

# **CITY OF SOUTHGATE POLICE AND FIRE RETIREMENT SYSTEM**

## **P O L I C Y   R E S O L U T I O N**

**Adopted: November 18, 2013**

**Re: Election of Board Officers**

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**WHEREAS**, the City of Southgate Police and Fire Retirement System (“Retirement System”) is established under the authority of the Fire Fighters and Police Officers Retirement Act, Public Act 345 of 1937, as amended (“Act 345”) [MCL 38.551 *et seq.*], and

**WHEREAS**, the Board of Trustees of the Retirement System (“Board”) is vested with the authority and fiduciary responsibility for the administration, management and operation of the Retirement System, and

**WHEREAS**, the Board is established pursuant to Section 1 of Act 345 [MCL 38.551] and is comprised of five (5) members, and

**WHEREAS**, Section 2 of Act 345 [MCL 38.552] provides the powers and duties of the Board and states in part that “[t]he Board shall annually elect a President and Secretary from among its members”, and

**WHEREAS**, the Board desires to formalize a policy with regard to the annual election of its President and Secretary, therefore be it

**RESOLVED**, that the Board shall annually nominate and elect a member to serve as the Board’s President and a member to serve as the Board’s Secretary, and further

**RESOLVED**, that the Board’s annual election of a President and a Secretary shall be conducted at the first meeting of the Board held each calendar year, and further

**RESOLVED**, that in the event the position held by the Board’s President and/or Secretary is vacated, the Board shall hold a special election to fill the vacated position at its next regularly scheduled meeting, and further

**RESOLVED**, that copies of this policy will be made available upon request to all interested parties.