**Approved minutes of Brimpsfield Parish Council meeting**

**held at 7.30pm on 20th July 2021 at the Village Hall**

**The Chair of Council welcomed members of the public followed by**

1. **Record of attendance recorded as Parish Councillors Tom Overbury, Roger Lock, Michael McWilliam, Jane Parsons, Archie Larthe, Heather Eaton, District Councillor Julia Judd, 3 members of the public, Mikhail Mandrigin (Village Hall)**
2. **Apologies for absence recorded Parish Councillor Claire Jardin,**

**Non attendance County Councillor J Harris noted**

1. **Declarations of Interest on items on the Agenda. (Localism Act 2011) were invited**

**Cllr Overbury item 11 planning 21/02246/AFGO**

1. **Council approved the minutes of the Parish Council Meeting held on the 1st June 2021. Council would like more expansive minutes to reflect the flavour of the discussions**
2. **Reports from District Councillor Judd, distributed via email. Including feedback on the planning protocol and the reports distributed. Parish Councillors asked questions regarding**
3. **the staffing of the planning dept.**
4. **The build back fund – Councillor Judd will investigate further if it could be applicable to the Village Hall. Councillor McWilliam asked if the attention of the Village Hall fund raising committee should be drawn to this matter**
5. **If the Platinum Jubilee forward planning could be drawn to the attention of the Village Hall Committee. (2nd and 3rd June 2022)**
6. **Members of the public were invited to speak at the discretion of the Chair of the Council.**
7. **Data base flyers update *–Two requests for data base entry has been received by Clerk*.**
8. **There were no Matters brought forward from previous meeting which are not separate items on agenda and which do not require decisions.**
9. **Village Hall update and matters relating to the Village Hall including minutes from Village Hall Committee as distributed.**
10. **Progress very slow implementing plans -waiting technical feedback**
11. **Volunteer labour will have to comply with Government rules regarding site safety**
12. **Principal contractor will take the lead on site and will oversee the volunteer work and are waiting for a cost for this work, which is needed before starting any work (Redcroft)**
13. **Hoping to commence work in fortnight**
14. **Electrical supply needs to be diverted before work can start, have spoken to electric contractors and have stated that the pole needs to be 6m away and a quotation has now been received for re-siting of the pole. The building will be fine-tuned so that the pole does not need re-siting.**
15. **Expected to break ground in 2-3 weeks**
16. **Funding sources have been highlighted regarding insulation and energy economy measures and the Committee will apply for this funding (in the sphere of £4k)**
17. **District Councillor highlighted GRCC as a source of advice**
18. **Highway and PROW issues discussed by Council**
19. **Feedback from recent meeting held to discuss A417 Missing Link - as distributed-noted**
20. **Brimpsfield Common Bridge works - Ref 11302064 - ongoing, bollards have been placed on site. Clerk to chase Glos Highways again for progress report and it was noted that the overgrown greenery is hiding the bollards**
21. **Ivy cottage footpath update from Councillor Heather Eaton has been chasing and will continue to do so.**
22. **Correspondence from Mr Morrish –- 20 is plenty -distributed and noted. Councillor McWilliam asked if we should follow up again. Funding issues were highlighted. Council discussed if vehicles were speeding in the Village but felt that the volume and the manner of driving was more of an issue.**
23. **Planning applications - outstanding planning applications to be considered**
24. **21/02246/AFGO – agricultural building at Priory Farm- prior approval not required - noted**
25. **21/02208/FUL – erection of single storey extensions – Birdlip View**

**It was felt that it was a major refurbishment.**

**District Councillor Judd gave more information.**

**Parking of construction traffic was noted as an issue.**

**Parish Councillors were asked for their views.**

**It was felt that it was a significant enhancement – Council agreed to Support** (clerk)

1. **21/02392/FUL – amendment to approved application – Keepers Lodge, Cranham**

**Swimming pool and change of garage – Council had no comments to make**

1. **21/02402/TCONR – 4 trees - The Old Malt House –**

**Councillor Lock advised that the matter needed to have a close eye on the matter, and to monitor very carefully.**

**Councillors will look at any stipulations made by the District Council once the decision is made.**

**It was felt that liaison by the Chair of the Council with the owner would be beneficial**

**Local residents understood that the tree works were necessary for maintenance but that prior approval had lapsed in 2019**

**Councillor Lock felt that the effects on wildlife of tree cutting and felling would been detrimental**

**21/01963/FUL - 2 Blacklaines Cottages – decision PERMIT- noted with a change to the timber.**

1. **Hermits Corner update not available**
2. **Litter survey correspondence as distributed – noted local efforts are undertaken**
3. **Caudle Green Notice board update – was completed. Work was reported as looking as smart. Awaiting invoice**
4. **Brimpsfield Notice board update – has been repaired during April/May- Work was reported as being satisfactory**
5. **Village War memorial update from Councillor Lock. Councillor Lock has undertaken an inspection and reported that the Cross and mortar is quite firm and no corrosion reported. A formal inspection by a Stone mason is still awaited. Further decisions on sympathetic cleaning will be needed. Possible grant £4k may be available and a working party may be organised**
6. **Tree Warden report and role was discussed- Councillor Lock referred to earlier discussion and felt that the matter has caused some unrest and that maybe in future any discussion should be referred to full Council.**

**The role of the tree warden was explained by Councillor McWilliam. Included the information from the Tree Warden Handbook. Noted that the formal route is to apply for permission from the District Council. The District Council may ask the Tree Warden for input but historically this has not happened. It appeared that the role is a consultative role. The role of the Tree Warden would be to advise the resident to apply for permission where trees are in the conservation area. It was suggested that a reminder be put out to local residents to seek a permission. It was questioned on how far the Parish Council should go in advising the Parishioners to seek permission from District Council.**

**It was asked if the District Council had an information leaflet on this matter.**

**Councillor Lock questioned if the professional tree surgeon should questioned the legalities of tree works.**

**It was suggested a poster, a note on the Village Hall website, the parish magazine, a flyer to incorporate information on Ash Die-back, Tree legalities, Policy groups, Data-base etc. Councillor Tom Overbury to prepare a report before the next meeting**

1. **Environmental matters – Councillor Lock gave an update on a vehicle that had been left in front of Bridleway 11 as discussed at previous meeting. The vehicle is still in situ and has been referred to the District Councillor. A complaint from a local resident has been made to the District Council and it was promised that the vehicle would be removed, but it has not been moved yet. District Councillor gave an update, that ownership has been established and the proper process has been followed, they have given the owner opportunity to remove within 2 weeks. Thereafter the Environmental Officer (Kevin Lea) can take actions. Councillor Lock felt that if it was an abandoned vehicle then the District Council could act but as the vehicle is owned by somebody, removal by the District Council could be considered by theft. The owner of the vehicle does not accept it as abandoned.**

**A secondary issue of a double-decker bus has arrived in the area and this has been referred to the District Council. The Environment Officer of CDC has been involved. The resident attended the meeting and gave his view point. The Council asked if there was a timescale of it being on site, but this was not able to be confirmed. The Council fed back that some residents are upset about the matter. The Council thanked the resident for attending the meeting.**

**It was confirmed by District Councillor Judd that it is not a planning issue.**

**Fly-tipping of a bag has been reported**

**Other matters of fly tipping were noted. Councillor Lock felt that these are issues that District Council should be aware of.**

**Councillor Lock felt that trees are stopping noise from the A417.**

**District Council Judd asked if the Village had Dog bin and any issues. It was confirmed that there are no current issues**

1. **Caudle Green Ash Trees- Councillor Parsons gave an update on behalf of herself/Councillor Jardine.**

**Land registry has been confirmed that Caudle Green has been registered**

**There are 2 Ash trees and one near the footpath is dead. Council had asked for tree surgeon reports. Councillor Parsons will obtain 3 quotations for tree surgeon report.**

**Councillors Tom Overbury, Roger Lock and Heather Eaton will arrange a meeting on Brimpsfield Common to itemise the trees that need looking at. District Councillor Judd reminded that it is a criminal offence to cut down any trees with a TPO. Councillor Larthe will be able to produce an electronic map.**

**Clerk to produce historical evidence to N Parsons to support claim of Common land to be registered**

1. **Neighbourhood Development Plan – Councillor Overbury gave an update on the recent meeting with regard to Birdlip Development Plan. A referendum with 80% support will be needed and can be a long and expensive process. There are some areas adjoining Birdlip that are actually in Brimpsfield Parish. Councillor Overbury will continue to liaise with Birdlip Parish Council.**
2. **Finance reports to be approved at next meeting and approved payment list for Clerk in £68.81. Invoice for notice board can be paid if it matches to the quotation already received can be paid by Clerk otherwise to come to next meeting.**
3. **Update and decisions on matters concerning working parties**
4. **Common Land Management Policy Group- Cllrs Lock, Larthe, Eaton and Parsons**
5. **Road Safety Policy Group- Cllrs Jardine and McWilliam-**
6. **Date of next meeting agreed as October 19th 2021 (Budget) 7.30pm**
7. **Items for information only**

**Bench on the Village green – noted interesting history and considered if the Garden Society may be willing to provide some funding for maintenance and possible adoption by the Parish Council to be considered at next meeting**

**Meeting closed 20.55**