

**ST. CLAIR TOWNSHIP**  
 1539 S. Bartlett Rd. St. Clair, MI 48079  
 Phone (810) 329-9042 Fax (810) 329-1198  
[www.stclairtp.org](http://www.stclairtp.org)

St. Clair Township Board Meeting  
 August 16, 2021  
 7:00 p.m.

Supervisor Boulter called the St. Clair Township Board meeting to order at 7:00 pm with the Pledge of Allegiance to the Flag. Roll Call: Present – Supervisor Boulter, Clerk Skonieczny, Trustees Mollan, Kays and Boeck. Absent: Treasurer Hanrahan and Trustee Hovis.

- 1) Treasurer’s Report was received for January, February and March 2021. Board Members are requesting a current Treasurer’s report with a detailed account.
- 2) Moved by Trustee Kays; Seconded by Trustee Molan to accept the August 2, 2021, and the August 5, 2021, Township Board Meeting Minutes. Motion Carried.
- 3) Moved by Trustee Kays; Seconded by Trustee Molan to pay all bills.

**BILLS TO BE APPROVED 8-16-2021**

**GENERAL FUND**  
 SCC SUPERVISOR'S  
 ASSOCIATION

MEMBERSHIP DUES 2021-2022 30.00

APEX SOFTWARE

MAINTENANCE RENEWAL 235.00

MARCO TECHNOLOGIES

MAINTENANCE FOR SHARP COPY  
 MACHINE 41.39

UHY LLP  
 COMMUNITY EDUCATION  
 NETWORK

ACCOUNTING SERVICES 215.00

21ST CENTURY MEDIA

SEPTEMBER INTERNET SERVICES 125.00

MICHIGAN.COM

PUBLICATIONS 362.18

NICKEL & SAPH, INC

SUBSCRIPTION- JULY & AUGUST 49.00

DTE ENERGY STREETLIGHTS

DEP CLERK BOND 100.00

SEMCO

STREETLIGHTS 2,266.00

NATIONWIDE

HEATING 47.11

ADMIN FEE 12.00

**TOTAL GENERAL FUND 3,482.68**

**ROAD FUND**

SCC ROAD COMMISSION

FIRST CHLORIDE APPLICATION 26,837.02

**TOTAL ROAD FUND 26,837.02**

**SEWER FUND**

UHY LLP

ACCOUNTING SERVICES 450.00

CITY OF ST. CLAIR

SEWER TREATMENT 12,530.63

**TOTAL SEWER FUND 12,980.63**

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**WATER FUND**

UHY LLP	ACCOUNTING SERVICES	450.00
CITY OF ST. CLAIR	WATER PURCHASE	33,178.75
	<b>TOTAL WATER FUND</b>	<b>33,628.75</b>

**TAX FUND**

SCC TREASURER	PROPERTY TAX ADJUSTMENT	123.31
	<b>TOTAL TAX FUND</b>	<b>123.31</b>

<b>TOTAL FOR ALL FUNDS</b>	<b>77,052.39</b>
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Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck.  
 Motion Carried.

- 4) Citizens who wish to address the board:
  - a) Dan Kriesh questioned junk yard issues on Gratiot Road. Supervisor Boulier stated that he has contacted EGLE; they are waiting for his plan of action. If the property owner does not comply then EGLE will enforce.
  - b) Penny Kriesh mentioned that her mother’s water was tested at the Environmental Service Department of the St. Clair County Health Department for a special bacteria test . It is available to others.
  
- 5) Township Board discussed a Large Culvert Replacement Program. The program project will have a 50/50 share between the St. Clair County Road Commission and St. Clair Township, and will be based on a point system. Moved by Trustee Kays; Seconded by Trustee Boeck to replace the large culvert on Bowman Road. St. Clair Township portion will be \$65,000.00, and St. Clair County Road Commission’s portion will be \$65,000.00. Roll Call: Yes - Supervisor Boulier, Clerk Skonieczny, Trustees Mollan, Kays and Boeck. Motion Carried.
  
- 6) Moved by Clerk Skonieczny; Seconded by Trustee Kays to adopt Resolution 21-11.

**Resolution 21-11**  
**Township of St. Clair**  
**St. Clair County, Michigan**

WHEREAS, the St Clair County Road Commission has established the Local Road System Funding Assistance Program through Policy No. 75, as revised October 6, 2009, and

WHEREAS, the Local Road System Funding Assistance Program provides matching funds to the townships for the improvement of local roads in St Clair County, and

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WHEREAS, St Clair Township identified a need to improve Big Hand Road using the Local Road System Funding Assistance Program; NOW, THEREFORE, BE IT RESOLVED, That St Clair Township makes application to the St Clair County Road Commission for funding under the Local Road System Funding Assistance Program for the year 2022 for the above-named road, and

FURTHER, That Mike Boulier, Supervisor, be authorized to sign the application on behalf of St Clair Township.

MOTION offered by \_\_\_\_\_, Seconded by \_\_\_\_\_.

Yes:  
No:  
Absent:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of St Clair, County of St Clair, Michigan at a regular meeting held on August 16, 2021, and that said meeting was conducted and public notice given in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan 1976, and that the minutes were kept and will be or have been made available as required by said Act.

Joyce A. Skonieczny  
St. Clair Township Clerk

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Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck.  
Motion Carried.

7) Moved by Trustee Boeck; Seconded by Trustee Mollan to adopt Resolution 21-12.

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**Resolution 21-12**  
**Township of St. Clair**  
**St. Clair County, Michigan**

WHEREAS, the St Clair County Road Commission has established the Large Culvert Replacement Assistance Program through Policy No. 108, and

WHEREAS, the Large Culvert Replacement Program provides matching funds to the townships for the replacement of culverts in St Clair County, and

WHEREAS, St Clair Township identified a need to replace culverts on Bowman Road using the Large Culvert Replacement Funding Assistance Program;

NOW, THEREFORE, BE IT RESOLVED, That St Clair Township makes application to the St Clair County Road Commission for funding under the Large Culvert Replacement Assistance Program for the year 2022 for the above-named culvert, and

FURTHER, That Mike Boulier, Supervisor, be authorized to sign the application on behalf of St Clair Township.

MOTION offered by \_\_\_\_\_, Seconded by \_\_\_\_\_.

Yes:  
No:  
Absent:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of St Clair, County of St Clair, Michigan at a regular meeting held on August 16, 2021, and that said meeting was conducted and public notice given in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan 1976, and that the minutes were kept and will be or have been made available as required by said Act.

Joyce A. Skonieczny  
St. Clair Township Clerk

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Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck.  
Motion Carried.

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- 8) Moved by Trustee Kays; Seconded by Trustee Boeck, to approve the May 1, 2021 – April 30, 2022 St. Clair Township – Kimball Township Fire Protection Agreement in the amount of \$20,934.67. Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck. Motion Carried.
- 9) Moved by Trustee Kays; Seconded by Clerk Skonieczny to purchase the BS& A Payroll Module in the amount of \$13,290.00. Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck. Motion Carried.
- 10) Moved by Clerk Skonieczny; Seconded by Trustee Kays to issue a blight ticket for 708 Allen Road (cars, trucks, tractor, race cars and junk in the yard). Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck. Motion Carried.
- 11) Moved by Trustee Mollan; Seconded by Clerk Skonieczny to adopt the Road Ditch Culvert Policy.
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**ST. CLAIR TOWNSHIP  
ROAD DITCH CULVERT POLICY**

When St. Clair Township does Road Ditch Projects on St. Clair Township roads.

Wherefore, it is deemed by St. Clair County Road Commission, that when driveway culverts need to be replaced by the property owner the property owner will be responsible for the purchase of their own culvert. St. Clair Township will cover the installation labor.

Be considered for \_\_\_\_\_ Approved \_\_\_\_\_  
(Approved or Disapproved)

APPROVED	DISAPPROVED
YEAS: <u>4</u>	YEAS: <u>1</u>
NAYS: _____	NAYS: _____
YEAS: _____	NAYS: _____

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Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck.  
Motion Carried.

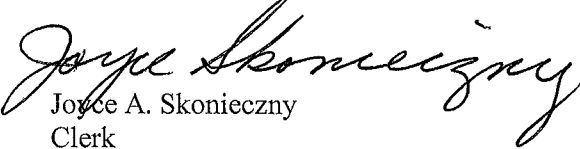
- 12) Moved by Clerk Skonieczny; Seconded by Trustee Kays to ditch Richmond Rd., North of Gratiot, and replace four (4) driveway culverts, for the amount of \$15,500.00. Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck. Motion Carried.
- 13) Moved by Trustee kays; Seconded by Trustee Mollan to ditch Yankee Road, West of Hurst, and replace two driveway culverts for the amount of \$6,800.00. Roll Call: Yes – Supervisor Boulier; Clerk Skonieczny, Trustees Molan, Kays and Boeck. Motion Carried.

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- 14) Moved by Trustee Kays; Seconded by Trustee Mollan to wait and get another bid for tree removal for the cemetery and accept the lowest bid to get the work done. Motion Carried.
- 15) Moved by Trustee Mollan; Seconded by Trustee Boeck to adjourn. Motion Carried.

Meeting adjourned at 7:49 pm.

  
Joyce A. Skonieczny  
Clerk