

**Fair Oaks Massage Institute (FOMI)
Room Rental Agreement**

You can rent our FOMI classrooms to teach massage and massage related courses!

Included in room rental:

- Large or Small classroom space (subject to availability)
- Massage tables
- Massage stools
- TV (to plug in your own laptop for presentations)
- Access to 2 restrooms
- Access to microwave and mini fridge
- Water dispenser

Not included in room rental:

- Marketing from FOMI (including Website listing, Email, Facebook, Instagram, etc)
- CEU certificates from FOMI
- Registration / student sign-up services from FOMI
- Sheets and pillowcases for on-table demonstrations or practice; lotion/oil for demos/practice

Room Rental Rates:

- \$40 per hour for the Large Classroom
- \$30 per hour for the Small Classroom

Equipment Disclaimer:

Before the class begins, an inventory inspection of all equipment and general classroom condition will be performed by a FOMI staff member. The renter of the room is responsible for all of the equipment & classroom condition, and all must remain in the same condition as at the beginning of the rental period. Fees will be added to your room rental if the equipment is found to be in worse condition than when the rental period started, or if equipment is missing, or if any part of the classroom has been damaged. Fees will be assessed on a case-by-case basis.

Room Rental Rules:

- No students are allowed in the class unsupervised. If the teacher leaves during a lunch break, etc., all students must vacate the room and the room must be locked and empty.
- Rental fees are due in full 1 week before the start of the rental period.
- Rentals may be canceled with 48 hours notice, with an 80% refund of rental fees given.
- Rentals canceled with less than 48 hours notice before the rental period begins will not be given a refund.

Rental Information

Dates for Room Rental: _____

Hours for Room Rental: _____ - _____

Classroom (circle one) : Big Classroom / Small Classroom

Name or Renter: _____

Signature of Renter: _____ Date: _____

FOMI Staff Signature: _____ Date: _____