

Draft

HUNTINGTON TOWNSHIP TRUSTEES
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

Minutes of October 3, 2022

The Huntington Township Trustees met in a regular scheduled meeting at 7:00 PM with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Sheila Lanning, Matt Combs, Nora Klebow and Frances Rollin. **Motion** by Lamb with a second by Holmes to approve the minutes of September 19th as amended to reflect the accurate time of the Harvest Walk at 1:00-3:00 PM. Roll call: three yeas. **Motion** by Rollin with a second by Lamb to approve the September Financial report with year to date revenue of \$510,933.80, expenditures of \$377,391.23 and bank balances of \$533,208.65. Roll call: three yeas. Checks 10071-10098 and payments totaling \$16,779.16 were approved for payment. **Motion** by Holmes with a second by Rollin to authorize **Resolution 2022-41** appointing Jed Lamb to a four-year term on the Rural Lorain County Water Authority Board starting January 1st 2023 and ending December 31st 2026. Roll call: three yeas.

COMMITTEE REPORTS:

WATER BOARD- Lamb: no charge for a payment with a credit card as reported in the September 19th minutes. Took training and feel it is being effective. Last week was in Washington DC for training, board meeting next week. Holmes: does the training help save money.

LORCO- Lamb: meeting next week

AMBULANCE- Holmes: training 10.4.2022 & Board meeting 10.11.2022. Helipad still in progress, told him to put in a wider driveway and we will cut tree down if need be.

FIRE- Rollin: meeting Wednesday and they are coming to the Harvest Walk.

SHERIFF- 30 incidents in September, Combs: called to report 4 wheelers tearing up Stewart and Pratt Roads.

ZONING- Combs to program door access codes for Klebow, Klebow attending training on sub divisions at New Russia Township October 27, 2022, ORC does not require Oath of office for Zoning Inspector, Lanning to give Klebow WIFI password, Klebow set up new email for Zoning Inspector: huntingtontwspzoning@gmail.com. Office space available within Fiscal Officer location, Discussion on buying a fire proof cabinet for Zoning ended with **consensus** to move one of the cabinets in Garage office to Fiscal Officer location. Lanning added Klebow to Township insurance for faithful performance of Zoning duties, Lanning processed payment and registered Klebow for Ohio Township Association and Lorain County Township Association. Discussion on getting a new tablet for Combs due to the problems with logging on to old lap top. **Motion** by Holmes with a second by Lamb to authorize up to \$1,000.00 for the purchase of a tablet for Combs. Roll call: 3 yeas. Received Email question from jimmy@paces.ai concerning a GIS zoning map answered by Lanning, Holmes given Armstrong contract to sign for additional phone number for Zoning Inspector at cost of additional \$30.00 a month and installation of \$79.99 from Armstrong. Rollin: someone living in garage on Baker Road since July and Combs received call from Health District and does not remember getting a home sewage treatment permit for the location. Klebow and Combs to meet and drive the Township to see locations for zoning attention. Holmes: getting new business cards with Zoning updates. Lamb: updating the web site with zoning information. Discussion on getting a Zoning digital camera with decision to not get a camera at this time. **Motion** by Lamb with a second by Holmes to authorize reimbursement of mileage to/from Township Hall and within Township area for up to four days travel a month. Roll call: three yeas. **Motion** by Lamb with a second by Holmes to amend **Resolution 2022-10** to reflect updated mileage reimbursement to Zoning Inspector. Roll call: three yeas.

OFFICE ON AGING- Lanning received Thrive status & antique mall on 9/26/22. Received Lorain County Office on Aging strategic plan survey on stakeholders perspectives on the future of the organization.

ROADS- Combs: cutting road sides continuing. Nothing further discussed on Baker Road & Tyler Honoshofsky property. Still ¾ roads need asphalt patch.

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EQUIPMENT- Combs: Old Gradall= fixed hose carriage. There are 4 large janitor carts that are not being used. Request to donate or sell them. **Motion** by Holmes with a second by Lamb to donate or sell the two large and two small janitor carts. Roll call: 3 yeas. Lanning: invoice for 1/3 Gradall repair costs sent to Rochester and Wellington Townships.

RECYCLING- Holmes: putting dumpster days on Facebook. Rollin: 4H group will clean roads on dumpster day. There will be someone on each end of road for traffic control and safety. Combs: suggest Hawley road from Bursley to Wellington line be cleaned and suggest they provide pictures. Lanning: suggest not doing away with list of names and amounts of garbage collected on Saturdays to allow some accountability to prevent issues of money mishandling since there are no staff at the recycle center any longer. Holmes: called Columbus state auditor and got no help, called Heidi with Ohio Township Association and talked about making it donations. Replied to resident about carpet being taken at dumpster days if cut into sections.

EMPLOYEES- **Motion** by Lamb with a second by Holmes to authorize purchase of safety boots and outer wear for Robert Bort. Roll call: three yeas.

PREVIOUS BUSINESS:

Lanning: Discussed open meetings act as it relates to Draft Minutes. Provided examples such as LMRE minutes being published in Country Living Magazine and original available upon request, Wellington broadcasting meetings with recordings available on the web, LaGrange posts draft minutes with original available upon public records request. The Ohio Open meetings Act “chapter 8: C. Minutes #2 “making minutes available “promptly” as a public record”. Attended ethics training 9/22/22 along with Trustee Holmes. Ohio Ethics Commission (614-466-7090) is investigative body, the Ohio State Auditor has an investigative division also. There are over 600,000 publicly employed people in Ohio. Rollin: Harvest Walk is 10/22/22 1:00-3:00, the Fire District will be there and there will not be a bounce house this year. Getting flyers copied, Lamb: getting pumpkins, Holmes= will talk to ambulance. Holmes: went to Historical Society meeting 9/27/2022 and the members voted to keep it going, Ernie Hartman declined to accept President position again.

NEW BUSINESS:

Lanning: attending Auditor of State certified Public records training 10/25/22, Trustees must attend on training during their 4-year term. Lamb: will probably get the public records training at the Ohio Township Association Conference in January. Lanning: tried 8 times to get invoice correction from Applied Technologies for taxes charged the Combs credit card and amount charged different from Combs printed quote. The Township is TAX EXEMPT and further purchases need up front exchange of tax-exempt form prior to purchase.

CORRESPONDENCE/ ANNOUNCEMENTS:

Lanning: Federal Hwy Smart Mobility Grant, Star Ohio 2021 annual report, Bulletin 2022-009 GASB statement #87 on leases, OPERS information of Senate bill regarding Bonds, Ohio Sea Grant e-newsletter, NOACA annual meeting 10/7/2022, Lorain County Public Health “Health News”, MHARS monthly newsletter, Akron Children’s Hospital 2021 report.

PUBLIC PARTICIPATION:

Motion by Holmes with a second by Lamb to adjourn. All favorable, meeting adjourned at 8:44 PM.

Signed Chairman

Attest, Fiscal Officer

Payment Listing

October 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
100-2022	10/03/2022	10/02/2022	CH	BP	\$546.94	O
102-2022	10/03/2022	10/03/2022	CH	CHASE CARD SERVICES	\$119.88	O
103-2022	10/17/2022	10/03/2022	CH	RURAL LORAIN COUNTY WATER AUTHOR	\$58.26	O
104-2022	10/10/2022	10/10/2022	EW	UNITED STATES TREASURY	\$348.30	O
105-2022	10/10/2022	10/10/2022	EW	UNITED STATES TREASURY	\$1,065.37	O
106-2022	10/10/2022	10/10/2022	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3,049.24	O
10071	10/03/2022	10/02/2022	AW	CINTAS FIRST AID	\$60.48	O
10072	10/03/2022	10/02/2022	AW	Southeastern Equipment	\$1,200.00	O
10073	10/03/2022	10/02/2022	AW	LEMKE SALES COMPANY	\$323.28	O
10074	10/03/2022	10/02/2022	AW	TREASURER OF STATE OF OHIO	\$348.50	O
10075	10/03/2022	10/02/2022	AW	LORAIN COUNTY TOWNSHIP ASSOCIATIO	\$35.00	O
10076	10/03/2022	10/02/2022	AW	FARM & HOME HARDWARE	\$97.44	O
10077	10/03/2022	10/02/2022	AW	WELLINGTON AUTO PARTS	\$152.10	O
10078	10/03/2022	10/03/2022	AW	Medina Material	\$2,485.85	O
10079	10/03/2022	10/03/2022	PR	Robert Leroy Bort	\$808.76	V
10079	10/03/2022	10/03/2022	PR	Robert Leroy Bort	-\$808.76	V
10080	10/03/2022	10/03/2022	PR	MATTHEW A COMBS	\$1,535.05	V
10080	10/03/2022	10/03/2022	PR	MATTHEW A COMBS	-\$1,535.05	V
10081	10/03/2022	10/03/2022	PR	JILL DEMARCO	\$95.14	V
10081	10/03/2022	10/03/2022	PR	JILL DEMARCO	-\$95.14	V
10082	10/03/2022	10/03/2022	PR	ROBERT DUGALD HOLMES	\$970.07	V
10082	10/03/2022	10/03/2022	PR	ROBERT DUGALD HOLMES	-\$970.07	V
10083	10/03/2022	10/03/2022	PR	Nora Klebow	\$44.04	V
10083	10/03/2022	10/03/2022	PR	Nora Klebow	-\$44.04	V
10084	10/03/2022	10/03/2022	PR	Jed Lamb	\$532.88	V
10084	10/03/2022	10/03/2022	PR	Jed Lamb	-\$532.88	V
10085	10/03/2022	10/03/2022	PR	SHEILA D. LANNING	\$1,149.81	V
10085	10/03/2022	10/03/2022	PR	SHEILA D. LANNING	-\$1,149.81	V
10086	10/03/2022	10/03/2022	PR	JOHN PIPCAK	\$92.51	V
10086	10/03/2022	10/03/2022	PR	JOHN PIPCAK	-\$92.51	V
10087	10/03/2022	10/03/2022	PR	WALTER C ROLLIN	\$883.13	V
10087	10/03/2022	10/03/2022	PR	WALTER C ROLLIN	-\$883.13	V
10088	10/03/2022	10/03/2022	PR	Dimitri Szynal	\$777.13	V
10088	10/03/2022	10/03/2022	PR	Dimitri Szynal	-\$777.13	V
10089	10/03/2022	10/03/2022	PR	Robert Leroy Bort	\$808.76	O
10090	10/03/2022	10/03/2022	PR	MATTHEW A COMBS	\$1,535.05	O
10091	10/03/2022	10/03/2022	PR	JILL DEMARCO	\$95.14	O
10092	10/03/2022	10/03/2022	PR	ROBERT DUGALD HOLMES	\$970.07	O
10093	10/03/2022	10/03/2022	PR	Nora Klebow	\$44.04	O
10094	10/03/2022	10/03/2022	PR	Jed Lamb	\$532.88	O
10095	10/03/2022	10/03/2022	PR	SHEILA D. LANNING	\$1,149.81	O
10096	10/03/2022	10/03/2022	PR	JOHN PIPCAK	\$92.51	O
10097	10/03/2022	10/03/2022	PR	WALTER C ROLLIN	\$883.13	O
10098	10/03/2022	10/03/2022	PR	Dimitri Szynal	\$777.13	O
Total Payments:					\$16,779.16	
Total Conversion Vouchers:					\$0.00	

Payment Listing

October 2022

Total Less Conversion Vouchers: \$16,779.16

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.