

ROLLA CITY COUNCIL
REGULAR MEETING
MINUTES
WEDNESDAY, MAY 17, 2023 at 7:30 P.M.

Present: Mayor Kevin Juntunen, Councilpersons: Blake Gottbreht, Hovi Mtichell and Rebecca Hodgers. Absent: TJ Bergsrud and Eleanor McCloud.

Others in attendance: Auditor Erica McDougall, Public Works Director Cliff Rush, AE2S Engineer Jim Olson, Darwin and Cheryl Bucholz, Lindsey Wessels, Ted and Phyllis Harrington, Crystal Schemell, Rachel Hendrickson, Deanna Counts, Marvin Nelson, Dennis and Sandy Berg, Alex and Becky Albert, Shelby Vandal, and Erick McDougall.

Mayor Kevin Juntunen called the meeting to order at 7:30 p.m.

Mayors Minute: I'd like to start this month's Mayor's Minute by acknowledging Wesley Kom for completing his Peach Officer education and training at Lake Region State College. Congratulations to Officer Wesley Kom who is now a full-time officer for the Rolla Police Department. Next, I'd like to take a moment to address the adversity our community has been going through over the past month with resignations of council members and city employees. The stressors involved for city employees and elected officials are not new. The struggles our city is currently facing have been building for years and many of the current employees and elected officials have inherited these issues. This is not a time of finger pointing, making assumptions, or having animosity for one another. I would like our community to come together as one to work through this adversity to make Rolla a better and stronger community. I know many people have different ideas as to how we can make this happen and at times we may not all agree, but at the end of the day, we need to trust in our elected officials that they will do what they believe is best for the City of Rolla as this is why they were voted into office. I have had the opportunity to visit with many people over the past few weeks and the common denominator with everyone I have talked with is a desire to make Rolla a more livable, more prosperous community. We all take great pride in and love our community. That is apparent in the amount of emotion displayed by everyone regarding these resignations. My feelings are mutual as I too have a lot of passion to make Rolla a better place for this generation and for those to come. Despite the overturn our city has faced in the past month, I believe and will still achieve this. But to do that, we need to be a united community, be willing to listen to fact versus rumor, and trust in each other that we are all on the same side.

Addition to Agenda: Designated Signers of Bank Accounts at Starion, Resignation of Tyler Bergsrud, Council and William Poitra, Chief Police. *Motion by Blake Gottbreht, seconded by Hovi Mitchell to approve the amended Agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.*

Consent Agenda:

Motion by Mitchell, seconded by Gottbreht to amend the May 3rd minutes to remove the first sentence in the last paragraph. On roll call vote, all members voted "AYE". Motion carried unanimously.

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Motion by Hovi Mitchell, seconded by Blake Gottbreht to remove the April, 2023 Regular Council Meeting Minutes and Financial Report and to approve the Consent Agenda. All voted aye. Motion carried unanimously.

1. April 21, 2023 Special Meeting Council Minutes
2. May 3, 2023 Special Meeting Council Minutes
3. May 8, 2023 Special Meeting Council Minutes
4. May, 2023 Admin Committee Meeting Minutes
5. May 2023 Police Committee Meeting Minutes
6. May 2023 Public Works Committee Meeting Minutes
7. May 2023 Audit Oversight Meeting Minutes

Reading of the Bills: Motion by Gottbreht, seconded by Hodgers, to approve the bills when funds become available. All voted aye. Motion carried unanimously.

CHECK	VENDOR	AMOUNT	DATE
58508	Gibbens Law	\$300.00	5/17/2023
58509	Grand Forks Utility Billing	\$70.00	5/17/2023
58510	Larry Haas	\$50.00	5/17/2023
58511	Hawkins	\$1,748.84	5/17/2023
58512	Leevers Foods	\$25.87	5/17/2023
58513	MARC	\$2,871.37	5/17/2023
58514	24/7 Septic Service	\$200.00	5/17/2023
58515	Mears Auto Parts	\$143.40	5/17/2023
58516	Microlap Technologies	\$60.14	5/17/2023
58517	Munro Ace Hardware	\$483.25	5/17/2023
58518	Munro Motor Co.	\$2,866.43	5/17/2023
58519	ND Rural Water Systems Association	\$25.00	5/17/2023
58520	Northern Plains Elec Cooperative	\$78.40	5/17/2023
58521	NSC Minerals Ltd	\$3,718.59	5/17/2023
58522	One Call Concepts	\$6.70	5/17/2023
58523	Presentation Medical Center	\$656.00	5/17/2023
58524	Cliff Rush	\$2,356.00	5/17/2023
58525	Sande Electric	\$329.48	5/17/2023
58526	Servpro	\$3,491.92	5/17/2023
58527	Tuomala Plumbing & Heating	\$5,526.04	5/17/2023
58528	Turtle Mountain Star	\$520.35	5/17/2023
58529	Waste Management of North Dakota	\$20,998.53	5/17/2023
58530	Westside C Store	\$89.34	5/17/2023
58531	WSI	\$250.00	5/17/2023
58532	Midstates Wireless	\$620.00	5/17/2023

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58533	Wesley Kom	\$1,992.50	5/17/2023
58534	Gustafson Oil	\$1,963.33	5/26/2023

Committee Reports:

Administrative Committee: Discussion on Auditor's offices and duties until vacancies are filled. Kevin requested that Eller Room not be rented out until someone is in the office full-time. Rebecca Hodgers should not be allowed in the Auditor's Office. Sales Tax Request will be brought to Mike Mickelson. Discussion on upcoming Special Assessments, Budget and Liquor License Applications. JDA minutes were requested since May, 2022. Val will be doing Meeting minutes at the next meeting. Erica discussed rumors about payroll and requested copy of warnings.

Police Committee: Report on calls for service and citations. Trackers have been installed in the black vehicle and white Tahoe and still need to be activated. Need to purchase new computer towers, which needs to be elevated to council at a later date, once estimates are provided. Discussion on scheduling and vehicle maintenance logs.

Public Works Committee: Ward Heidbreder was here and tested backflow valve in boiler room at the City Hall. Will check Swimming Pool and RV park later. Have had a lot of grease and garbage bags in main lift station and had 24/7 septic service come to clean it out. Pump 1 at Theel's Lift station was running about 1.5 more hours than pump 2, had to have rag removed from the pump by ND Sewage and Lift. Still check on the pump problems. Also checked Gores Lift Station, which has a problem with control panel. Had to dig up sewer line at Bev Neameyer's and found broken pipe in the Street and also Carrie Hileman's and found pvc pipe over clay tile pipe, so installed new pipe to main sewer line. Transferring cell #2 into cell #3 at the lagoon. Will need clay around #2. Spring Cleanup is set for May 22nd – June 5th. Met with Legacy on proposed plan. Cliff requested to hire Jared full-time. *Motion by Mitchell, seconded by Gottbreht to hire Jared Weiner full-time status for public works effective immediately, at a wage of \$18/hour. All voted aye. Motion carried unanimously.*

Audit Oversight Committee: Discussion on making sure the documents are ready for Brady Martz to proceed with Audit. Will meet by Zoom with Brady Martz to review questions relating to the Audit.

Motion to approve committee reports as presented by Gottbreht, seconded Mitchell. All voted aye. Motion carried unanimously.

Old Business: The board reviewed the Annual Salaries. Action was tabled until the next meeting.

Engineer's Report: Jim Olson, AE2S met with the board to discuss PER, update on projects, currently at about 55% of street detail. Also discussed Lead/Coop Rule Revisions by the state, which

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will require documentation of inventory by October 16, 2024. Will be working closely with Cliff on getting the documentation.

New Business:

1. Sales Tax Contract – *Motion by Mitchell, seconded by Gottbreht, to approve Sales Tax Contract with the State Tax Commissioner for 2023-25. All voted aye, motion carried.*
2. Liquor License Application – Rascal’s Bottle Shop – *Motion by Mitchell, seconded by Gottbreht, to approve. No further discussion. All voted aye, motion carried.*
3. Liquor License Application – Viking Inn – *Motion by Gottbreht, seconded by Hodgers to approve. No further discussion. All voted aye, motion carried.*
4. Resignation of Eleanor McCloud - *Motion by Gottbreht, seconded by Hodgers to approve. No further discussion. All voted aye, motion carried.*
5. Building Permit – Nathan and Shelby Tandiski - *Motion by Gottbreht, seconded by Mitchell to approve building permit for fencing, with verification of payment of fee. No further discussion. All voted aye, motion carried.*
6. Dennis Berg addressed the council with concerns in regards to resignation of staff and council members, and would like to be considered by vacant council position. Alex Albert also address the council and requested the council consider a reduction on council members from 7 to 5, as most cities only have a 5 person council, and the city has a hard time having individuals interested in filling these positions.
7. Starion Bank signers – *Motion by Mitchell, seconded by Gottbreht to add Valerie McCloud, Interim Auditor to the accounts at Starion Bank, and remove Erica McDougall. No further discussion. All voted aye, motion carried.*
8. Resignation of Tyler Bergsrud - *Motion by Gottbreht, seconded by Hodgers to approve. All voted aye, motion carried.*
9. Resignation of William Poitra, Chief of Police - *Motion by Gottbreht, seconded by Mitchell to approve. All voted aye, motion carried.*

Motion to adjourned at 8:58 p.m. by Gottbreht.

ATTEST:

Kevin Juntunen, Mayor

Valerie McCloud, Interim City Auditor