

# EYE CENTER OF CENTRAL GEORGIA FINANCIAL POLICY

## Payments Due at Time of Service

The following are payable at the time of each visit to the Eye Center:

- **Co-payments** – These amounts are typically \$10, \$15, or \$20 and are usually printed on your insurance card. Most insurance plans state that co-payments should be collected at the time of service. This is due to the agreement between your employer and insurance company. It also recognizes that the cost of billing you for these amounts often exceeds the amount due. **For these reasons we cannot bill for co-payments.**
- **Non-covered services** – Your physician may believe that certain services are necessary, or you may request services that are not covered by your insurance plan. An example of this is Refraction, which is not covered by most insurance plans, including Medicare.

## Insurance Filing

- The Eye Center of Central Georgia will maintain insurance benefits information that you provide.
- You agree to assist us to manage this service by informing the staff of any changes in insurance, employer address, or other pertinent information.
- The practice will file insurance claims for which we have complete information.
- It is your responsibility to bring your current insurance information with you when you see the doctor.
- If you do not have the required information, there are three options:
  - You can telephone your spouse or employer to get the information.
  - The services provided will be considered non-covered and you pay for them in full at the time of your visit.
  - You can reschedule your procedure.