

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
MEETING MINUTES of March 23, 2017; 9:00 am**

Aspirus Wausau Hospital - Wausau, WI

DRAFT

Members Present: Michelle Armstrong, Jenny Blenker, Nicole Dekan, Aubrey Evans, Jeff Freese, Dr. Bruce Gordon, Scott Habeck, Krista Henderson, Del Horn, Brenda Kechelhoffer, Robert Kirkley, Tara Kolodzik, Chris Krebs, Ken Marg, Chris Masterson, Kathy Palm, Scott Perrin, Mark Schroeder, Corey Smith, Sara Steen, Tina Stephanus, Dr. Timothy Vayder, Linda Vollmar, Shirley Wiesman, Debra Witman

Chairperson: Terry Nichols

NCRTAC Coordinator/ Recorder: Michael Fraley

Others present: none

Introduction and Welcome	Terry Nichols welcomed attendees.
May Meeting Minutes	Motion by Palm to approve the Jan 26, 2017 meeting minutes as posted. Second by Horn. Unanimously approved
Correspondence	Nancy Martin resignation from Executive Council.
WHEPP/ HERC	<ul style="list-style-type: none"> • Annual meeting will be April 7 & 12 in conjunction with a drill • UV lights and isopods are being delivered to hospitals • WISCOM training is underway • WiTRAC remains an important means of communication • We are getting our first look at the new Federal 5 year contract and what will be required of coalitions • The state has hired a new healthcare preparedness program manager
State Trauma/ STAC	<ul style="list-style-type: none"> • Trauma Registry <ul style="list-style-type: none"> ○ Registry trainings will be March 31 & April 7 ○ Eric Anderson was hired as full-time and permanent ○ Eric should be your primary registry contact ○ State is still working on the migration of 2016 data. It may take a while ○ Registrars should be familiar with the data dictionary. It contains the answers to many questions that Eric gets ○ There was an issue with the new registry for a period of time where it was not including cases it should have. Eric will be sending more information next week about the fix and actions required of hospitals. ○ Please do not enter “fake” information into registry cases to increase your validity scores. Poor validity scores are better than bad data ○ Be sure to check out the ImageTrend University for helpful webinars, videos and guides.

	<ul style="list-style-type: none"> • The DHS injury prevention office has three new staff that were at STAC last week and look forward to working with Trauma • The injury prevention survey that Ashley did last year is now a formal report and will be released by DHS soon. • Michael encouraged all hospitals to attend or dial-in for the data and trauma program manager meetings before STAC. They hold discussions about various issues and talk about case examples and issue solutions. The phone system has been improved. • STAC is discussing whether or not RTAC coordinators should have access in the Registry to see specific hospital data (not cases or PHI) • Expecting HFS 118 to be released soon. No hearings have been set yet. DHS leadership hopes to have it finalized by 7/1 or 8/1. Implementation of the changes will then be based on the time needed to educate hospitals and train site reviewers • STAC completed a retreat/strategic planning session. Their action items are focused on: <ul style="list-style-type: none"> ○ System funding ○ Public image/ branding ○ Legislation ○ Data quality and reliability ○ Alignment with Healthy Wisconsin ○ Review Internal STAC Organization • Thanks to Healthcare Coalition funding there will be TOPIC classes 6/6 in Eau Claire and 6/12 in Appleton. Full details will be sent as soon as they are available. • The next STAC meeting is June 7.
State EMS Update	<ul style="list-style-type: none"> • See the RTAC calendar for details about the EMS Bootcamp and the EMS Leadership Academy
RTAC Coordinator Report	<ul style="list-style-type: none"> • There were no entries for the photo contest • Michael reviewed the Wisconsin Guidelines for Managing Hospital Surge Capacity. The document includes sections about EMS field triage and how it interfaces with hospital triage. • The NCRATAC bylaws have been under revision by the Executive Council. If the Council approves them at their meeting today they will be brought to the general membership for approval in May. • The Executive Council has been revising the NCRATAC Regional Trauma Plan. If the Council approves the document at their meeting today they will be brought to the general membership for approval in May.
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> • Did not meet in January • Will be holding PI education today <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> • Presented a supplement to the multiple injured family member position statement. Group was in favor of the addition. Revised document will be posted. <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> • Planning to submit a stop the bleed kit project for funding

	<ul style="list-style-type: none"> Will have a presentation from Northcentral Technical College about a protocol app <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> There is one life jacket loaner station left There is one box of helmets left A new supply of gun locks just came in
Conference planning	<p>The schedule is set and available at: www.NCRTAC-WI.org/conference</p> <ul style="list-style-type: none"> Group selected a menu for the day. Group reviewed the give-away item and approved the logo to be imprinted on it Reviewed list of vendors and encouraged members to help recruit more CEU applications are almost ready to send in We will need door prizes
Other business	None
Future agenda	<ul style="list-style-type: none"> Elderly CHI detection Anticoagulation and trauma
Announcements/ Training	<ul style="list-style-type: none"> TOPIC – Eau Claire – 6/6 TOPIC – Appleton – 6/12 EMS-Children Stop the Bleed Webinar – 3/29 PHTLS – Langlade Co Apr 1 & 8 Trauma Registry Training – Madison 3/31, Woodruff 4/7 EMS Supervisor Boot Camp – Wautoma, 4/13 & 14 Project ECHO webinar – Peds Burn Care – 4/20 ATLS Provider/ refresher – Duluth – 4/27 & 28 TCAR – Milwaukee – 5/17 & 18 Advances in Trauma Care Conf – LaCrosse – 5/19 <p>See Calendar at NCRTAC-WI.org for more events and details</p>
Adjournment	Motion to adjourn by Gordon. Second by Kechelhoffer . APPROVED. Meeting was adjourned.

Next Meeting:
 Ascension Saint Clare's Hospital
 NCRTAC Annual Meeting
 Thursday, May 25, 2017
 9:00 am – Noon