



**OCCOQUAN TOWN COUNCIL**  
**Special Meeting Minutes**  
**Town Hall - 314 Mill Street, Occoquan, VA 22125**  
**Tuesday, October 18, 2016**  
**7:00 p.m.**

**Present:** Mayor Liz Quist, Vice Mayor Pat Sivigny, Councilmembers Matt Dawson, Jim Drakes, and Cindy Fithian  
Staff: Kirstyn Jovanovich, Town Manager; Chris Coon, Town Clerk; Chief Sheldon Levi; Officer Adam Linn

**Absent:** Councilmember Joe McGuire

**1. Call to Order**

Mayor Quist called the meeting to order at 7:02 p.m.

**2. Special Meeting**

**a. Request to Approve Police Department Needs Assessment Proposal**

It was moved to approve the Occoquan Police Department needs assessment proposal with the Virginia Association of Chiefs of Police in the amount not to exceed \$1,750.

**A motion was made by Councilmember Fithian, seconded by Councilmember Drakes that the Action Item be approved. The motion carried by poll vote, unanimous.**

**b. Request to Approve Amended 2016-2026 Comprehensive Plan**

It was move to approve the 2016-2026 Town of Occoquan Comprehensive Plan as amended.

**A motion was made by Vice Mayor Sivigny, seconded by Councilmember Drakes that the Action Item be approved. The motion carried by poll vote, unanimous.**

**3. Adjournment**

Mayor Quist adjourned the meeting at 7:19 p.m.

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Christopher Coon  
Town Clerk