

**Jackson Township  
Board of Fire Commissioners  
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527  
732-363-2595  
Jacksonfiredistrict1.org

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr.	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Clarence E Aldrich IV
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**Monthly Business Meeting  
August 11, 2014**

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on August 11, 2014. The meeting was called to order at 8:00 PM by Vice President Flemming. In attendance were, Commissioner Flemming III, Commissioner Redington, Commissioner Flemming IV and Commissioner Aldrich. Commissioner Johnson was absent Also in attendance was Fire Administrator Rauch.

Minutes from the July 2014 meeting were read and approved without change.

Without further comment Commissioner Aldrich made a motion to approve the August 2014 minutes. The motion was seconded by Commissioner Flemming IV.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson			X	
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

**NOTICES AND COMMUNICATIONS**

- Ford Motor Company sent a notice to the Board offering an extended warranty service plan for the Ford Explorer Chief's car.

**CHIEF'S REPORT**

Total Fires	31
In District	15
Out of District	16
Drills	3

- Fire fighting FOAM needs to be ordered (budgeted item), approved.
- The 5701 generator issue seems to be as follows:
  - Bad Pilot valve.
    - Waiting on new one to arrive.
  - This bad valve seems to have caused the failure that severely damaged the hydraulic pump.
- The hydraulic pump can be repaired but this repair may not be wise as a new hydraulic pump can be acquired replacing the one we have now. The health of the current "in-service" pump, once repaired, may not give an adequate service life as compared to the cost of the repair.
  - Discussion concerning this issue was considered.
  - Considering this issue, the Board heard a motion from Commissioner Flemming III to replace the current "in-service" pump with a replacement.

Without further comment Commissioner Aldrich seconded the motion.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson			X	
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

## Vehicles

- 5700 No issues.
- 5710 No issues.
- 5701 Suspension repairs were completed and the truck is back in service.
- 5705 No issues.
- 5708 No issues.
- 5709 Fire pump service maintenance is complete.

## **BUILDING AND PROPERTY**

- Commissioner Aldrich brought up the consideration the Board should look into SOLAR equipment for electrical service that could be used to reduce the overall electrical bill to the Board for the fire station.
  - Commissioner Redington will contact vendors for proposals.

## **UNFINISHED BUSINESS**

- Accountant Robert Elliott presented the Board with the Independent Auditors report for financial statements years ending 2013 and 2012.
  - An Audit Review Certification was signed by all Commissioners.
  - Resolution was adopted approving review, internal controls and submission of the documents to the Local Finance Board.
- FF Benefits and Pension, Mr. Elliot's office continues the work with the State for establishment of the Boards participation with pension and benefits.
- Fire radio communication and Ocean County requirements for the Board.
  - The County expects to be on line with the new radio system requirements in 3 to 4 years.
  - This will require the Board to outfit the fire company with new radios.
    - Mobile, portables and pagers.
  - The cost of this change may have a final price tag of \$120,000 to the Board.
    - We can expect and should be ready for this change over.
    - Financing the project will be considered at this year's financial planning meetings during October, November and December 2014.

## **Open Public Portion**

No Public comment.

## **Closed Executive Session**

No closed session business conducted.

## **NEW BUSINESS**

- Drug Testing and criminal background checks.
  - The Board discussed some options.
    - The Fire Company will be charged with revising their membership application as well as the Board having review procedures in some candidates.
- The Board considered the Ford Extended Warranty proposal but decided that the program was not necessary.
- A new vehicle for the District was delivered to the Board, a military surplus vehicle to be used for fire fighting and rescue operations both district and township wide.
  - The Board and Fire Company will establish a committee for the design and implementation of the vehicle and its equipment.
    - The only stipulation is that it must display Jackson Township Emergency Services.
  - This vehicle came at no cost to the District or the Board.

## **JOINT BOARD OF FIRE COMMISSIONERS**

Some progress is noted and the Joint Board may have some new life. District 1 and District 2 will move forward weather other Boards will participate or not.

**TREASURERS REPORT**

See attached treasurers report.

A motion authorizing payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Aldrich.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson			X	
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

With no further business before the Board Commissioner Redington made a motion to adjourn. It was seconded by Commissioner Flaming III.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson			X	
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.  
Meeting adjourned.

Next regular meeting is scheduled for September 8, 2014.

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Robert R Redington Jr Secretary

# Treasurer Report July, 2014

Date	Check #	Payee	Use	Voucher #	Amount
7/9/2014	EFT	Heartland Payroll	Payroll		7,150.80
7/18/2014	7897	Joseph Fazio Wall LLC	Work Bench Supplies	5931	250.00
7/23/2014	EFT	Heartland Payroll	Payroll		7,145.84
7/24/2014	7898	NJMVC	Registration	5932	131.50
7/31/2014	7899	NJSHBP	Zimmerman Benefits	5933	4,983.68
8/10/2014	7900	JCP&L	Electric Svc	5934	918.11
8/10/2014	7901	Cablevision	Phone/ Internet Svc	5935	359.50
8/10/2014	7902	Verizon Wireless	5700 Cell Svc	5936	53.95
8/10/2014	7903	NJNG	Natural Gas Svc	5937	150.00
8/10/2014	7904	Waste Management	Garbage Svc	5938	257.39
8/10/2014	7905	Carlson's Automotive	Truck Painting	5939	823.20
8/10/2014	7906	Blaze Emergency Equipment	5709 PM	5940	495.00
8/10/2014	7907	JTDPW	2nd Qtr Fuel	5941	3,235.97
8/10/2014	7908	Asbury Park Press	Advertisement	5942	166.40
8/10/2014	7909	Mohel, Elliott, Bauer & Gass	Annual Audit Report	5943	10,185.00
8/10/2014	7910	Mercer Spring & Alignment Corp	5701 Repair	5944	4,853.72
8/10/2014	7911	Witmer Public Safety Group	Radio Holders	5945	189.94
8/10/2014	7912	County Line Hardware	Supplies	5946	115.10
8/10/2014	7913	USPS	Postage	5947	49.00
					<u>41,514.10</u>
		<b>7/11/2014 Deposit</b>	<b>Harmony Bank</b>		\$ 271,010.39
		\$ 2,500.00 Training Reimbursement	<b>Deposit 7/11/2014</b>		\$ 4,560.90
		\$ 1,000.00 Cell Tower			\$ 275,571.29
		\$ 1,060.90 Cell Tower	<b>Checks 7897-7913 &amp; EFTs</b>		\$ 41,514.10
		<u>\$ 4,560.90</u>	<b>Cash Management</b>		\$ 234,057.19
					\$ 118,601.47
					<u>\$ 352,658.66</u>