

Portuguese Podengo Pequenos of America, Inc
Board Meeting Minutes
January 25, 2023

Attendees: Board Members in attendance: Susan Souza-President, Shawn Brown Treasure, Bekki Pina- Vice President, Michelle Collingwood Interim Secretary, Kay Atkinson Board Member At Large, Patti Litchfield- Board Member At Large, Shannon Oliver Board Member At Large, Nola Boyd Board Member At Large. Absent: Karen Oglesby- Board Member At Large

Called to order: 6:05pm

Approval of minutes from December 2022 meeting: K. Atkinson made a motion to accept the meeting minutes as written. P. Litchfield 2nd. Motion carried.

Treasurer's report. December 2022 report reviewed. K. Atkinson made a motion to accept the treasurer's report as written. P. Litchfield 2nd the motion. Motion carried.

Committee Reports

1. **Judges Education** (Jean Evanoff): No report.
2. **Health and Research** (Bud Hidlay) Below are the Paw Print Genetics health testing statistics over the past 7 years through 12/31/2022. The keys to the columns are Clear as 'AA', Carrier 'AB', Affected 'BB'. There is little change from last year. These statistics do not include tests with other labs. a. Degenerative Myelopathy (DM)

Dogs Tested	AA	AB	BB
89	80 (89.89%)	8 (8.99%)	1 (1.12%)

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- b. Primary Lens Luxation (PLL)

Dogs Tested	AA	AB	BB
22	22 (100.00%)	0 (0.00%)	0 (0.00%)

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- c. Progressive retinal Atrophy, Cone-Rod Dystrophy 4 (PRA-crd4/cord1)

Dogs Tested	AA	AB	BB
97	97 (100.00%)	0 (0.00%)	0 (0.00%)

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- d. Progressive Retinal Atrophy, Progressive Rod-Cone Degeneration (PRA-prcd)

Dogs Tested	AA	AB	BB
124	104 (83.87%)	20 (16.13%)	0 (0.00%)

3. **Legislation** (Diane Conyers): No report.
4. **Futurity/Maturity** (Bekki Pina):
 - a. 2023 Bitches – 8 (we had one member submit her bitch twice (has been corrected)) Last day to nominate a bitch for 2023 is February 14th, 2023.
 - b. 2023 Whelping notifications: 7 (Again, member did two whelping notifications on the same bitch. This has been corrected.)
 - c. 2023 Futurity Notifications: 8
 - d. 2023 Maturity Notifications: 11
 - e. 2024 Maturity Notification: 4
5. **Media Committee** (Shannon Oliver): PIP was sent to M. Collingwood for distribution to the membership
6. **Meet the Breed** (Andrea Roy): We were able to secure a spot in the January 28 and 29, 2023 Meet the Breeds in NYC! Currently, we have 5 dogs going, 4 smooths and 1 wire. We are still open to any volunteers who would be willing to come help, even if just for 1 day. Copies of the standard, history, and the At a Glance Guide are printed and ready for the public. We look forward to showcasing our wonderful little breed. In other news, I'm still waiting for AKC to post the next MTB, in which I will be advertising for any willing participants.
7. **Public Education** (Sandra Garner): No report.
8. **Membership** (Patti Litchfield): There are a total of 133 members since the close of the 2023 membership deadline. The breakdown is as follows:
 - a. 81 single memberships
 - b. 22 household memberships
 - c. 1 pending Junior membership
9. **Sunshine** (Nola Boyd): New birthday cards were purchased for 2023. Unknowingly, they came with preprinted birthday greetings. Unless there are objections, I will use them. All January Birthday cards have been sent. One sympathy card was sent for Cheryl Steinmetz.
10. **2023 National** (Sarah McCollum): Plans for the 2023 National show are progressing at a very good rate due to the help of Patti Litchfield, Susan Comer-Souza, and Debby Adams. I heartily appreciate their efforts to help me!
 - a. Our applications were submitted and received by AKC.
 - b. S. Souza has volunteered to help with the trophies and rosettes.
 - c. Susan Souza and Patti Litchfield are working on several clinics to offer at our shows.

- d. Bekki Pina will be our Emergency Management Chair.
- e. Logo Merchandise will be screen-printed. Items will be pre-pay and pickup at the show ONLY.
- f. Marked catalogs will be offered. They will be mailed the week after the show. Debra Adams is working to secure a bid for printing the logo merchandise
- g. Jyll Scott has volunteered to handle the show raffle and auction at the dinner.
- h. At this time, I have no volunteer for advertising.

11.**Historian:** (Darlene Devaney): No report

12.**ROM Committee** (Jean Evanoff)- B. Pina reported that there are no submissions for 2023 as of yet. Reminder was posted on the Facebook Members page.

13.**Code of Ethics Committee** (Bekki Pina): Committee Members have been emailed and welcomed to the committee. The Committee is currently reviewing the COE and is providing revision recommendations. The Goal is to have the COE updated by April, 2023.

Unfinished Business

1. **Awards Committee new members:** S. Souza received a request from Madeline Wilson and Raizy Goffman to join the awards committee. S. Souza made a motion to add Madeline Wilson and Raizy Goffman to the Awards Committee. B. Pina 2nd. The motion was carried.
2. **MTB reimbursements:** AKC is providing monies to reimburse travel cost for those who participate in meet the breed functions where there is a minimum of 5 dogs on the bench. It was recommended that there be a standing rule developed to ensure that members are provided reimbursement. The discussion included defining the criteria for what travel expenses should be reimbursed. S. Souza will draft the Standing Rule for Board review and approval.
3. **Pupdate:** Susan inquired about the Pupdate process on the AKC website. B. Pina explained the process to the Board.
4. **Bylaws/Standing Rules:** S. Brown reported that upon review Carl Holder found no conflict between the club bylaws and standing rules.

New Business

1. **Member inquiry** - Judges Selection 2024 Sheila Paske. It was posted in the AKC Gazette that Ms. Paske received a 3-month suspension and \$300.00 fine for failure to disqualify as required by AKC rules and attempting to influence a judge, The Board received feedback from three members requesting the Board to reconsider her nomination and subsequent election to judge the 2024 Nationals. After a lengthy discussion a motion was made to table the decision until more information is received from AKC.
2. On 01/26/2023 S. Souza contacted AKC to inquire about timelines related to the suspension process. It was determined that Ms. Paske acceptance of the assignment was in compliance with AKC rules. It was the Board's decision by

email motion that the 2024 Judge will remain as such.

3. **2024 National entry fees:** There was a discussion regarding increasing the entry fees for the Nationals. The Board wishes to complete a more thorough review that includes the numbers from the 2023 Nations before a decision is made.
4. **Suspending Maturity:** S. Brown initiated the discussion about how the low number of Maturity entries does not cover the cost of fees. Entry numbers were discussed. More information is needed before a decision can be made. The decision was made to table the discussion until after the 2023 Nationals.
5. **Request for 2025 national specialty proposals:** M. Collingwood is to send out an email notification to the membership requesting 2025 National Specialty bids. Criteria for the National Specialty includes that it must be an independent specialty, two days in duration. The dates must be between August 1st and October 31st. Deadline for submitting bids is June 1, 2023.
6. **2023 Membership inquiry regarding charges.** S. Sousa received a phone call from a member asking that the Board presents the charges at the general membership meeting. Official club business must be presented in writing to the Board. The club member was asked to send a formal request in email to the Board.
7. **Nomination committee:** S. Brown volunteered to be the Nominating Committee Chairman for the selection of the 2023-2025 PPPA slate. Slate to be submitted to the Secretary by March 1, 2023.
8. **Simply voting:** The Board will look into the use of an online balloting system.
9. **PayPal for membership dues:** There was a discussion about the use of PayPal for membership dues. This option would require a convenience fee for this form of payment. S. Sousa made a motion to add the membership dues to the PayPals store for the next membership year to see how it works; to include a five-dollar processing fee. B. Pina second. Motion carried.
10. **QuickBooks:** Tabled
11. **Committee Incentives:** There was a discussion about ways incentivize the membership to become a Committee Chairman. S. Sousa would like feedback from the membership to bring back to the next board meeting. B. Pina recommended that she place a poll on the membership only PPPA Facebook page. There was agreement that B. Pina would poll the membership and bring back their response for discussion at the next Board Meeting.

12. AKC recommended Junior membership: Tabled

13. Junior Handler Coordinator: AKC is recommending a Junior Handler Coordinator be implemented AKC would communicate directly with the individual in this role. B. Pina to email information to the Board. Board to review before the February meeting.

14. Historian discussion: P. Litchfield opened the discussion about expanding the historian program to include having a place to store all the club's historical information and pictures in a manner that would allow people to access the information. There are several members that would like to help out with this project. S. Sousa recommends having the information stored on the PPPA Members only website. P. Litchfield will reach out to the Historian Committee Chairman to discuss expanding the committee membership to help archive photos and history of the breed and club.

15. Pedigree Database: There was a discussion about the pedigree database and the cost associated with maintaining it. Discussion included whether or not Breeder Archives would be a better solution.

16. Paw print genetics test: Currently the testing panel includes four tests. One can be removed to reduce the cost of the package for our members. It was suggested by Bud Hilday to remove the PRA-crd4/crd1 because there have been no affected dogs. It does not seem to be a disease affecting dogs here in the United States. In order to get the discount, there must be at least three tests ordered to get the discount. S. Brown made a motion to remove the prd1 test. B. Pina second. The motion was carried

Adjournment: 8:15pm