

A regular meeting of the Botwood Town Council was held on Tuesday, January 18, 2022 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided  
Deputy Mayor C. Ivany  
Councillors: S. Sceviour  
W. Broderick  
M. Shainline  
L. Burt  
J. Mitchell

Also attending: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk

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CALL TO ORDER

ADOPTION OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor  
22-001 Ivany to adopt the Agenda as presented.  
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF  
AGENDA

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ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor  
22-002 Broderick that Council adopt the minutes of regular Council  
Meeting held December 16, 2021 with the following  
amendments.  
1. pg. 6 re Snow Clearing. Delete "A decision of Council" to  
read Council's present snow clearing policy was revised &  
adopted July 11, 2018.  
2. pg. 4 re Road Signs. Delete Blind Spot Sign to be placed on  
Valley Road to read concerns re blind spots will be referred to  
the Committee for recommendation.  
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF  
MINUTES WITH  
AMENDMENTS

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MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor  
22-003 Ivany that Council adopt the minutes of Special Council  
Meeting held December 23, 2021 as circulated.  
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF  
SPECIAL  
MINUTES

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BUSINESS ARISING FROM THE MINUTES

Papershed - Seagull Solution. Agreed Council respond to the Mural Arts Association that resources have been allocated and Council will address the situation in the Spring.

PAPERSHED

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Marina - Deputy Mayor Ivany informed Council the existing wharf facility has been looked at by a contractor. The wharf is in very poor condition and would require extensive repairs at a high funding cost. Agreed the committee meet to discuss this issue.

WHARF FACILITY

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COMMITTEE REPORTS

Mayor's Report

The Botwood Senior's Committee Dinner was postponed until February.

SENIOR'S  
COMMITTEE  
DINNER

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Mayor Sceviour briefed Council re a meeting today with Tim Williams of Marathon Gold. Councillor Broderick and the Town Manager also attended. This operation is good news for the area however, the product is processed on site and shipped by air from the site.

MARATHON  
GOLD

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Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor 22-004 Broderick that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$116,809.63 has been paid for December 16 to 31, 2021.  
- Motion carried. Votes in favor - 7 Councillors.

A/P ROUTINE  
EXPENDITURES

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MOTION - Moved by Councillor Sceviour seconded by Councillor Burt that 22-005 Council approve the Accounts Payable Transaction Journal dated December 16, 2021 to January 17, 2022 in the amount of \$60,295.90.  
- Motion carried. Votes in favor - 7 Councillors.

A/P  
TRANSACTION  
JOURNAL

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JANUARY 18, 2022

MOTION - 22-006 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council ratify payment of miscellaneous cheques for October, November and December 2021.  
- Motion carried. Votes in favor - 7 Councillors.

RATIFY  
PAYMENT OF  
MISCELLANEOUS  
CHEQUES

MOTION - 22-007 Moved by Councillor Sceviour, seconded by Councillor Burt that Council set up an operating Line of Credit in the amount of \$250,000.00 with the Bank of Montreal for the year 2022.  
- Motion carried. Votes in favor 7 Councillors.

LINE OF CREDIT

MOTION - 22-008 Moved by Councillor Sceviour, seconded by Councillor Burt that Council approve the 2022 Tax Structure, Rates and Due Dates for 2022 as presented.  
- Motion carried. Votes in favor - 7 Councillors.

APPROVAL OF  
2022 TAX  
STRUCTURE

MOTION - 22-009 Moved by Councillor Sceviour, seconded by Councillor Burt that Council approve a salary increase of .50¢ per hour for the Town Office Staff -  
in line with the annual increase for  
CUPE Union Employees and 2½ % cost of living increase for  
as per contract agreement. Increase to be effective as  
of January 1, 2022  
- Motion carried. Votes in favor - 7 Councillors.

TOWN OFFICE  
STAFF SALARY  
INCREASE

Council agreed to move ahead with the direct payroll deposit as soon as possible in the new year.

DIRECT DEPOSIT

A request was received from  
Agreed Council respond to  
this account.

for a credit to taxes charged.  
Town cannot justify a credit to

re: Taxes

Agreed the committee meet to look at ways to increase town revenue. The  
Town Manager suggested a Housing Sub Division be considered.

TOWN REVENUE

*Amended Feb. 9, 2022*

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Municipal Works

Agreed the stadium employees use their COVID downtime to do some small jobs such as build bus shelters, planters, hang Council pictures at new town hall, etc.

ARENA  
EMPLOYEES

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The Leading Hand will be given one of the recently purchased laptop computers for his Town work.

LAPTOP FOR  
LEADING HAND

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Agreed an extra street light be installed in the Foodland/Imperial Variety and Bank area.

STREET LIGHT

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Parks, Recreation and Youth

Arena Update - As schools are not opening until a later date, group activities at the arena will not be permitted for awhile.

ARENA UPDATE

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Waterfront Walking Trail - Agreed the committee meet and discuss some ideas for improvements to the trail.

WATERFRONT  
WALKING TRAIL

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Senior's and Community Service

The Botwood Senior's Committee will be meeting in February.

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A Community Garden was discussed. The Town Manager suggested an application be submitted for a Green Team Project.

COMMUNITY  
GARDEN

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A suggestion was made re a Tidy Town Contest to encourage residents to clean up their properties.

TIDY TOWN

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Public Protection and Emergency Planning

Burnt Out Property on Vineham's Lane. The Town Manager will follow up with the Lawyer involved with this property. If required, another demolition order will be issued.

BURNT OUT  
PROPERTY

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Councillor Broderick informed Council he has personally forwarded a letter to the Minister of Transportation requesting speed signs be placed in the Town's School Zones.

SCHOOL ZONE

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Heritage, Tourism and Special Events

Bayside Blizzard - Plans for this event on hold due to COVID restrictions.

BAYSIDE  
BLIZZARD

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Heritage Park re Airplane Paint. Agreed to get a cost estimate for paint. The Town will approach 5 Wing Gander re labour.

AIRPLANE PAINT

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Development and Economic Promotion

The Town Manager, Mayor Sceviour and Councillor Broderick previously had a brief discussion re a possible housing development for the Town.

HOUSING  
DEVELOPMENT

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ADMINISTRATION

The Town's outside Workers are presently on reduced weekly time due to COVID.

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The Town Clerk will approach the photographer re a date for Council photos.

COUNCIL PHOTOS

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Council members were given Council Meeting Schedule for 2022 meetings.

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PERMITS/DEVELOPMENT

MOTION - Moved by Councillor Broderick, seconded by Councillor Burt 22-010 that Council ratify permits issued

RATIFY PERMITS

- Motion carried. Votes in favor - 7 Councillors

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MOTION - Moved by Councillor Broderick, seconded by Councillor Burt  
22-011 that Council give approval for a Crown Lands application  
submitted by to occupy Crown Land

re: Crown Land

- Motion carried. Votes in favor - 7 Councillors.

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CORRESPONDENCE

1. Municipal Assessment Agency - re Board of Directors.
2. Pleaman Forsey MHA - re copy of letter to Premier Furey re 24 hr  
Emergency Services at Dr Hugh Twomey Health Centre.
3. Central Health re COVID 19 Key Messages.
4. MNL Infonote - re Jan. 17/22 Various Items.

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MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor Burt  
22-012 the meeting adjourn at 9:30 p.m..  
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

