

**TOWN OF BEVERLY SHORES  
BUILDING SITE AND BUILDING COMMITTEE  
MEETING MINUTES  
JUNE 11, 2022**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present:        Scott Vliek, Chairman  
                  Brian O'Neil, Vice Chairman  
                  Mark Lies, Secretary  
                  Dave Wagner  
                  Margaret Williford  
                  Council Liaison, S. Loeb

- I. Roll Call. There is a quorum. Meeting was conducted virtually in part.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of April 16, 2022 were unanimously approved.
- IV. Building Commissioner Report
  - A. List of active permits/project status - Building Commissioner reports that permits and projects have been quiet.
  - B. Inspections conducted in previous month. Building Commissioner reports on inspections.
  - C. Communications received from residents
    1. Questions from residents – None.
    2. Questions about procedures to add on or remodel - None.
  - D. New permits on the horizon
    1. Remodel – None.
    2. New homes – None.
    3. New construction – None.
- V. New Permit Applications
  - A. 10 E. Atwater – Owner and architect present. Discussion regarding an addition to existing stucco home. Discussion regarding diagrams of the proposed addition, including number of bedrooms and retention wall. The permit request to approve drawings was tabled to allow owner to submit revised drawings for approval. It was noted that the project is being delayed until later in the summer.
  - B. 4 S. Pleasant – Owner does not appear to discuss plans for an outdoor addition to existing structure. No action taken.
- VI. Public Comments – Mark Weber, architect and resident at 5 Merrivale Avenue appears to discuss concerns regarding proposed addition to property at 4 S. Pleasant Avenue. He

states his belief that the existing structure currently exceeds a number of the restrictions, including square footage of structure, height restrictions under the current building code. The permissible square footage for a structure on the existing lot dimensions has already been exceeded. Discussion that any request for an addition to the existing structure is now subject to the requirements of the current building code. Committee thanked Mark Weber for his comments.

VII. New Business – None.

VIII. Old Business

- A. 438 E. St. Clair. Resident Doug Wolfe appears to ask for extension of permit which was issued under prior building code because of delay to the death of his Mother. Committee agreed to extension.

IX. Discussion – Dave Wagner advised Committee members to be alert to presence of dumpsters on properties to potential improvements to property, including hard landscaping (for example, installing boulders) that require a permit. Such observations should be reported to Building Commissioner.

X. Adjournment – Motion Lies, second Wagner, to adjourn. Motion approved unanimously. Meeting adjourned at 9:23 a.m.

*Mark Weber*

7/9/2022