

## **BEHA MINUTES**

*Tuesday, April 7, 2009*

Present (via conference call): Carrie, Pete, Erika, Matt, Bob, Tom

Absent: LuEllen

*\*\*Bob motioned to begin meeting @ 1913*

- I. Approval of meeting meetings (from 1/13/09)
  - A. The following changes needed to be made to the minutes
    1. Item 2.3 Change to review of written duties already posted on website
    2. Item 3 Business Registration paid thru 2019, Domain name paid thru 2017, Site paid thru 2014
    3. Item 1.2 Assessments due March 31
    4. Old Biz (Item 4) insurance (Tom in charge, but giving responsibility to Carrie)
    5. Common property maintenance, weed treatment –get a quote (no need for board approval on quote).
    6. Mowing contract to be approved at April mug
    7. Item E only one person seconds the adjourning

*\*\*Tom to revise minutes. Everyone check the revised mtg minutes via email and send reply with approval*
- II. Treasurer Report (Tom)
  - A. Project end of year balance \$4500-5000 (increase of approx \$1000)

*\*\*should start to see build up in bank accts again*
  - B. Assessments collected from all except 2 properties
    1. One late assessment has been sent along with late fee
    2. Apply lien to Lot #24 property (the previous foreclosure) now owned by investment co in NY
    3. Send attorney (Dale) letter to apply lien to Lot #24 (include attorney fees in Lien)
      - a) Bob motions, Pete seconds.
      - b) Lien must be applied by end of month according to by-laws and state legislation.
    4. Consider shopping around this summer for new attorney (especially if he will not include his fees in lien).

*\*\*We constantly loose money on trying to collect on past due assessments.*
- III. Old Business
  - A. Boardwalk sign was ordered and put up on Saturday(Rob/Tom)
    1. Used 4x4 post with carriage bolts, post put in 5 gallon bucket with cement
    2. Thanks to Carrie!

- B. Dual signature checks (Pending-Tom)
    - \*Presently being done on current checks (Bob/Tom)
  - C. Insurance
    - \*Tom will pass info off to Carrie
  - D. 2009 Mowing (Rob)
    - 1. Increase of \$150 in 2009 park mowing agreement
      - a) \$1650 for season
      - b) Motioned by Tom, Seconded by Matt
  - E. 2009 Picnic (Erika/Carrie)
    - 1. \$300 Budget
    - 2. Pick a date (discussed late July or early august)
      - a) Send a “save the date” postcard (don’t put it in the mailbox, doors only)
      - b) Post info on website (give to Tom)
    - 3. Received updated address (Tom)
- IV. New Business
- A. Post reminder on website: “No signs of any kind are allowed in Bayview Estates yards with the exception of ‘For Sale’ signs
    - 1. As outlined in covenants (not in by-laws)
  - B. Proposed By-law change: Assessment timeline
    - 1. Current timeline requires a 60 day window (from mailing date to due date)
    - 2. Tom recommends closing collection window to 30 days to help reduce number of late fees and time spent in collections
      - a) 11 total late fees this year (\$5 spend on each for certified letter)-plus time
    - 3. By-law modification:
      - a) Needs to be approved by 2/3 of all eligible voters, or
      - b) Board unanimously approves by-law change, submit notification to all members who have 60 days to respond, if no more then 5 object then by-law goes into affect
      - c) Recommendation approved by all board members present (Bob will contact Lou)
      - d) Tom will draft proposed modifications and present to board

*\*\*Pete motioned to adjourn meeting @ 1942, Seconded by Carrie*