

HOLLIS COMMUNITY COUNCIL INCORPORATED MEETING

Agenda

Proper notice of the meeting date/time was given per the Corporation By-laws

TUESDAY, October 3, 2017

Annual Meeting

Election of Board Members

7-9PM

FIRE HALL, HOLLIS, ALASKA

Board Members Present: (see attached roster)

Absent Board Members: _____

Council Members/visitors Present: see attached roster

MEETING CALLED TO ORDER BY THE Vice-President AT _____ PM, by Tom Harden.

APPROVAL OF MINUTES

Minutes for September 12, 2017 meeting will be presented for approval at the October 10th meeting along with the minutes from this meeting.

Order of Business for the Annual Meeting

- A. Voting opened from time meeting called to order by the president and open until 8PM:
Secretary, Sandra Nessett

Election of two Director Seat

Vacancies:

1. Ezra Clark, did not seek re-election
2. Deena Taylor, did not seek re-election

Candidates:

1. Steve Gass
2. Write in candidates will be accepted.

Eligible Council Members may vote for two candidates to fill the two vacancies.

**Eligible Council Members are those individuals who appear on the approved list which was verified at the meeting on September 12, 2016 and has been posted on the web site and attached with this agenda. Please note that if an eligible voter is not named on the list of eligible voters, then the individual may present their voter registration card to the secretary or a copy will be placed in with the Proxy Ballot. Eligibility will be verified by the Secretary and that individual's name will be added to the list of eligible Council members.*

B. Counting of the ballots to include the opening of Proxy ballots will occur at 8PM before the Council.

Announcement of the elected Board Members. Secretary, Sandra Nessett

SECTION 5; Certifying the Election

The election results are to be certified at the next regular meeting by the Council on October 10, 2017, 7-9PM.

Meeting adjourned at _____PM.

The next council meeting will be held on Tuesday, October 10, 2017, Community Room, Fire Hall, 7-9PM.

For your reference from the by-laws in regard to elections:

SECTION 1; Membership. All residents of Hollis, who are at least 18 years of age, are eligible to be Members of this Corporation. A resident is someone who is a U.S. Citizen, a legal resident of Alaska, reflects that Hollis is his/her physical address and be verified **by ANY STATE OF ALASKA APPROVED METHOD OF VERIFICATION** is eligible for membership can present the required documents of this section to the secretary and will be simultaneously added to the membership list.

SECTION 3; Membership Audit. All memberships must be confirmed by an annual check against the current state's voter list as a voter registered in Hollis. The annual audit will be conducted by the secretary prior to the September meeting with the results presented and approved by the Board of Directors at the September meeting. An alternative Director can be designated by the Board of Directors to complete the audit by a majority vote. If the Membership Audit is not approved by the Board of Directors at the September meeting, a special meeting is to be called prior to the Annual Meeting to confirm the membership exists of only members in compliance of Chapter One, Section 1; Membership.

SECTION 1; Election Notice.

A notice of expiring terms of office for the Board of Directors shall be made at the regular September monthly meeting. A general election will occur at the annual meeting to fill the terms which expire at the commence of the annual meeting

A special election can be called by a majority vote of the Board of Directors or under Chapter One, SECTION 6; Vacancies. The election shall not occur for at least 15 days from the time that it was called for.

A notice of an election shall be prepared and the membership informed of the election by posting the type of election, scheduled date, time, and place of the meeting in at least 3 prominent locations. The notice shall include the choices the membership is voting for and the requirements to participate in the elections.

SECTION 2; Ballots.

Ballots shall be on plain white paper with a space for writing the member's choice. A pre-printed ballot must be prepared by the secretary. The ballot shall be available for 14 days prior to the election and posted at the same locations which the notice of election was posted. The ballot shall be used only as the written proxy and in-person ballot to cast a members vote. The ballot is to include the date for which the election is intended for.

A proxy ballot must be received in a sealed envelope with a copy of the member's voter's registration card attached on a separate piece of paper, and with written permission for another member to cast their vote. Once the secretary confirms the membership of the proxy ballot, the ballot is to be detached and placed into the ballot box. The membership's name is to be recorded as a proxy in the membership roster for the election.

SECTION 3; Voting Procedures.

The secretary shall check the member's name on the membership list. If the member's identity is questioned at the time of voting, they must provide proof of their identity. This shall be a government issued document or identity card. It can include a corporation, school, and employment photo identification.

When a person is verified that they are eligible to vote in the election, they shall sign the membership roster in the space provided.

Voters shall be provided an area with privacy to cast their vote. This area shall be reasonably vacant in which a member is comfortable in casting their vote without the influence of other members. If a member feels an area is inadequate in providing privacy, they shall immediately notify a Director in charge of the election. The director will create a private area which is with-in reason so the member can cast their vote.

Voting shall be only by secret ballot. Ballots must be marked in pen

After a ballot is marked, it's to be deposited in the ballot box.

SECTION 4; Ballot Tallying

Ballots are to be opened and counted in front of the membership. The total number of ballots are to be checked against the member's names in the roster. The number of ballots are to be equal to the number of members who voted in-person or by proxy as recorded on the membership roster.

SECTION 5; Certifying the Election

The election results are to be certified at the next regular meeting by the Board of Directors. Nominees or the presented choice receiving the greatest number of votes, shall be considered the elected choice or Director. Once the election is certified, the secretary is to post the results of the elections in 3 prominent locations.

CHAPTER NINE: ANNUAL MEETING

The annual meeting shall be held on the first Tuesday of October, and shall be publicly noticed by posting the scheduled date, time and place of the meeting in at least 3 prominent locations. Nominations for Director's seats will be taken during the regular September meeting. To allow for write in candidates, always hold an annual meeting.

OFFICIAL BALLOTT

**HOLLIS COMMUNITY COUNCIL, INC. DIRECTOR ELECTION, ANNUAL MEETING, TUESDAY,
OCTOBER 3, 2017**

Voting open 7-8PM

I wish my votes to be cast for the following candidates. Place an x on the line proceeding the candidate's name indicating your choice. There are two Director positions available, therefore, one may vote for two candidates. Please note, there was only one nomination presented at the September council meeting, with the name listed below. Write-in balloting is allowed and space provided below. A member may vote for two candidates. **All voting is to be done in ink. Please verify the desire to serve for any write-in candidate you provide before writing their name in.**

_____ Steve Gass

_____ Write-In: _____(please print candidate name)

_____ Write-In: _____(please print candidate name)

Membership Verified by the Secretary of the Board: _____

Initials

PROXY BALLOTT

HOLLIS COMMUNITY COUNCIL, INC. DIRECTOR ELECTION, ANNUAL MEETING, TUESDAY,
OCTOBER 3, 2016

Voting open 7-8PM

I, _____(printed name of member voting), appoint
_____, (printed name of proxy) to cast my vote at the
Hollis Community Council election on Tuesday, October 3, 2017. I wish my votes to be cast
for the following candidates. Place an x on the line proceeding the candidate's name
indicating your choice. There are two Director positions available, therefore, one may vote
for two candidates. Please note, there was only one nomination presented at the
September council meeting, with the names listed below. Write-in balloting is allowed and
space provided below. **A member may vote for two candidates. Please verify the
desire to serve for any write-in candidate you provide before writing their name in.**

_____ Steve Gass

_____ Write-In: _____(please print candidate name)

_____ Write-In: _____(please print candidate name)

This permission for Proxy is being given only for this election, on the date listed above.

**A copy of the Member's voter registration card must accompany this ballot. The ballot
with the voter registration copy must be presented to the Secretary of the Board, by the
Proxy in a sealed envelope.**

Verified by the Secretary of the Board: _____/_____

Signature/date