

Essex Township- Minutes of the Monthly Meeting

December 6, 2023 @ 7:00pm

Members Present: Supervisor Carla Wardin, Deputy Supervisor Eric Verlinde, Clerk Tim Karasek, Treasurer Kathy George, Trustee Jim Gavenda, Trustee Mark Winsor

Visitors: Bonnie Hale- Cemetery Manager, Beth Botke-Assessor, Lee Thelen- Greenbush Township Supervisor, Jim Bancroft, Phillip Glinke.

Call to Order: Township Supervisor called the meeting to order at 6:59pm followed by the pledge of allegiance.

Visitor Statements:

Raphael Kasen- Community Development Director, Planning and Zoning

- Introduced self.
- Discussion on county planning and zoning issues. Noted Eagle Township is leaving the county planning and zoning program.

Bonnie Hale- Cemetery Manager

- As Winter has set in, no more footings will be dug until Spring.

Beth Botke- Assessor

- New construction: 7 new homes, 3 Additions.
- Disabled veteran exemptions no longer going through Board of Review.

Lee Thelen- Greenbush Township Supervisor

- Hyde Rd. cement bridge is in disrepair. Discussion on options for replacement.

Jim Bancroft- Resident

- New contract discussion.

Phillip Glinke- Resident

- New contract discussion.

Approval of Board Minutes:

Approval of the October 18, 2023 Board Minutes.

M. Mark Winsor, **S.** Jim Gavenda: **MCU**

Additions to the Agenda

- C. Approve cemetery contract.
- D. Approve snow removal contract.

Trustee Report: Jim Gavenda

- Questioned about the Voter Check.

Treasurers Report: Kathy George,

- Review Transaction Detail by Account
- Check #7608 was for the removal of a file cabinet from Deputy Clerk Connors basement.

M. Jim Gavenda, **S.** Mark Winsor: Accept the Treasurers Report as presented. **MCU**

- Solar and Wind Update; One more meeting for public comment. The county appears to have accepted most of the public's inputs.

Clerks Report: Tim Karasek,

- Review of Budget and Financial Reports

M. Kathy George, **S.** Jim Gavenda: Accept the Clerks Report as presented. **MCU**

Supervisors Report: Carla Wardin,

- Discussion on the use of ARPA funds to fix Anderson Rd. slope at approximately \$25,000.
- Within the first 4 months of 2024, use the balance of the ARPA funding for Maple Rapids Fire Department, Roads and Bridges and Ambulances.
- Federal POV Guidelines Resolutions: passed unanimously.
- Next years board meetings to be held on the 3rd Wednesday of the month.

Old Business: NONE

New Business:

2024 Contract discussion:

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2024-2026 Cemetery Contract of Jim Bancroft: Discussion

M. Carla Wardin, **S.** Jim Gavenda: Approve the 2024-2026 Cemetery contract of Jim Bancroft. **MCU**

2024 Cemetery Snow Removal Contract of Phillip Glinke: Discussion

M. Carla Wardin, **S.** Jim Gavenda: Approve the Phillip Glinke snow removal contract. \$250 to be paid on December 1, 2023 and \$250 to be paid on April 1, 2024. **MCU**

Adjournment:

Motion to Adjourn 7:36pm.

M. Carla Wardin, **S.** Kathy George. **MCU**

Next Meeting February 21, 2024 7:00pm

Respectfully submitted by:

Timothy Karasek

Essex Township Clerk