

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on March 20, 2014 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Dr. David Hosley, Vice Chairman; Ms. Patricia Patch, Treasurer; Dr. Wasim Niazi; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Ms. Veronica Clifford, Secretary, was absent. Mr. Jerry Sansom, Chairman, was present via teleconference.

Call to Order

Dr. Hosley called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Dr. Hosley asked if there were any changes or additions to the Agenda. Seeing none, Dr. Hosley called for a motion to approve the Agenda as presented. Mr. Stalrit made a motion to approve the Agenda. Ms. Patch seconded. Dr. Hosley called the question. There were no objections. Motion Passed.

Appearances – None**Presentations****Item A – Introduction of the Titusville-Cocoa Airport Authority’s New Fire Chief – Mr. Terry Wooldridge**

Mr. Powell introduced the Board to Mr. Terry Wooldridge, the Titusville-Cocoa Airport Authority’s Fire Chief at the Space Coast Regional Airport. Mr. Wooldridge spoke to the Board briefly. Discussion continued.

The Board welcomed Mr. Wooldridge to the Airport Authority.

Consent Agenda**Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. February 20, 2014 – Regular Meeting**

Dr. Hosley called for a motion to approve the Consent Agenda. Mr. Stalrit made a motion to approve the Consent Agenda as presented. Mr. Carswell seconded. Dr. Hosley called the question. All voted aye. Motion passed.

Old Business – None

New Business**Item A – Discussion and Consideration of a Roof Replacement for Building 43 at the Space Coast Regional Airport**

Mr. Powell gave a brief overview of the item, stating that North American Surveillance Systems (NASS) had been ready to do some modifications on Building 43 and discovered that the roof leaked and needed to be replaced. Mr. Powell explained that Staff had gotten bids to do the job. Discussion continued.

Mr. Carswell made a motion to approve the request. Ms. Patch seconded. Discussion continued.

Mr. Sansom asked if anything could be done temporarily. Mr. Richard Jones, Director of Facilities, stated that Staff would try and do something.

Dr. Hosley called the question. There were no objections. Motion passed.

Item B – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Dr. Hosley turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice Number 14024 in the amount of \$675.88, from Airport Engineering Company, which was for the Fire Hydrants Project at Arthur Dunn Airpark.

Mr. Pendleton presented Pay Request Number 4 in the amount of \$254,704.95, from KCF Site Development, as well as Invoice Number 14022 in the amount of \$1,500 and Invoice Number 14023 in the amount of \$1,748, both from Airport Engineering Company, which were for the T-Hangar Taxilane Rehabilitation Project at Space Coast Regional Airport.

Ms. Patch made a motion to approve the invoices. Mr. Carswell seconded. Discussion continued.

Dr. Hosley called the question. All voted aye. Motion passed.

Item C – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Dr. Hosley turned the floor over to Mr. Russell.

Mr. Russell presented Invoice Number 872740 in the amount of \$63,434.72 from Michael Baker Jr. as well as Pay Application Number 4 in the amount of \$1,103,320.03 from GLF Construction, which were for the West Apron Rehabilitation Project at Space Coast Regional Airport. Discussion continued.

Mr. Russell presented Invoice Number 872715 in the amount of \$8,964.30 from LPA/Baker, which was for the Security Installation Project at All Airports. Mr. Russell stated that the project was substantially completed.

Mr. Russell presented Invoice Number 1044722 in the amount of \$5,830 from Oshkosh, which was for the ARFF Vehicle at Space Coast Regional Airport.

Mr. Russell presented Invoice Number 872746 in the amount of \$102,470.22 from Michael Baker, Jr., which was for the RSA Compliance and Shoreline Stabilization Design Project at Merritt Island Airport. Discussion continued.

Mr. Stalrit made a motion to approve the invoices. Mr. Carswell seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Information Section

CEO Report

Mr. Powell stated the Valiant Air Command had another fantastic airshow at Space Coast Regional Airport and that everyone really liked the new configuration/addition of the west apron. Mr. Powell stated that everyone was appreciative of the direction that the Board was taking.

Mr. Powell reported that Florida's governor had signed a proclamation making April Aviation Month, so Staff reached out to Brevard County and the City of Titusville and on Tuesday he had accepted a Resolution from the County proclaiming April as Aviation Month as well. Mr. Powell added that he would be going to the City of Titusville later in the day to accept their proclamation as well. Discussion continued.

Mr. Powell thanked the Airport Authority staff and consultants for doing a great job.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles asked Mr. Sansom if he knew if there was anything behind the Companion Bill on Special Districts. Mr. Sansom stated that he didn't see that any of them would affect the Airport Authority.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and everything was in line.

Administration & Project Reports

Mr. Powell stated that the reports had changed very little this month.

Authority Members Report

Dr. Niazi stated asked Mr. Powell how much the Airport Authority had in uncommitted funds. Mr. Powell gave a brief explanation of the financials, stating that the number fluctuated because funds were constantly going in and out. Discussion continued.

Mr. Stalrit asked if ARFF training would begin soon. Mr. Russell stated that it would be at the end of April.

Mr. Stalrit asked Mr. Powell how the Astrotech meeting went. Mr. Powell gave a brief summary of the meeting.

Mr. Stalrit stated that there was going to be a competitor for Zero G was looking at operating out of the Shuttle Landing Facility. Discussion continued.

Dr. Hosley asked if there were any updates on Comp Air. Mr. Powell stated that their agreement with Libya had been approved by the State Department. Discussion continued.

Mr. Sansom asked about the Spaceport License. Mr. Powell stated that everything was on track.

Mr. Sansom asked if Mr. Stalrit had been re-appointed to the Airport Authority Board. Mr. Stalrit responded that he had been re-appointed.

Public & Tenants Report – None**Adjournment**

Dr. Hosley adjourned the meeting at 9:18 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY