

**ANTELOPE VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
357th MEETING OF THE BOARD OF TRUSTEES
42624 6TH STREET EAST
LANCASTER, CA 93535
(661) 942-2917**

**MARCH 24, 2015
AGENDA**

Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the Antelope Valley Mosquito and Vector Control District office at 42624 6th Street East, Lancaster, CA 93535, during normal business hours.

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: Elvie Ancheta, Dana Coleman, Barbara Little, John Manning, Dennis Persons
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of February 24, 2015 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$77,253.18
- Action 5. Approval of Requisition No. 1646 for a total of \$100,000
- Information 6. Public Outreach Update from County Public Health Department
- Action 7. Review and Approval of 2013 – 2014 Annual Audit after Presentation of Audit Findings from Cobb, Doerfler & Associates, CPA (Anthony Bruneau, CPA)
- Action 8. Approval of Negotiated Tax Exchange Resolution for Los Angeles County Waterworks District No. 40:
Annexation 40-150 territory located south of Ave. K-8 between 25th Street East and 30th Street East
- Information 9. District Manager Monthly Report including Legislative Report
- Information 10. Next Board Meeting is scheduled for April 28, 2015 at 4PM at the District Office
- Information 11. Board of Trustees Comments
- Action 12. Adjournment

ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

357th MEETING OF THE BOARD OF TRUSTEES

42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917

MARCH 24, 2015

4:00 P.M.

MINUTES

TRUSTEES PRESENT: Elvie Ancheta, John Manning, Dennis Persons

TRUSTEES ABSENT: Dana Coleman, Barbara Little

STAFF PRESENT: Cei Kratz, Carolyn Etherton (consultant)

OPENING: President Persons called the meeting to order at 4:15 p.m. and led in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. Frank Alvarez and Maria Estrada, LA County Public Health Department, were present.

APPROVAL OF FEBRUARY 24, 2015 MEETING MINUTES: Trustee Manning moved to approve the minutes. Trustee Ancheta seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS: Trustee Ancheta moved to approve EFT's and Warrants for a total of \$77,253.18. Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1646 FOR A TOTAL OF \$100,000: Trustee Ancheta moved to approve the requisition. Trustee Manning seconded the motion. The motion passed unanimously.

PUBLIC OUTREACH UPDATE FROM COUNTY PUBLIC HEALTH DEPARTMENT:

Frank Alvarez reported that they are continually working on ways to bring more attention to West Nile Virus and different avenues to take for community outreach, including taking advantage of active social media and possible outreach using mass media blasts to the community (via phone calls/text messages). Trustee Manning suggested a committee be formed to brainstorm different ideas – the committee would include Manager Kratz, Trustee Ancheta, Trustee Coleman, Frank Alvarez and possibly a contact at AVC that is familiar with technical side of community media blasts. Manager Kratz will set up meeting time/date after obtaining availability from everyone.

REVIEW AND APPROVAL OF 2013-2014 ANNUAL AUDIT AFTER PRESENTATION OF AUDIT FINDINGS FROM COBB, DOERFLER & ASSOCIATES, CPA (ANTHONY BRUNEAU, CPA):

Each board member was provided a copy of the audit. Anthony Bruneau went through the audit and provided an explanation page by page. In the auditor's opinion, the financial statements referred to in the audit, present fairly in all material respects, the respective financial position of the governmental activities, special revenue fund and the aggregate remaining fund information of the AVMVCD as of June 30, 2014. A suggestion was made by the auditor that the district explores an investment policy for the reserve funds. Manager Kratz is welcome to meet with the auditor to obtain information on different possibilities and report back to the board for any action. Trustee Ancheta moved to approve the annual audit. Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF NEGOTIATED TAX EXCHANGE RESOLUTION FOR LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40:

ANNEXATION 40-150 TERRITORY LOCATED SOUTH OF AVE. K-8 BETWEEN 25TH STREET EAST AND 30TH STREET EAST: Trustee Ancheta moved to approve the resolution. Trustee Manning seconded the motion. The motion passed unanimously.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:

Manager Kratz reported on the following:

We've placed an ad in the AV Press for the sale of one of the service vehicles. Lowest bid must meet blue book. Announcement ends March 31.

Interviews for seasonal vector-control assistants were completed this month. Candidates have been selected and seven new-hires will be trained for field services. Start up meeting is April 13 and first seasonal starts April 27. We are preparing for a busy season.

We are field testing tablets to replace the hand-held units. Tablets have a larger screen and it would make viewing and input easier and more accurate.

Presentations to Palmdale Water, City of Lancaster Public Works and Code Enforcement held this month. Also school presentations continue.

West Nile virus dead bird testing and the WNV Dead Bird Hotline will begin on April 15, 2015.

Live calls will be answered (1-877-WNV-BIRD) and online reports will be responded to (www.westnile.ca.gov).

NEXT BOARD MEETING IS SCHEDULED FOR APRIL 28, 2015 AT 4:00 PM AT THE DISTRICT OFFICE

BOARD OF TRUSTEES COMMENTS: Trustee Manning will reach out to find an IT contact at Antelope Valley College to possibly assist with information on mass media alerts to the community, as discussed with Frank Alvarez in his report. Trustee Manning also requested that Manager Kratz provide the board with copies of the pool ordinance that is in place with the City of Lancaster and Palmdale.

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, President Persons adjourned the meeting at 5:40 p.m.

Respectfully Submitted:

Dennis Persons
Board President

Approved:

Barbara Little
Board Secretary