



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

April 15, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Couch called the meeting to order at 1700 hrs.

ADDITION TO THE AGENDA

- No additions

THOSE PRESENT:

Commissioner Gregg Couch
Commissioner Woody Russell
Commissioner AJ Hill
District Secretary Slita Bradley
Acting Chief Ed Dunbar
Lieutenant Ray Newton

FF/Paramedic Aaron Meloy
FF/Paramedic Anthony Vining
FF Andrew Powers
FF Garrett Goodwin
FF Mason McCrea
FF Martin Fitzhugh

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 04/15/2015
- Approval of Regular Meeting Minutes dated 04/01/2015
- Approval to accept and pay:
- *Expenditures*

522 Fire Control	80,838.43
589 Payroll Clearing	17,117.38
<u>001 General Fund</u>	<u>97,955.81</u>

522 Fire Control	2,946.35
<u>110 EMS Fund</u>	<u>2,946.35</u>

- *EFT*

522 Fire Control	100,678.85
589 Payroll Clearing	-31,670.15
<u>001 General Fund</u>	<u>69,008.70</u>

- *Key Bank Tax Deposit*

522 Fire Control	2,113.71
589 Payroll Clearing	14,696.48
<u>001 General Fund</u>	<u>16,810.19</u>

Total:

186,721.05

Commissioner Russell made a motion to approve the consent agenda, seconded by Commissioner Couch and the motion carried

RESOLUTIONS/MOTIONS

- EMS Week celebration
 - District Secretary Bradley reported that the EMS Week is May 17-23. Lieutenant Gaidos proposed the District and the Board sponsor the event. He planned on a small BBQ and some gifts for the whole department. The Board requested Lieutenant Gaidos put together a proposal for presentation at the next meeting.
 - Lieutenant Newton reported that on his shift, he was planning on getting together with West Richland Police Department and have an outdoor activity. He suggested Lieutenant Gaidos get together with FF Benitz on the details.

DISTRICT REPORTS

- Union Report
 - No report
- Volunteer Report
 - New resident firefighters moved in to the station.
- City Liaison Report
 - He reported via email that the city of West Richland approved the Shoreline Master Plan. They had discussions about the noxious weed problem near South Highlands and Keene and how BCFD4 helped with the burning. The Keene pathway will be connected from Southwest Highlands to Belmont very soon, leaving no gaps in the trail. He also reported that he was not interested in running another term of city council. His term will end on 12/31/2015.
- Commissioner's Report
 - No report
- Fire Chief's Report (Via acting chief Dunbar)
 - He reported that he assisted City of Pasco with their Lieutenant testing/assessment
 - He attended an area Chief's meeting.
 - He attended a weekly regional training. There were 13 engines and 50 firefighters participated in the training. They planned on having it every Wednesday.
 - He made conditional employment offers to 2 Paramedics.
 - Chief Whelan planned on being cleared by the District's physician and he planned on being back to work
 - He assisted Tri-Tech on their oral interview for second year students.
- District Secretary's Report
 - No report

OPEN FORUM DISCUSSION

- No discussions

IMPORTANT DATES

- April 18 – Young Marines tour at BCFD4
- April 25 – Earth Day Clean-up, Enterprise Middle School at 0800 hrs.

- April 28 – West Richland Senior Center Patio Ribbon Cutting at 1800 hrs.
- May 9 – Tri-County Commissioners Meeting Walla Walla District #4
- June 6-8 – WFCA Chelan Saturday Seminar
- August 8 – Tri-County Commissioners Meeting, Walla Walla District #5
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

- Art Shrives Association Dissolution
 - There are no more donations coming in and they will hold a meeting to dissolve. The District plans on having a representative at the meeting.
- City of Richland – Ambulance Billing
 - Commissioner Couch asked for Captain Carlyle or Chief Whealan to give a written report at the next meeting.

AMBULANCE SERVICE PROGRAM UPDATES

- District Secretary Bradley reported that 89 accounts were forwarded to Systems Design West. The bill for the old outstanding accounts was shown on the expenditures. Captain Carlyle is attending NFA class and will return next week.

UNFINISHED BUSINESS

- Shared Vision/Goals Presentation
 - No report
- FDCARES
 - No report
- Research of Regionalization
 - Commissioner Hill suggested that the District could have a conversation with Bob Merritt. Chief Dunbar mentioned that WFC conference is coming in May and they could have a class on Regional Fire Authority.
- Storage facility
 - The project is starting. The contractor experienced some delay in material ordering.

NEW BUSINESS

- No new business

AGENDA ITEMS FOR NEXT MEETING

- City of Richland's attorney letter
- EMS Week proposal
- Shared Vision/Goals Presentation
- FDCARES
- Research of Regionalization
- Storage facility

EXECUTIVE SESSION

- No session

ADJOURNMENT:

The meeting was adjourned at 1735 hrs.

Attested:

 08/06/2015

SLITA BRADLEY, DISTRICT SECRETARY

 5/6/15

GREGG COUCH, COMMISSIONER

WOODY RUSSELL, COMMISSIONER

 5,6,15

AJ HILL, COMMISSIONER