

CRISP ACADEMY TUITION CONTRACT AND FINANCIAL AGREEMENT 2018-2019

THIS AGREEMENT, entered into this the _____ day of _____, 2018, between CRISP ACADEMY, and the undersigned parent(s) and/or guardian(s) of the student(s) herein named, _____, hereinafter called "PARENT".

WHEREAS, Parent desires to enroll the student(s) hereinafter named in Crisp Academy which is operated as a private, non-profit college preparatory academy including Grades K-5 through 12 with K-3 and K-4 preschool programs.

NOW THEREFORE, the Parent does hereby make application and has submitted a completed REGISTRATION CONTRACT and ADMISSION APPLICATION to Crisp Academy for admission of the Student(s) herein named and, by the below signature(s), Parent hereby agrees to all terms herein.

1.	STUDENT(S)	GRADE ENTERING (2018-19)
	_____	_____
	_____	_____
	_____	_____
	_____	_____

- 2. **REGISTRATION FEE** – A **\$275.00 non-refundable** Registration Fee is due at the time a student is registered for the school year. Current families must re-enroll during the re-enrollment period which begins on **March 19, 2018 and ends on April 1, 2018**. After April 1, 2018 registration is on a first come first serve basis. This Registration Fee is per family and is in addition to Tuition Fees.

- 3. **OBLIGATION OF TUITION FOR THE FULL SCHOOL YEAR:** The parties agreed that the Student is enrolled for the full 2018-19 academic year and no adjustment of fees, tuition or other changes shall be made by Crisp Academy for absences, dismissal or withdrawal of the student herein named. Tuition for students who receive scholarships will be modified after the scholarship award amount is determined and a new tuition payment schedule will be calculated and issued when the payment plan is finalized by the school. It is understood that the payment of tuition is a condition of a student's enrollment at Crisp Academy. This Tuition Contract and Financial Agreement is binding when signed and submitted by the undersigned parent and/or guardian of the student and upon final acceptance by Crisp Academy. The obligation to pay tuition for the full school year is unconditional regardless of a student's illness, absence, withdrawal, suspension or expulsion. It is further understood and agreed by the undersigned parent/guardian that this Tuition Contract and Financial Agreement is not a fractional contract even though the parent and/or guardian may choose to pay the tuition semiannually or in monthly installments. In the event of a student's absence by reason of illness, suspension or expulsion for disciplinary reasons, suspension or expulsion for non-payment of tuition, or voluntary withdrawal from Crisp Academy, the tuition contract will be due in full at the time of withdrawal before any records will be released.

4. TUITION SCHEDULE: 2018-2019 SCHOOL YEAR

GRADE	ANNUAL TUITION
K-3	\$4,000
K-4 and K-5	\$4,450
Grades 1 through 4	\$5,050
Grades 5 through 12	\$5,250

*Note: The above amounts do not include fees for Registration, Technology/Textbook, and Building Fund. Registration is due at the time the student is registered at the school. Technology/Textbook fee and Building Fund Fee is added into the monthly payment plan chosen and is in addition to tuition.

RAFFLE TICKETS: Each family will be given three (3) tickets of \$100.00 each to buy or sell for our annual fundraiser. If you choose not to sell or buy the Raffle Tickets, \$300.00 will be billed to your account.

Crisp Academy extends the opportunity for Tuition to be paid in full, semiannually, or on a monthly payment schedule. Payment in full (Balance of full tuition amount paid on or before June 10, 2018) will receive a 2% discount.

Parent agrees that the payment of the 2018-2019 tuition in the total amount \$_____ (as adjusted by selection to buy or sell Raffle Tickets) will be paid by the following method (please initial below beside the schedule of payment chosen):

_____ Payment in full on or before June 10, 2018 (Receive 2% discount on tuition paid).

_____ Semiannual payments in the amount of \$_____ due on the first (1st) day of August, 2018 and a final payment due on the first (1st) day of January, 2019. A late charge of \$25.00 will be assessed to any balance remaining after the tenth (10th) day of the month. Parent understands that Crisp Academy does not mail monthly statements, and therefore, Parent assumes total responsibility of the due dates for each payment.

_____ Twelve (12) monthly payments in the amount of \$_____ due each and every month on the first (1st) day of the month beginning June 1, 2018 and continuing each month with final payment being due on May 1, 2019. A late charge of \$25.00 will be assessed to any balance remaining after the tenth (10th) day of the month. Parent understands that Crisp Academy does not mail monthly statements, and therefore, Parent assumes total responsibility of the due dates for each payment.

_____ Ten (10) monthly payments in the amount of \$_____ due each and every month on the first (1st) day of the month beginning August 1, 2018 and continuing each month with final payment being due on May 1, 2019. A late charge of \$25.00 will be assessed to any balance remaining after the tenth (10th) day of the month. Parent understands that Crisp Academy does not mail monthly statements, and therefore, Parent assumes total responsibility of the due dates for each payment.

Upon the completion of school in May 2019, each of these payment schedules as paid will complete your total obligation of tuition payment for the 2018-19 school year.

5. **DELINQUENT POLICY:** The Board of Trustees reserves the right to terminate services at any time for any student whose account is chronically delinquent or whose family otherwise fails to honor the financial terms of this Contract and Financial Agreement. **Tuition is due by the 10th of each month, or a late fee of \$25.00 will be charged against your account. If you become one month behind in payments, your child (ren) will not be allowed to return to school the second month until a tuition payment is paid along with late fee.** _____ (initial)

ACCOUNTS SIXTY (60) DAYS PAST DUE – When any tuition account becomes sixty (60) days past due according to the schedule of payments chosen herein, the parties agree that the student(s) will NOT be allowed to return to the school until the tuition account is brought current along with all late charges and any and all other debts due to the school. _____ (initial)

The parties agree that Crisp Academy will not issue grades, transcript, diploma, or a final report card to any student or transfer grades or transcripts for any student, who is indebted to the school until all debts are paid in full. This includes but is not limited to debts owed to Crisp Academy for books, dues, raffle tickets, and lunch charges. _____ (initial)

6. **RETURNED CHECKS:** There shall be a service charge of \$25.00 on all returned checks which shall be added to the account balance. _____ (initial)
7. **TECHNOLOGY/TEXTBOOK FEE:** (K-5 through 12th Grade) Payment in the amount of \$200.00 per child per school year will be billed according to the tuition payment schedule chosen. This fee is in addition to the tuition payment. _____ (initial)
8. **BUILDING FUND:** (3rd Grade through 12th Grade) Payment of the Building Fund in the amount of \$1,500.00 per family payable and due in ten (10) annual installments of \$150.00 per year will be billed according to the tuition payment schedule chosen. This fee is in addition to the tuition payment. Please initial this paragraph if it applies to your family. _____ (initial)
9. **\$10,000 RAFFLE:** (All Families) Each Crisp Academy family is required to purchase/sell three (3) tickets in the school-wide raffle. The price of each ticket is \$100.00. The top prize for the winning ticket drawn is \$10,000. The date of the Raffle (usually in March) is set by the Board of Trustees.

I understand and agree to the terms of this Contract and Financial Agreement. I further acknowledge by my signature below the financial responsibility for the student(s) herein named. I also certify that I am authorized to execute this Contract and Financial Agreement on behalf of the Student(s) above named and on behalf of all others having a parental relationship to the Student(s) and they agree to be bound by the terms of this Contract and Financial Agreement.

_____(L.S.) _____(L.S.)
Signature of Parent or Legal Guardian Signature of Parent or Legal Guardian

Printed Name Printed Name

Witness Witness

Note: If Parent(s) and/or guardian(s) share tuition costs, both parties must sign this Contract and Financial Agreement.

Billing Address Billing Address

City, State, Zip City, State, Zip

Telephone Telephone

Upon acceptance by Crisp Academy of this application and agreement, then the same shall become operative as a binding contract upon the undersigned. Such acceptance by Crisp Academy shall be evidenced by the signature of the Headmaster or Business Manager and affixed herein below, and the undersigned parent/guardian shall be notified of such acceptance by Crisp Academy by mailing or delivering to the undersigned a duplicate copy of this agreement. In the event Crisp Academy declines acceptance of this application and agreement, then any and all tuition payments already made by the undersigned for the 2018-2019 school year shall be promptly refunded to the undersigned.

ACCEPTED BY CRISP ACADEMY

Headmaster Business Manager

*****NOTICE OF NON DISCRIMINATORY POLICY *****

Crisp Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students at the school. Crisp Academy does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admission policies, athletic program scholarship and loan payments, and other school administered programs.

Crisp Academy Student Information

DATE _____

Student _____ Preferred Name _____

Date of Birth _____ M ___ F ___ SSN _____ Grade applying for _____

Lives with: ___ Mother ___ Father ___ Both Parents ___ Other _____

Previous School Attended _____

Student _____ Preferred Name _____

Date of Birth _____ M ___ F ___ SSN _____ Grade applying for _____

Lives with: ___ Mother ___ Father ___ Both Parents ___ Other _____

Previous School Attended _____

Student _____ Preferred Name _____

Date of Birth _____ M ___ F ___ SSN _____ Grade applying for _____

Lives with: ___ Mother ___ Father ___ Both Parents ___ Other _____

Previous School Attended _____

FAMILY INFORMATION

Father's Name _____ Check if CA Alumnus

Address _____ City, State, Zip _____

Place of Employment _____ City, State, Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email Address _____

Mother's Name _____ Check if CA Alumnus

Address _____ City, State, Zip _____

Place of Employment _____ City, State, Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email Address _____

Custodial Rights _____

Financial Responsible Parent/Grandparent _____

EMERGENCY CONTACTS

Family Physician Name: _____

Address: _____ Phone: _____

EMERGENCY CONTACT INDIVIDUALS

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

MEDICAL INFORMATION

Insurance Company: _____ Policy # _____

Insurance address _____

Does the student take any medication on a regular basis? Yes _____ No _____

If yes, please list the medications, dosage and time given: _____

Does the student have any on-going medical conditions, allergies or physical disabilities _____?

If yes, explain: _____

Permission to Treat: I do authorize the Crisp Academy School staff to admit my child for medical treatment in the event I cannot be reached. I fully understand that I am responsible for any medical bills which may occur due to treatment of my child's injury/medical problem. To the best of my knowledge, my child has the allergies listed in the Allergies section below.

Parent Signature _____

THE UNDERSIGNED AGREES TO THE FOLLOWING:

1. No student may be enrolled for the first day of school unless the student has been properly registered and the required tuition and other fees set forth herein are current, including all fees due for previous years and all fees owed to school affiliated organizations.
2. There will be no refund of fees or tuition due to student's illness, absence, withdrawal, suspension or expulsion. No exceptions.
3. The undersigned acknowledges the financial responsibility for this REGISTRATION CONTRACT and ADMISSION APPLICATION as contained in the attached Tuition Contract and Financial Agreement and further agrees to all terms contained herein.
4. The Headmaster and Board of Trustees reserve the right to dismiss at any time any student who in their opinion does not meet the scholastic achievements established by Crisp Academy, any student who has become a disciplinary problem, or any student who will not and/or refuses to abide by the rules, policies and regulations promulgated by the Crisp Academy Board of Trustees, the Headmaster of Crisp Academy, and the classroom teachers and office staff of Crisp Academy.
5. The undersigned shall indemnify Crisp Academy for any damage caused to the school buildings, equipment, books or other property of Crisp Academy, or to any property leased to/by Crisp Academy if such damage is caused by the student or the undersigned.
6. This Registration Contract and Admission Application is subject to the absolute right of the Board of Trustees to accept or reject the application.
7. The undersigned agrees to relieve any and all officials of Crisp Academy of and for any liability for accidents and/or injuries which may be sustained by the student(s). In the case of an emergency, the undersigned authorizes Crisp Academy to secure medical treatment and hospital services for the student at the full-expense of the undersigned.
8. Permission is given by the undersigned for the within named student(s) to participate in field trips and off-campus activities sponsored by Crisp Academy.
9. The undersigned is aware of the requirement of Georgia Law for the student's current immunization records to be up to date and on file at Crisp Academy at all times.
10. The Laws of the State of Georgia shall apply to and be controlling in the Tuition Contract and Financial Agreement, and the registration Contract and Admission Application.
11. Whenever any debts due to Crisp Academy under the terms of the Tuition Contract and Financial Agreement are collected by law or by an attorney to prosecute such action, the undersigned acknowledges the responsibility for payment of attorney's fees plus all costs of collection.
12. It is the responsibility of the undersigned and the students(s) to be continually aware of the school policies and procedures as outlined in the Student Handbooks. The Student Handbook is considered by the undersigned, by the student(s) by and through the undersigned, and by Crisp Academy to be a continuation of this Contract.

13. I agree to accept, support, and consent to the policies of Crisp Academy, agree to cooperate with the faculty and administration of Crisp Academy, in caring for my child or children in the instructional program and management of the school, and to cooperate in having my child (ren) observe the rules and regulations of the school in writing or orally and to observe the school standards for dress, behavior and grooming. My child's continued enrollment in Crisp Academy will be contingent upon the students and parents/guardians compliance with school regulations as outlined.
14. I acknowledge that Crisp Academy has a disciplinary policy which may subject students to corporal punishment and consent to its provisions.
15. I acknowledge that Crisp Academy will publicize and promote the events and programs of the school. I acknowledge that several forms of public relations mediums will be utilized including but not limited to print media, radio, television, and the school's web site.
16. Additional charges may arise from time to time depending on your child's grade, class schedule, and participation in extracurricular activities. Elementary students have frequent opportunities to participate in educational field trips with their class. Registration and transportation costs for these trips are an additional charge. Certain courses may require the purchase of materials that will be owned by the student, such as a calculator or physical education uniform. All expenses incurred in special events are the responsibility of the class involved. Every attempt will be made to keep these extra charges minimized. Parents are encouraged to check with their child's teachers, coaches, classes and club sponsors regarding any additional charges that may be expected beyond the tuition fee schedule.
17. Income from tuition and fees is not sufficient to meet all expenses of a quality preparatory education program. Crisp Academy must look to parents, alumni, grandparents and friends for annual gift support and donations. The Annual Fund is a voluntary, tax-deductible gift program conducted by Crisp Academy. Contributions may also be made to the General Operating Fund or designated in any manner so desired by the donor. Donations may be made in memory of or in honor of loved ones, or in recognition of special occasions through these endowments. Any voluntary participation in these programs will be very much appreciated.

All of the information given in this Registration Contract and Admission Application is true and correct to the best of my knowledge and belief. I understand that the omission of or falsifying of facts may result in the disqualification of this Admission Application or dismissal. I further agree, and also agree on behalf of the student(s) for which this Admission Application is made, to abide by all the rules, policies and regulations promulgated by the Crisp Academy Board of Trustees, the Headmaster of Crisp Academy, and the classroom teachers and office staff of Crisp Academy.

Application submitted this _____ day of _____ 2018.

 (L. S.)
 Signature of Parent or Legal Guardian

 (L. S.)
 Signature of Parent or Legal Guardian

 Printed Name

 Printed Name

 Witness

 Witness

