

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON AUGUST 3, 2017**

1. Call to Order

Mayor Platt called the meeting to order at 7:00 pm.

2. Roll Call:

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Recorder Tim Rhyne, Police Chief Peter Spirup, Public Works Superintendent Pat Claxton

Others Present: Paul Iverson, Woodburn Fire District; Maria Silva

3. Announcements:

a. Additions/deletions to the agenda

b. Mayor's Comments

- i. Mayor Platt talked with the council about training for new council members on council rules, procedures and etiquette. The Mayor also talked to the council about the importance of meeting etiquette during council meetings.

4. Public Comment:

Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

- a. Maria Silva of 780 3rd Street came before the council and expressed her concerns about building a storage shed on her property and also the city code that regulates storage sheds. One of Maria's concerns is that she has seen other storage sheds in Gervais that do not meet city code. Susie explained the details of Maria's request and what the setback requirements are for storage sheds. There was a brief discussion between Maria and the council about the storage shed. The Mayor asked that Maria work with city staff on rules on the construction of the shed.

5. **Consent Calendar:**

- a. Approval of the minutes of the July 6, 2017 Regular Meeting
- b. Approval of bill list for June 28 – July 25, 2017

Councilor Wagner made a motion to adopt the consent calendar, seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.

6. **New Business**

- a. Approve intent to award contract for 2017 Storm Drainage Project and authorize Mayor to sign the same

Susie explained that the city went out for three bids for storm drain improvements on Elm Avenue and 5th Street. Gelco Construction, G.T. Excavating and Rodriguez Construction were contacted for bids. Only one bid was received back, that being from G.T. Excavating. The bid amount is \$65,540.50 to be approved by the council. Mayor Platt asked about traffic control costs in the bid. Susie also mentioned that after the bid was received it was decided to improve a storm drain over by Carol Reedy's house. That cost will be an add-on to the contract. There was a short discussion about improving the storm drain.

Councilor Wagner made a motion to approve intent to award contract for 2017 Storm Drainage Project and authorize mayor to sign same. Seconded by Councilor Gregory. Motion is unanimously carried and so moved.

- b. Adopt Resolution No. 17-012, A Resolution Consenting to the Transfer of Control Related to the Cable Franchisee Wavedivision VII, LLC with Conditions

Susie stated that on June 16th Radiate purchased Wave Holding Co. This resolution shows consent from the council of the transfer in ownership. The franchise agreement with the cable company will not change.

Councilor Wagner made a motion to adopt Resolution No. 17-012 A Resolution Consenting to the Transfer of Control Related to the Cable Franchisee Wavedivision VII, LLC with Conditions. Seconded by Councilor Gregory. Motion is unanimously carried and so moved.

7. **Staff Reports:**

- a. City Manager

Susie mentioned that she submitted the application to ODOT for a \$50,000 grant to improve 6th Street between Ivy and Douglas. The cost estimate to improve 6th Street is \$142,000. The plan would be to put the project out to bid in the Spring of 2018.

Susie updated the council on the upcoming eclipse in Gervais.

James Arnold has a piece of property located at 80 Alder Avenue that is currently in the county. Mr. Arnold has hired a land use consultant to help him work to bring the land into the urban

growth boundary and then annex it into the city. There was a short discussion about bringing property into the city limits.

DataVision is going to be providing cable TV service to Gervais. It will be on the Canby TeleCom fiber network. This will create a franchise agreement between the City of Gervais and DataVision for the cable service. Susie is working with Renee Willer and the city attorney's office to have an agreement ready for the September 2017 council meeting. The agreement will be very similar to the one with Wave Broadband.

b. Police Department

Chief Spirup told the council that the department is trying to get the CERT program started in Gervais. Classes for the CERT program will begin in September, to be taught through the Woodburn Fire Department. The goal is to have a dedicated Gervais CERT team.

The police union change is now finalized and in effect. The officers are now represented by the Fraternal Order of Police. Bargaining has yet to begin at this time. Chief Spirup updated the council on current Police staffing.

The Chief also commented about recent and ongoing ordinance compliance in Gervais. There are certain properties in Gervais that need consistent attention from the Police Department to maintain compliance. There is one land owner in particular who will be addressed who has properties that are often in violation of the code. The Chief discussed the difficulties with maintaining compliance with these properties.

There was a short discussion about the recent house fire on 5th Street in Gervais.

Councilor Harvey asked the Chief about people speeding when coming into town on Ivy. There was a short discussion about speeders in Gervais.

c. Public Works

Pat recently met with the project manager and city engineer for the tank project. The tank looks good and should be completed soon. There will be several of storm drain catch basins installed, two on 3rd Street and two at 6th and Elm. These drains are installed in order of importance. One of the drains is being installed due to rain water flooding under someone's house.

The generator on 4th Street is approximately 15-18 years old and is no longer dependable. The fuel pump has been rebuilt three times to date. The cost for a new generator will be slightly more than the generator recently purchased for the ponds, approximately \$24,000. The budgeted amount for the generator is \$30,000. The council gave consensus to move forward with the purchase.

Pat stated that the Dollar General project has begun putting up the building. It is expected to be completed by November 2017. Mayor Platt asked if there will be an opening ceremony when the Dollar General is completed.

Councilor Harvey asked how long the generators will run on a tank of fuel. Pat stated that the

generator will run for about 24 hours on a single tank of fuel. There was a discussion about fueling the generators in the event of a power outage. Councilor Harvey also asked about patching pot holes on the streets. The council talked about the pot hole located right next to post office.

8. Business from the Mayor or Council

Mayor Platt told the council that she would be absent from the September council meeting. She also mentioned she would be having surgery in October and is unsure of what her schedule will be like at that time. Councilor Wagner thanked Pat and Councilor Leiva for helping with the recent National Night Out event. Councilor Leiva also thanked the Police and Fire Departments for helping out with the event.

Mayor Platt mentioned that Dollar General is advertising for job positions at this time.

9. Adjourn

The meeting was adjourned at 7:57 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON AUGUST 3, 2017 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor