

**TITUSVILLE – COCOA AIRPORT AUTHORITY**

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on August 16, 2018 at 4:00 p.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Milo Zonka, Vice Chairman; Mr. Harry Carswell, Secretary; Dr. John Leavitt, Treasurer; Dr. David Hosley; Mr. John Craig; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Adam Bird, Attorney. Dr. Wasim Niazi was absent.

**Call to Order**

Mr. Sansom called the meeting to order and determined that a quorum was present.

Mr. Powell made an announcement that Ms. Debbie Marino, Operations and Public Safety Manager, had received FDOT's 2018 Distinguished Aviation Service Award at the most recent Florida Airports Council Annual Conference. Mr. Powell explained that Ms. Marino had worked for GOAA before coming to the Airport Authority and had served on four panels in Washington D.C. with the Airport Cooperative Research Program, as well as serving on FDOT's CFASSP Steering Committee Panel. Mr. Powell stated that Ms. Marino would be retiring in September. Discussion continued.

**Approval of the Agenda**

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion to approve the Agenda as presented. Mr. Carswell made the motion. Mr. Craig seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Zonka entered the meeting at 4:04 p.m.

**Appearances – None****Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. July 19, 2018 – Regular Meeting**

Mr. Craig made a motion to approve the Consent Agenda as presented. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion passed.

**Old Business – None**

**New Business****Item A – Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International & Contractors Regarding Current Projects**

Mr. Sansom turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Pay Request Number 15 in the amount of \$4,250 from Sterling Enterprises, which was for the Runway Safety Area and Improvements Project at Merritt Island Airport.

Mr. McDaniel presented Pay Request Number 2 in the amount of \$15,666 from Michael Baker International, which was for the Runway 11/29 Rehabilitation Project at Merritt Island Airport.

Mr. McDaniel presented Pay Request Number 1 in the amount of \$139,314 and Pay Request Number 2 in the amount of \$35,780, which were for the Airfield Lighting Rehabilitation Project at Space Coast Regional Airport.

Dr. Leavitt entered the meeting at 4:07 p.m.

Dr. Hosley made a motion to approve the invoices. Mr. Zonka seconded. Mr. Sansom called the question. There were no objections. Motion passed. Discussion continued.

Mr. McDaniel gave a brief update on the Spaceport License Application process. Discussion continued.

**Item B – Discussion & Consideration of a Space Use Permit for Webb Honey at TIX**

Mr. Powell gave a brief overview of the item, stating that Mr. Webb of Webb Honey currently had hives at Space Coast Regional Airport, but needed additional property, which would triple the revenue to the Airport Authority. Discussion continued.

Mr. Carswell made a motion to approve the space use permit. Mr. Zonka seconded. Mr. Sansom called the question. There were no objections. Motion passed.

**Information Section****CEO Report**

Mr. Powell reported that Staff had provided a spreadsheet produced by Michael Baker International and asked the Board if they would prefer this spreadsheet every month in lieu of the current Project Reports. Discussion continued.

Mr. Powell reported that the project to fix the dip in the runway at Merritt Island Airport had gone out for bid a second time because the first bids were too high. Mr. Powell stated that there was only one bid the second time around but it still came in about \$200,000 over the price. Mr. Powell stated that FAA was of the opinion that if the Airport Authority waited a few more months and group in the runway project with the south apron project it would bring down the overall costs. Discussion continued.

Mr. Powell discussed the south apron project at Merritt Island Airport, stating that the FAA came out with a billion dollars for rural airport development, and Staff was looking at some of the higher end projects to submit for 100% funding. Discussion continued.

Mr. Powell concluded his report.

### **Attorney Report**

Mr. Bird reported that he had completed and responded to Welsh Construction's discovery, and for the moment the issue was resolved. Mr. Bird stated that he had not heard anything back from them since then.

Mr. Bird reported that he and Staff were working to conduct a public auction which would be for some of the items in the t-hangars and public storage facilities, including some aircraft and vehicles left behind. Mr. Sansom asked Mr. Bird to please supply the Board with a copy of the list of items, once it was put together. Mr. Bird stated that he would. Discussion continued.

Mr. Bird concluded his report.

### **Check Register & Budget to Actual**

Mr. Powell stated that financial reports had been provided and would be happy to answer any questions. Discussion continued.

### **Administration & Project Reports**

Mr. Powell stated that the reports were provided and would be happy to answer any questions.

### **Authority Members Report – None**

### **Public & Tenants Report**

Mr. Don White from Merritt Island asked why there was a delay in the T-Hangar Project at Merritt Island Airport. Mr. Powell gave a brief explanation. Mr. McDaniel stated that there would be a contractor on site in the next two weeks and by the first part of September there should be demolition of the old hangars. Mr.

McDaniel stated that the project would probably go vertical around November.  
Discussion continued.

**Adjournment**

Mr. Sansom adjourned the meeting at 4:40 p.m.

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JERRY SANSOM, CHAIRMAN

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HARRY CARSWELL, SECRETARY