIN 10 BUSINESS DAYS AFTER THE EVENT. CONDITIONS OF DEPOSIT REFUNDS ARE NOTED ON RENTAL APPLICATION.**

PERMIT FEE: \$ _____ + DEPOSIT FEE \$ _____ = \$ _____ TOTAL

IN CASE OF PARK EMERGENCY, CALL (708) 674-6627 or (708) 646-9104.

PARK PERMIT FEES ARE NON-REFUNDABLE UPON THE CANCELLATION OF AN EVENT & DAYS ARE NON-TRANSFERABLE.

GENERAL RULES & REGULATIONS:

- This permit DOES NOT give exclusive rights or usage of the entire park, only the picnic tables, shelter and barbeque pits.
- Permit shall be required for all Harvey Park District facilities.
- No Harvey Park District furnishings shall be removed from park district property for any other use or purpose. A charge will be made to cover the repair or replacement of items damaged or lost.
- No group shall conduct any activity causing other than the normal janitorial work unless previous agreement has been made for such extra work.
- All permits are revocable at the discretion of the Director of Parks & Recreation.
- Permits can be requested through the Harvey Park District Office (708) 331-3857. Office hours are 8:30 A.M. to 4:30 P.M., Monday-Friday.
- Permits will be issued only up approval of the office manager.
- Permits will only be approved to organizations, civic groups and responsible citizens.
- A permit may be revoked at any time due to the misconduct of individuals in the groups or the misuse and/or abuse of Harvey Park District property. (Future permits will not be issued to these groups until we are assured that misconduct will not be repeated).
- The person to whom the permit is issued shall be personally responsible to see that the premises are left in the same condition as prior to use.
- NO ALCOHOLIC BEVERAGES ARE PERMITTED AT ANY TIME.
- The permit holder is responsible for the safety and welfare of the organizations, participants and spectators.
- The director abides by the Harvey City Code which contains ordinances requiring local organizations not connected directly with the Harvey Park District, and who are requesting the rental/use of facilities for functions charging admission fees, either directly or through collection, to apply for and receive a city permit, so the adequate police and fire protection will be available. Anyone renting the park with 100 or more people will need to apply to these rules.
- ABSOLUTELY NO PARKING ON THE GRASS!! PARKING ALLOWED IN DESIGNATED PARKING LOTS OR ON THE STREET ONLY.
- If you have 125 or more people gathering at a time you will need security. All renters must get security through the Harvey Park District's recommended agent. Payment of security fee are in addition to park fee. Renters must call security company for price.

SIGNATURE: _____

DATE: _____

APPROVED: _____

DATE: _____