



OCCOQUAN TOWN COUNCIL
Work Session Minutes
Town Hall - 314 Mill Street, Occoquan, VA 22125
Tuesday, March 20, 2018
7:00 p.m.

Present: Mayor Liz Quist, Vice Mayor Pat Sivigny, Councilmembers Matthew Dawson, Jim Drakes, and Cindy Fithian

Absent: Councilmember Joe McGuire

Staff: Kirstyn Jovanovich, Town Manager; Julie Little, Events and Community Development Director; Christopher Coon, Town Clerk

1. Call to Order

Mayor Quist called the meeting to order at 7:22 p.m.

2. Regular Items

2A. Arts and Crafts Show Exploratory Committee Structure

Ms. Jovanovich presented a draft committee charter for the exploratory committee that would be tasked with evaluating the implementation and structure of the Occoquan Arts and Crafts Shows and providing a report and recommendations to Town Council. The charter included the committee structure and membership requirement, responsibilities and what information should be included in the report presented to Town Council.

Councilmember Drakes suggested changing the proposed membership requirements to remove the Town Council member since this committee should be an advisory committee to the Town Council. Vice Mayor Sivigny suggested that if the committee removed the Town Council member they should require another resident in the committee.

Mayor Quist and Vice Mayor Sivigny both expressed the timeline of six months to create a report for Town Council sounded ambitious and questioned if that was a realistic timeline. Ms. Jovanovich stated that she would create a timeline, to guide the committee, and present the timeline and an updated draft committee charter to Town Council for approval.

3. Adjournment

The meeting was adjourned at 7:47 p.m.

Christopher Coon
Town Clerk