

PORT OF MANCHESTER
MINUTES
April 9, 2018
Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 8 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for March 12, 2018.

2.2 Vouchers numbered 8049 through 8061 in the total sum of \$6,016.59.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Ballard seconded the motion. Passed unanimously.

3.0 Public Comment. - A truck has been parking in one of the Port parking lots overnight. Commissioner Strode responded that he will take care of this and that it will not happen again.

Paul gave his report in behalf of the MCAC.

The State RCO has not yet responded to our request regarding a proposal to allow a kayak business to operate in Pomeroy Park.

No action was taken on this Agenda item.

4.0 Kitsap Regional Library RFP - Sharon Grant was present to explain a study being conducted by three or four branch libraries, including Manchester regarding best use of space. The library is presently searching for a consultant to complete this study.

No action was taken on this Agenda item.

5.0 Boundary Sign - Contract Administrator O'Connell reported that the boundary sign is now in place at Pomeroy Park and that this issue is now resolved.

No action is necessary regarding this Agenda item

6.0 Sidewalk Concerns - Contract Administrator O'Connell reported that one of our sidewalks has risen at its joint with the concrete gutter causing a risk of harm to someone that could trip over the joint. He reported further that he has contacted a contractor to make the necessary repairs and that it should be accomplished before the salmon bake.

This action was approved by consensus

7.0 Maintenance Permit Update - Contract Administrator O'Connell reported that application has been made to update necessary permits. Additional plantings will be made on the bank in Pomeroy Park.

The new replacement shelter will not be in place before Memorial Day.

The life jacket kiosk will probably be in place before Memorial day.

8.0 Upcoming Events:

- 8.1** April 21st - Earth Day at Qaqad Park (Sat 11:00 - 2:00)
- 8.2** April 28 and 29 - FOML Plant Sale (Sat 9:00 - 3:00; Sun 11:00 - 3:00)
- 8.3** June 17th - Annual Salmon Bake
- 8.4** July 7th - Power Squadron Vessel Inspections

9.0 Miscellaneous

9.1 Financial Report: Contract Administrator O'Connell presented a written and an oral report. Finances are in good condition.

9.2 Commissioner Comments: None

10.0 Future Meeting Dates

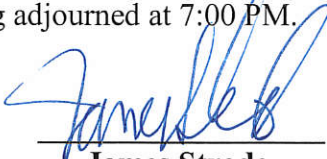
- 10.1** April 23, 2018, 6:30 p.m. - All Ports meeting
- 10.2** May 14, 2018, 6:00 p.m. - Regular meeting
- 10.3** June 11, 2018, 6:00 p.m. - Regular meeting

12.0 Adjournment.

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 7:00 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President