

**State of New Hampshire Job Posting
Department of Energy
Enforcement Division
21 South Fruit Street
Suite 10
Concord, NH 03301**

**Gas Program Manager
Full-Time: 37.5 hours
\$33.47/hour - \$45.72/hour
Position # 19596**

The State of New Hampshire, Department of Energy, Enforcement Division has a full-time vacancy for 13-1040 Compliance Officers-7.

Summary:

To provide senior level management, analyses, and recommendations regarding operational aspects of the gas transmission and distribution system, including capital projects for reliability and safety as well as review of emergency response plans, participation during significant events, and evaluation of gas utility responses to outages and significant events. Maintains all PHMSA requirements with regards to NH DOE participation in the PHMSA State Gas Program.

YOUR EXPERIENCE COUNTS - Under a recent change to the rules, an applicant's relevant experience now counts towards formal education degrees referenced below! See *Per 405.1*.

18 Months of additional relevant experience = Associate's degree

36 Months of additional relevant experience = Bachelor's degree

54 Months of additional relevant experience = Master's degree

MINIMUM QUALIFICATIONS:

Education: Master's degree from an accredited college or university with major study in the field of business, mathematics, finance, economics, or engineering. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Five years of experience in the analysis, regulation or management of public or private corporations or the operational phases of public utilities, two years of which shall have been dealing with rate analysis or one year of which shall have been at a public utilities regulatory commission. Each additional year of approved work experience may be substituted for one year of required formal education at the graduate level only. Possession of a professional designation such as CPA or P.E. or equivalent designation may be substituted for two years of work experience.

License/Certification: None required.

RECOMMENDED WORK TRAITS: Extensive knowledge of the regulated industry and applicable laws, rules, and regulations. Extensive knowledge of engineering, economics, and financial principles and practices in the field of public utilities. Knowledge of the accounting and engineering factors involved in rate structure determination. Ability to investigate and analyze difficult technical and public relations problems. Ability to prepare reports and/or exhibits in the development of investigations and analyses. Ability to establish and maintain effective working relationships with state and local officials, utility representatives and the public. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

DISCLAIMER STATEMENT: The supplemental job description lists the essential functions of the position and is not intended to include every job duty and responsibility specific to the position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

Responsibilities:

Conducts comprehensive on-site inspections and record audits of operator safety program and engineering analysis and evaluations of potential regulatory deficiencies.

Supervises inspectional staff in the preparation of gas inspections, reports, and issuance of NOPV and NOV letters. Serves as designated trainer of gas inspectors on established procedures for proper

inspections protocols, analyzing policy issues and interpreting technical engineering matters.

Analyzes the design and specifications for gas transmission and distribution pipeline systems under construction or repair to assure conformance with state and federal safety regulations.

Conducts qualitative and quantitative analyses of regulatory, policy and technical issues related to safety issues in engineering and involving the development of Federal/State regulations and industry guidance.

Identifies probable violations, non-compliances, and determines performance issues.

Recommends program management corrective action for the resolutions of issues arising from administration of the compliance programs.

Prepares drafts of commission reports and orders on substantive and administrative matters.

Prepares and presents testimony in formal proceedings supporting enforcement actions by the NH DOE.

Identifies and/or develops criteria and evaluates gas utility data to assure safe and reliable service to the public by participating in engineering project studies of gas utility operation, planning, construction, and maintenance.

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For further information please contact Paul Kasper, Director of Enforcement at Paul.G.Kasper@energy.nh.gov or 603-271-6026.

***TOTAL COMPENSATION INFORMATION**

The State of NH total compensation package features an outstanding set of employee benefits, including:

HMO or POS Medical and Prescription Drug Benefits:

The actual value of State-paid health benefits is based on the employee's union status, and employee per pay period health benefit contributions will vary depending on the type of plan selected.

See this link for details on State-paid health benefits:

<https://www.das.nh.gov/hr/benefits.aspx>

Value of State's share of Employee's Retirement: 13.85% of pay

Other Benefits:

- * Dental Plan at minimal cost for employees and their families (\$500-\$1800 value)
- * Flexible Spending healthcare and childcare reimbursement accounts
- * State defined benefit retirement plan and Deferred Compensation 457(b) plan
- * Work/life balance flexible schedules, paid holidays and generous leave plan
- * \$50,000 state-paid life insurance plus additional low-cost group life insurance
- * Incentive-based Wellness Program (ability to earn up to \$500)

Total Compensation Statement Worksheet:

<https://www.das.nh.gov/jobsearch/compensation-calculator.aspx>

Want the specifics? Explore the Benefits of State Employment on our website:

<https://www.das.nh.gov/hr/documents/BenefitBrochure.pdf>

<https://www.das.nh.gov/hr/index.aspx>

EOE

TDD Access: Relay NH 1-800-735-2964