

Coleman County Medical Center District Board of Directors Meeting
January 26, 2023

Location: 310 S Pecos, Coleman, TX 76834
 Start Time: 12:00 p.m.
 Adjourn: 1:14 p.m.
 Present: Wayne Moore, Sarah Beal, James Pelton, Mary Griffiths, J. R. Salazar, Linda Laws
 Absent: Danyelle Hemphill

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 12:00 p.m.		Complete
2. INVOCATION	Clay Vogel gave invocation		Complete
3. PUBLIC COMMENTS	James Pelton gave thanks for care on emergency department and inpatient visits for his mother. All staff were great. CCMC District Foundation to begin planning hospital birthday celebration. A grant funding patient furniture was approved.		Complete
4. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meetings held on: A. October 31, 2022	Motion: Sarah Beal Second: James Pelton	Approved 6-0
5. AUDIT PRESENTATION FYE 2022	Audit presentation given by Aaron Miller of Condley and Company for fiscal year end 2022 Summary, unmodified/clean opinion of financial position.		Complete

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	Reviewed total assets, construction is cause of increase Reviewed liabilities, total net position, trending in a flat line. District has a steady, good financial bill of health.		
6. DISCUSS AND TAKE ACTION ON CCMC DISTRICT FISCAL YEAR 2022 AUDIT	Motion to approve CCMC hospital district fiscal year end 2022 audit	Motion: Sarah Beal Second: Mary Griffis	Approved 6-0
7. SURPLUS/OBSOLETE EQUIPMENT	List of surplus/obsolete equipment presented to the district board. Request to dispose of obsolete.		
	Motion to dispose of surplus/obsolete equipment	Motion: James Pelton Second: J. R. Salazar	Approved 6-0
8. RATIFY PURCHASE OF FURNITURE, FIXTURES AND EQUIPMENT FOR NEW ADDITION	Ratify purchase of furniture, fixtures and equipment as needed for the building of the CCMC New Addition. Discussed purchase of slings for patient overhead lifts and oxygen/suction equipment for multiple areas in the new facility. Motion to ratify purchase of furniture, fixtures, and equipment as needed for the building of the CCMC New Addition.	Motion: Sarah Beal Second: Linda Laws	Approved 6-0
9. FURNITURE, FIXTURES AND EQUIPMENT FOR NEW ADDITION	Consideration and possible approval to purchase furniture, fixtures and equipment as needed for the building of the CCMC New Addition		

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	Clay presented Physical Therapy equipment available for purchase from PT business closing in Bangs. \$30,000 worth of equipment available including a pool, PT benches, stationary bikes, treatment tables. Pool could be beneficial for our PT program.		
10. RATIFY CHANGE ORDER	Motion to give Clay permission to negotiate purchase price on PT equipment not to exceed \$5,000. Ratify Change Order #018	Motion: Mary Griffiths Second: James Pelton	Approved 6-0
	Change Order #018 contains an extension of 90 days to complete Phase I and Phase II of project. \$50,000 out of owner contingency will be used. New completion date March 8, 2023		
	Motion to ratify Change Order #018 for extension of days to March 8, 2023 for \$50,000	Motion: Sarah Beal Second: James Pelton	Approved 6-0
11. RATIFY DRAW ON DUE TO PHLC	Ratify draw on Due to PHLC in the amount of \$1,000,000 for the Indigent Care Agreement		
	Motion to ratify draw on Due to PHLC	Motion: Sarah Beal Second: Mary Griffiths	Approved 6-0
12. APPROVAL OF TAIL COVERAGE	Consideration and possible approval of Tail Coverage for the hospital professional liability policy. Clay encouraged the District to add a tail coverage to the professional liability policy at renewal. The		Complete

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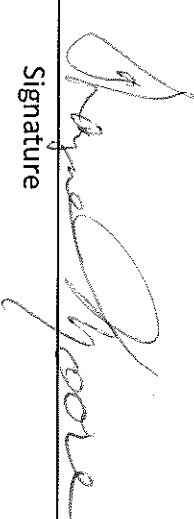
	lookback period before Preferred is not covered and this would cover the district. The premium is \$12,500 but after 2 years the district would start saving money, the premium cannot be financed		
	Motion to approve adding tail coverage at liability insurance renewal.	Motion: Mary Griffiths Second: Sarah Beal	Approved 6-0
13. APPROVAL OF DIRECTORS AND OFFICERS POLICY	Clay would like to explore this more before the board makes a decision. The initial quote received was expensive.	No Action	Complete
14. USDA PROJECT UPDATE	USDA Project Update – Judy Blazek The current deadline for completion is March 8, 2023, but there is still a lot to do. We have finally received some clarity from the FAA and will be moving forward with the helipad. Monday and Tuesday, multiple subs will be on site to finish punch list items. The intent is to close one wing of the inpatient unit at a time to get finished. Coleman County State Bank loan moved to permanent financing on January 1, 2023. Looking at the final phases, the museum gallery needs to start getting ready to install items. Major renovation of the '67 proposals need to be ready to go to USDA. June is the 100 th year celebration of the hospital.		Complete
15. MEDICAL STAFF REPORT	Dr. Horner has resigned, we have a new Nurse Practitioner covering the ED, Autumn Rankin. There has been an increase in Flu.		Complete

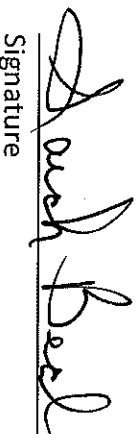
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16. CEO REPORT	<p>CEO Report – Clay Vogel</p> <p>We have a new part time FNP in ED. We have also begun getting quotes to upgrade the EMS house with the material from the temporary connector. The irrigation company has withdrawn, and we are needing to find a new company. The city, county and hospital are actively looking for a new EMS service and they have met with the CNO and Administrator. Next they will be meeting with the providers. We are trying to get additional parking and a reduction of the median has been discussed. The trees in the median will also need to be cut below the powerlines. Pricing is being obtained to run sleeves/conduit for possible future development near healing garden.</p>		Complete
17. CNO REPORT	<p>CNO Report – Melissa Eremam, RN, CNO</p> <p>The hospital has obtained a tele stroke designation. We have seen and increase in the number of strokes. We have renewed our contract with Ranger College and LVN students will be doing clinical rotation here and hopefully we will hire some. CNA class graduated 7 out of 14. The Valedictorian of the class is an employee of CCMC. Nurses are working through the transition into the new addition. The ER has been very busy. We had 369 patients in December 2022. We have had some complaints about access control, but the building is more secure now. HCAHPS Report since in the new facility shows</p>		Complete

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	<p>improved ratings on cleanliness and quietness. We have received complaints on not getting triaged when we get busy but we hope to resolve this following a meeting with the RNs on the 3rd. We are currently identifying trends and contributing factors.</p>		
<p>18. PHLC REPORT</p>	<p>Preferred Hospital Leasing Coleman, Inc. Report – Jared Chanski</p> <p>Recently, preferred went to Austin to meet with state representative Darby asking that Rural Hospitals get costs on Medicaid payment and increasing obstetrics pay. Dr. Atwood was able to attend as well. We need funding in OB and surgery and this seems to be something they are looking at. The workforce is a massive problem, but we are adding funds for loan reimbursement or contracting with colleges for nursing students. We need changes to the 1115 waiver. During the pandemic there was a misconception of mass fundings to rural areas. We need to see changes, or we will see hospitals closing. We will continue to keep the board updated.</p>		<p>Complete</p>
<p>19. ADJOURNMENT</p>	<p>Motion to adjourn Meeting at 1:14 pm.</p>	<p>Motion: Sarah Beal Second: James Pelton</p>	<p>Approved 6-0</p>


 Signature


 Signature