

A regular meeting of the Botwood Town Council was held on Wednesday, April 12, 2023 at 7:00 p.m. in the Council Chamber.

Members present: Deputy Mayor C. Ivany, presided
Councillors: S. Sceviour
W. Broderick
M. Shainline
J. Mitchell
Mayor J. Sceviour - via zoom meeting
Member absent: Councillor: L. Burt
Also attending: A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-036 Mitchell that Council approve the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

APPROVAL OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-037 Broderick that Council adopt the minutes of March 8, 2023 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
MINUTES

BUSINESS ARISING FROM THE MINUTES

Request for use of the ballfields for a tournament. The date has been approved for July 14-16, 2023.

BALL
TOURNAMENT

COMMITTEE REPORTS

Public Protection and Emergency Planning
Fire School Training - BEM and EOC Courses.
- Agreed Council Members will participate in the required training when the courses are made available

FIRE SCHOOL
TRAINING

MOTION - Moved by Councillor Broderick, seconded by Councillor
23-038 Mitchell that Council submit an application to FES for purchase
of a New fire truck.
- Motion carried. Votes in favor - 6 Councillors.

NEW FIRE TRUCK

- Electronic Products Collection in Botwood.
An information package was received from EPRA NL & LAB concerning
development of a permanent electronics collection site.

COLLECTION OF
ELECTRONICS

Agreed the committee discuss this service with the Town's Leading Hand
and bring a report back to Council.

- Flyer and Discussion on Road Safety.
Council feels this action would send a message to residents showing the
Town is trying to address unsafe and disrespectful drivers of vehicles and
ATV's.

ROAD SAFETY
FLYER

- RCMP - High School Visit.
Councillor Broderick has approached the RCMP regarding a school visit.
When approval is ok with the RCMP, a visit time and date will be put in
place with the High School.

RCMP SCHOOL
VISIT

Heritage, Tourism and Special Events
Demasduit Project - The committee is still working on the Irving Oil land
acquisition.

DEMASDUIT
PROJECT

Councillor Shainline will be meeting with Morgan MacDonald in April re the
sculpture.

2023 Flying Boat Festival. Plans for this event are being put in place.

FLYING BOAT
FESTIVAL

Downhome Expo. - Participation at this event has been postponed for 2023.
Councillor Shainline will attend for information to address participation in
the 2024 event.

DOWNHOME
EXPO.

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-039 Broderick that Council ratify payment of routine expenditures in
accordance with the Town’s Accounts Payable Policy and
Procedure. The amount of \$19,351.62 was paid for March 8-20,
2023.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

- - -

MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-040 Broderick that Council approve the Accounts Payable
Transaction Journal dated March 8 to April 6, 2023 in the
amount of \$62,249.73.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

- - -

MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-041 Broderick that Council sell D. Byrne & Sons the small
triangular parcel of land adjacent to their existing property for a
fee of \$100.00 plus the cost of deed and survey.
- Motion carried. Votes in favor - 6 Councillors.

D. BYRNE & SONS
LAND

- - -

MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-042 Mitchell that Council ratify payment of Miscellaneous Cheques
issued January, February and March, 2023.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY
PAYMENT MISC
CHEQUES

- - -

Payroll Direct Deposit. The Town Clerk and the Town Auditor put the
process in place today.

DIRECT DEPOSIT

- - -

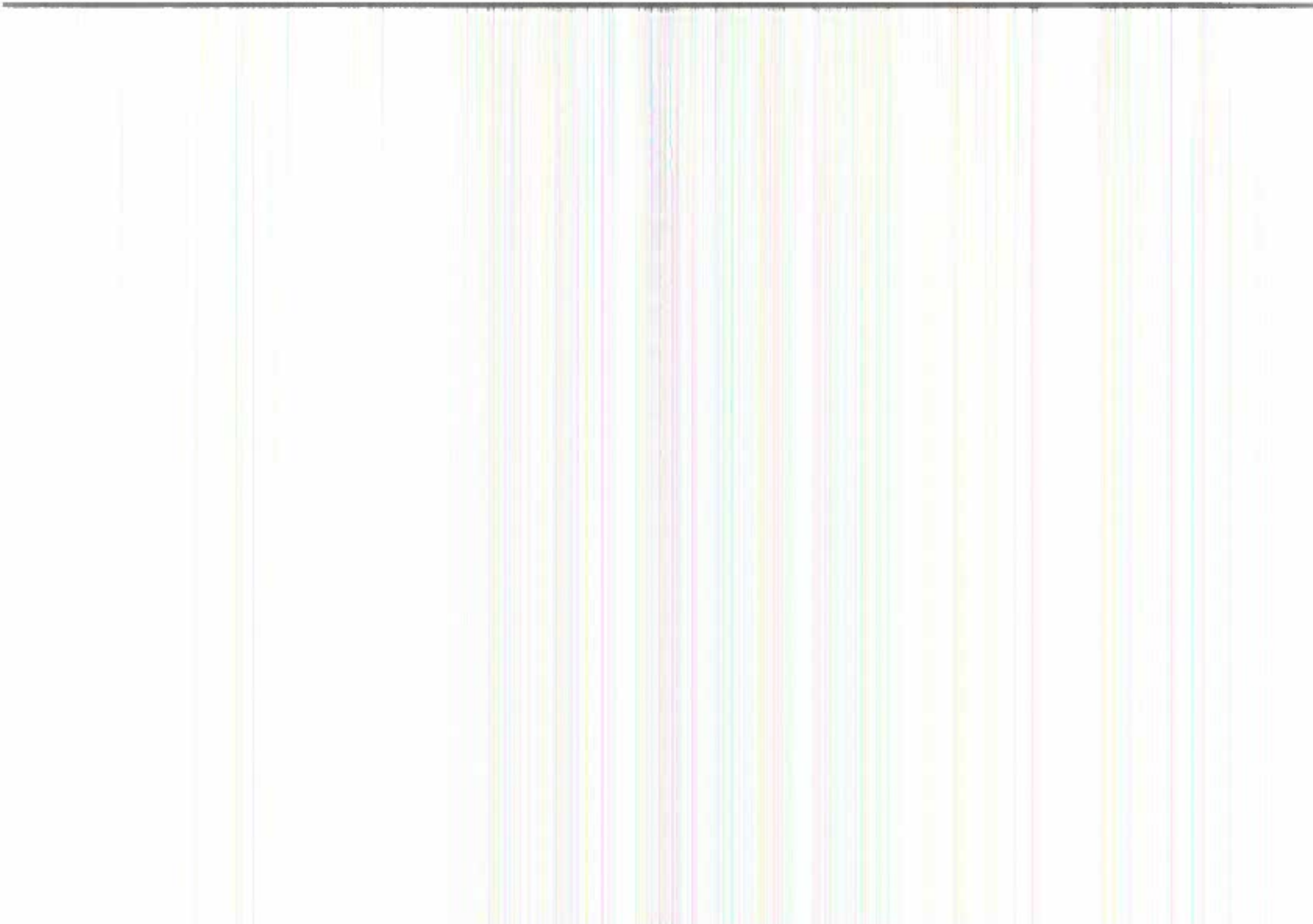
The 1st quarter expense budget totals were given to Councillors for
information.

EXPENSE
BUDGET

- - -

MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-043 Broderick that the Town of Botwood agrees to fund the current
overages for the Church Road Watermain Replacement Project
#17-GI-22-000014 in the amount of \$98,018.54.
- Motion carried. Votes in favor - 6 Councillors.

CHURCH ROAD
PROJECT



Municipal Works

Waterline flushing - Agreed the waterline flushing process start Monday, April 24 to Friday, May 5, 2023. A mailout notification will be done to inform residents. The information will also be posted on the Town Website.

WATERLINE
FLUSHING

Spring Clean-up - Agreed the Town’s Spring Clean-up will start Monday, May 15 to Friday, May 26, 2023. A mailout will also be done to inform residents of their collection day.

SPRING CLEAN-
UP

Councillors were informed the Hollett Place garbage collection day has been changed to Tuesday.

HOLLETT PLACE
GARBAGE
COLLECTION

Council requests a Clean-up Notice be issued for the following properties:
3 Kings Road
13 Wentzells Road.

CLEAN-UP
NOTICES

Proposed Renovations to the Town Hall. This matter will be discussed later.

TOWN HALL
RENOVATIONS

Parks, Recreation and Youth

Splash Pad. The Public Works Dept. will do part of the required preparation work and a tender call will be issued for the installation work.

SPLASH PAD

Lights for the Memorial Grounds. Council will look into this matter.

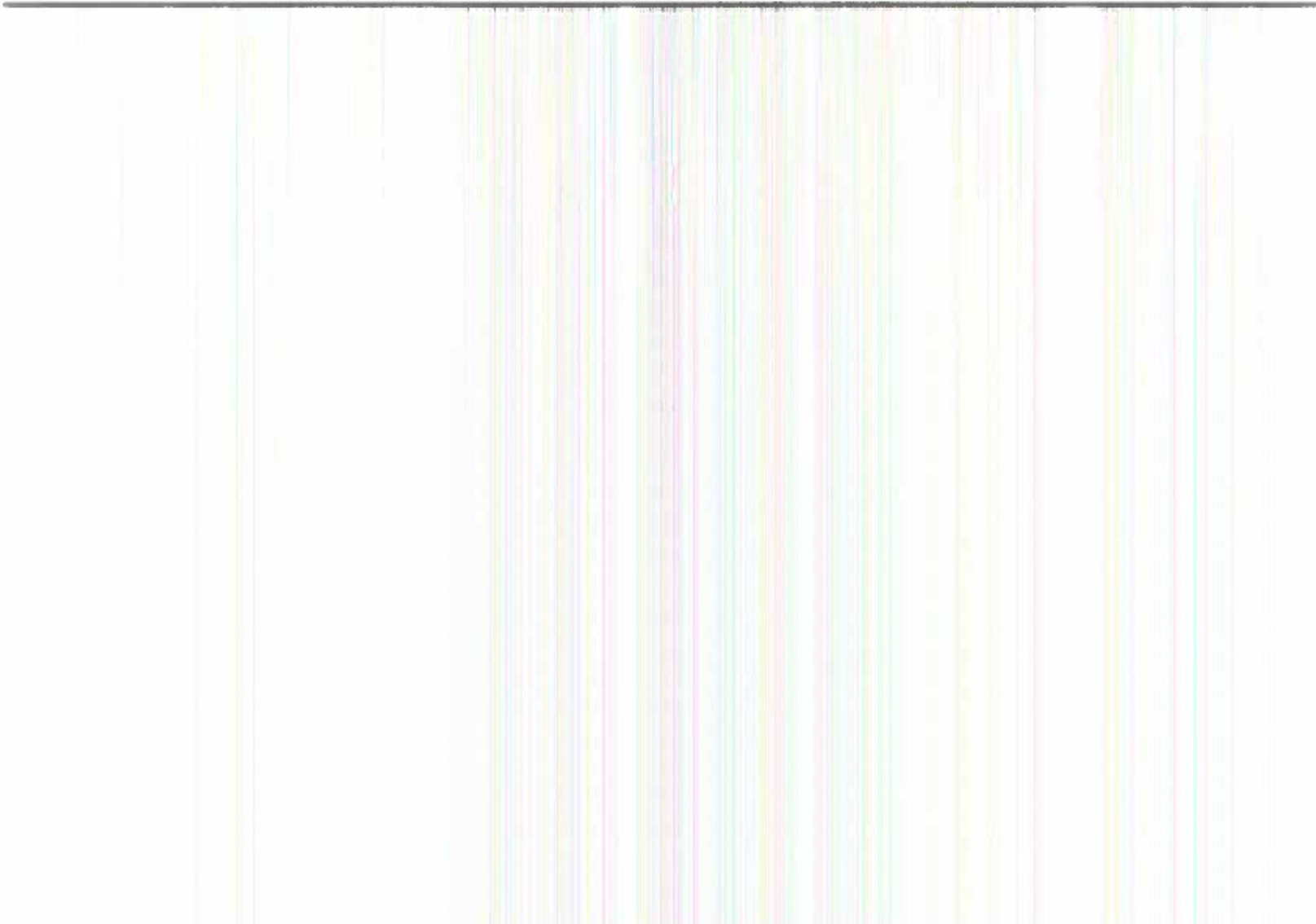
MEMORIAL
GROUNDS LIGHTS

Lawn Mower - The lawn mower is at the Supplier in Lewisporte. They will inform Council when it’s ready for pickup.

LAWN MOWER

Summer Employment - Applications have been submitted for student employment.

SUMMER
EMPLOYMENT



Senior's and Community Service
Councillor Mitchell informed Council the 1st Senior's Tea will be held April 18th. Plans are to hold this Senior event once a month.

SENIOR'S TEA

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Councillor Sceviour, seconded by Councillor Shainline that Council ratify permits issued to April 11, 2023. Permits #'s 23-007 to 23-011.
- Motion carried. Votes in favor - 6 Councillors.

23-044

RATIFY PERMITS

CORRESPONDENCE

1. Town of New-Wes-Valley. Re support for Volunteer Fire Department Compensation.
MOTION - Moved by Councillor Sceviour, seconded by Councillor Broderick that Council support the efforts of the Town of New-Wes-Valley in requesting that MNL advocate for Volunteer fire departments to get compensated for their time and efforts as they have been performing non traditional duties while responding to Medical calls.
- Motion carried. Votes in favor - 6 Councillors.

23-045

VOLUNTEER FIRE DEPARTMENT

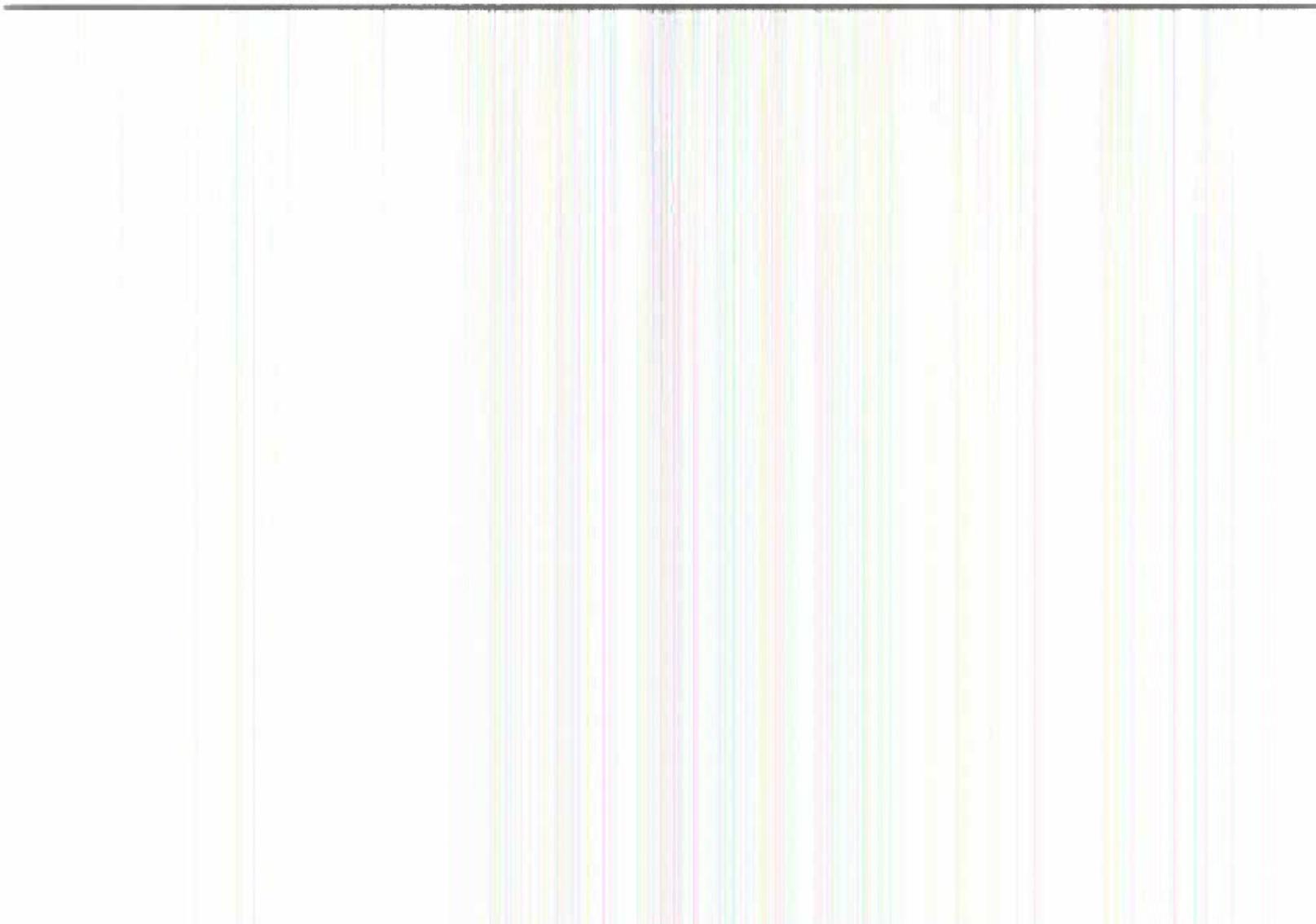
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2. Graduation Class 2023. Request for hours needed at the Arena. Council agreed to approve the same total hours and conditions given for the 2022 graduation .

GRADUATION CLASS 2023

- - -

- Information only -
- 3. Municipal Assessment Agency - Update for March 21, 2023.
 - 4. International Day Against Homophobia and Transphobia - re Support by resolution of Council.
 - 5. Kassia Regnier - re Subsidized Municipal Food Waste Program.
 - 6. Municipal Assessment Agency - re Free Training Course.
 - 7. C. Foster, Fire Service Division - re New Regional Emergency Management and Planning Officer.
 - 8. C. Lidstone - re King's Ridge Road - Work order has been issued for the Works Dept to review.



MOTION - Moved by Councillor Broderick, seconded by Councillor
23-046 Sceviour the meeting adjourn at 8:40 p.m.
- Motion carried. Votes in favor - 6 Councillors.

ADJOURNMENT

DEPUTY MAYOR Chris Ivory

SECRETARY A Russell