

**NOTICE**  
Town of Lowell  
**SELECT BOARD MEETING**  
**THE LOWELL SELECTBOARD WILL MEET ON**  
**Tuesday July 9, 2019 AT 5:30 P.M.**  
**AT THE TOWN OFFICE BUILDING.**

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**AGENDA:**

- **Sign Orders**
- **Approve minutes from June 25, 2019**
- **Kempton Hill Bridge**
- **Other business**

**SELECTBOARD:**

Richard Pion- Chm.  
Alden Warner  
Dwight Richardson

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**MINUTES**  
**SELECT BOARD MEETING**  
**TOWN OF LOWELL**  
**Meeting held on July 9, 2019 at 5:30 p.m.**

**Board members present:**

Richard Pion/Chair, Alden Warner

Priscilla Matten/Treasurer/Assist. Clerk

Christy Pion/Select Board Clerk-Town Clerk/Assist. Treasurer

Calvin Allen/Road Commissioner

**Meeting was called to order at 5:40 p.m.**

**GUEST:**

- Carolyn Cota-VTRANS
- Laura Stone-VTRANS
- Edward (Ted) Fleischer-Resident

**Sign Orders:**

- Orders were approved and signed by the Board unanimously for the Treasurer.

**Approve minutes for June 25, 2019:**

- Minutes from June 25, 2019 meeting were approved and signed by the Board unanimously.

**Kempton hill bridge:**

- There was discussion regarding plans for the Kempton Hill Bridge. There was agreement to place the order for the wider bridge, per Calvin's recommendation. It was also decided that Calvin and Selectboard should notify Tyler, the engineer, that the town would be supplying the trucking, as well as gravel and other resources, including the bridge, so the companies placing the bids would not include those costs in their bids. It was concluded this would help reduce the final cost to the town.

**Other Business:**

- Carolyn Cota and Laura Stone, from VTRANS, came to the meeting to talk to the Board about the plans of replacing bridge # 234, located over the east branch of the Missisquoi River. They showed a slide show on the first draft of the bridge replacement project. Laura explained the first half of the presentation to show the damage of the bridge and the area around the bridge. Carolyn explained the second half on what to expect while the process of the bridge is being done. They are hoping to start constructing the Bridge by 2022 and will be coming back at least 2 more times to discuss finalizations of the project. For more information on this project go to:  
<https://outside.vermont.gov/agency/vtrans/external/projects/Structures/12B592>
- Priscilla went over the Financial statements with the Board to show profit and loss for the year so far.
- Truck weight permits were approved and signed by the Board Chair for the following: Spaulding Construction, Inc.
- Priscilla explained to the Board that the town has received an invoice for umpire services for the Little League (services provided by 3 different individuals) and maintenance work done on the ball field. She noted that she had called North Country to find out how they paid for umpire services and who is responsible should an umpire get hurt during a game. Accounts Payable at North Country advised that umpires are paid as vendors and they only use certified umpires because they belong to USA, an organization which provides insurance coverage for all certified umpires. Priscilla got the phone number for the rep of USA and called for more information. The rep agreed that one of the umpires used by the Lowell Little League to date was certified. The other two are not.
- Priscilla noted that the Town is audited each year to verify that all vendors (not cooperated) have presented the town with certificates of insurance coverage. Vendors paid, without proof of ins., results in a penalty to the town and is also taken into consideration when work. Comp and unemployment rates are determined for the upcoming year.
- The Board discussed the possibility of sending the Little League the amount of funding provided by the town and allowing that dept. to do their own bookkeeping and establish their own checking account. After more review of that process, it was determined not to establish that procedure at present.
- Priscilla will talk with vendor to get a certificate of ins. If that is not available, that vendor will become an employee. The 2 umpires not certified will also have to be paid as employees.

**Board Warrants:**

▪ General Order #69-	\$	12,867.76
▪ General Order #70-	\$	8,765.77
▪ Payroll #41-	\$	7,740.46
▪ Fire Dept. # 42-	\$	2,490.54

- **Signed by the Board for the Treasurer to draw checks totaling - \$ 31,864.53**

Meeting adjourned at 7:20 p.m.

Next meeting date: July 23, 2019 at the Lowell Town Office Building

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*Richard Pion- Chm.*

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*Christy Pion – Selectboard Clerk*

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*Alden Warner*

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*Dwight Richardson*