

Jodi F. Paroff
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SUMMARY: Career experience in data analysis and evaluation of non-profit programs, literacy, and youth development programs. Strong quantitative skills and excellent verbal and written communication skills.

EDUCATION & CERTIFICATION:

NJ Certificate of Eligibility, Teacher of Biological Science.
Bergen Community College, Alternate Route (Stage I completed July 2009).
New York University, Robert F. Wagner School of Public Service, MPA 1995.
Cornell University, BS, Biology 1986.

PROFESSIONAL EXPERIENCE:

OMG Center for Collaborative Learning, Philadelphia, PA. *Oct 2009-Oct 2010*
Providing data analysis support for various educational evaluations. File specification, cleaning variables and merging files, descriptive and analytical statistics work in SPSS and MS Excel.

Newark Public Schools, Newark NJ.
Evaluation Consultant, Dec 2007-Aug 2010
Provided documentation and evaluation services for the Interdisciplinary Curriculum Project (ICP), an effort to support integrated curriculum development in 17 Newark schools. Designed surveys. Collected and analyzed faculty and student survey data. Provided implementation reports for funder.

Partnership for After School Education (PASE), New York, NY
Evaluation Consultant, Sept 2007-Aug 2008

Provided evaluation services for a management capacity-building initiative (community engagement, organizational, leadership and program development) in NYC faith-based organizations. Interviewed Executive Directors, board members, and staff.

Evaluation Consultant, January 2004-June 2006

Researched and reported on the Summer Learning Initiative: an effort to infuse summer camp programming with literacy-based activities.

Academy for Educational Development (AED), New York, NY
Evaluation Consultant, July 2004-October 2004

Analyzed demographic and performance data for Teacher Leaders for Mathematics Success (TL=MS), a project to supporting continued improvement in mathematics education.

NJ Dept of Human Services, Trenton, NJ. *Independent Evaluator for Adolescent Pregnancy Prevention Initiative. July 2003 – present*

Provided evaluation services for NJ teen pregnancy prevention program. Conducted interviews with program coordinators and community representatives, facilitated focus groups with youth.

School-Based Youth Services Program. Sept 2002 – Aug 2004

Developed a survey to examine the impact of youth support services on program alumni.

Family Friendly Centers. March 2002 – July 2002

Documented the implementation of before- and after-school programs offering enrichment, education, recreation, and social services to students (PreK-8) and their families.

School-Based Youth Services Program. Jan 2000 – December 2002

Evaluated the expansion of NJ high school-based youth centers. Interviewed program directors and staff, principals, school counselors. Conducted focus groups with students and teachers.

American Museum of Natural History, New York, NY.

Youth, Family and Community Programs Evaluation Consultant, August 2002 –Jan 2003

Documented, analyzed and reported on the Summer Science Institute, a program for NYC high school students beginning a two-year science research program with museum scientists and educators. Identified directions for ongoing data collection and helped clarify program outcomes.

Girls Inc. of NYC, New York, NY.

Evaluation Consultant, July 2001-December 2002

University of Pennsylvania, Philadelphia, PA.

Program Consultant, Jan 2000 - Feb 2001

Assisted in the development of a research and data collection plan with the Graduate School of Education developing an early literacy program. Participated in a professional development summer institute for superintendents, district staff, teachers and principals. Co-facilitated a working group of Philadelphia teachers and administrators engaged in instructional change.

Institute for Education & Social Policy (IESP), NYU, New York, NY.

IESP is a research institute within New York University. The Institute conducts policy studies, research, technical assistance and evaluations to strengthen public education.

Associate Project Director, NY Networks for School Renewal Evaluation, Sept 97-Dec 99

Supervised analytic work with a team of analysts studying the educational outcomes of the Annenberg Initiative.

Liaised with school district administrators to extract student data. Supervised the construction of longitudinal databases.

Research Associate, Jun 95 - Sept 97

Analyzed data for research projects addressing urban educational reform (failing schools, small restructured high schools, networks of small schools, alternative schools). Survey design and data analysis related to school climate, school libraries, and parent involvement.

VOLUNTEER ACTIVITIES:

Currently tutoring middle school math students with a Montclair community group

Writer's Room Coach, Montclair Public High Schools (2009-2010)

Designed and led science activities for Girl Scout Troop 208 (2005-09)

Supervised small teacher grants for Montclair middle school PTA (2008-2010)

Science Tutor for a home-bound student on long-term medical leave (2005)

INTERESTS: hiking, piano, genealogy research, reading

Linked In Profile: <http://www.linkedin.com/pub/jodi-f-paroff/9/685/888>