

# Rancho Santa Teresa Swim & Racquet Club 286

Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325



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March 2017 Minutes  
Rancho Santa Teresa Swim and Racquet Club  
Board of Directors Meeting  
Monday, March 20, 2017

Board Members Present: Dirk Seidel (President), Vic Haddad (Treasurer), Christine Francis (Secretary), Norm Collier, Lars Samson and John O'Byrne

Board Members Absent: Jack Winchester

Staff present: Alana Martinez, Luke Brown, Sedi Raiyawa

Guests Present: Nancy Hagmann

Call to order: Dirk calls the meeting to order at 6:58 pm

Review February board meeting minutes.

*Motion: Lars moves to approve February minutes as amended, Dirk seconds. Passed by majority.*

## **Sea Otter Update with Nancy Hagmann:**

The Santa Teresa neighborhood has been registering their children these past couple of weeks, and the Sea Otters are preparing for guest membership sign ups this weekend. She had to rearrange a home meet that interferes with a rental. We have about 140 swimmers so far signed up. April 1 will be swim try out and coach evaluation for new swim team members.

## **Staff Report:**

Alana presents her report. She has been processing payments, and preparing packets for the coming Spring Membership Meeting. She has been dealing with pool inspections and paperwork from the fire extinguisher inspector and Department of Environmental Health. She is planning the new member meet and greet for March 26<sup>th</sup>. Our past due total has been cut in half since last month. Two homeowners have been sent to collections. Alana needs everything submitted for the newsletter by Thursday so it can go to the printer by Friday. She has set the dates for late night swims for June 10, July 15, and August 19.

Luke Brown gives his report. Luke helped fill up the pool with fire hoses he purchased on Craigslist. He will be selling them again on Craigslist, and paying back the club. He cut down all the bushes along the back fence. He will be using the wood chips from the chipped up bushes to fill areas in the front of the club. He fixed both urinals in the upper men's restroom, replaced internal valve parts. He picked up two new dividers (partition walls) for the men's lower bathroom. He has a long to do list to get the facility ready for the pool opening. He goes

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over his list with the Board. Security cameras should be up and running by May 30<sup>th</sup>, if not sooner. Luke will be out of town April 1-8, but will be back to his regular schedule as soon as he gets back.

Sedi Raiyawa presents her lists of people she would like to hire for the summer staff. The Office Aids, Lifeguards and Supervisor positions are discussed. Sedi contacted Alicia with YMCA about certifying the incoming employees April 1-2 at the pool. The price for certification has gone up, but will take the same amount of time as last year. Sedi will get more information from her on why the price has gone up. Sedi would like to do orientation, pool opening preparation, and employee training April 8<sup>th</sup>.

## **Directors Reports:**

Dirk: Movie night had about nine people. As we enter swim season, and warmer weather the movie night may move outside, and to Monday nights. He will work with Sedi on this.

Treasurer's Report: Vic presents the February Balance Sheet and explains it line by line, uncashed checks are discussed. Next, Vic goes over the P & L beginning with income. There are maybe 33 guest passes so far, with many more expected to sign up this coming weekend when Sea Otters open up registration to Guest Pass Holders.

John: The tennis courts have been in use a lot this past month, not just lessons but people playing tennis. John asked a couple of the tennis players if they are members, and they said yes, but when pressed admitted they are not members. Discussion follows. When John leaves late at night from playing tennis, he sees groups of people in the Jacuzzi late at night. He wonders how to get people to leave by 10:00 pm. Discussion follows.

Norm: Nothing

Christine: Nothing

Lars: There were 14 Sea Otter families that were past due that wanted to sign up, and 13 of them have caught up with their accounts. The last past due family did not sign up this year.

Jack: Not present

## **Open/ Old Business**

Disability Ramp is discussed. Norm has a source that he is investigating, he will be following up with that.

Pool Re-plastering update, we are on track. There was a county inspector out to take a look. There were three or four things on the list to fix. This weekend, there were divers in the pool to replace the drain covers. The skimmers on the adult pool were checked, and a leak was

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found and fixed. We are down to three items: fix skimmers in the adult pool, auto-fill in adult pool, and approve the auto-chlorination system in the wading pool. Luke will buy that and put it in after board approval. This amount will come out of the pool budget.

*Motion: Dirk makes a motion to approve up to \$3,000 for Luke to buy a new auto chlorination system for the wading pool. Lars seconds. Passed by majority.*

Opening day is April 15<sup>th</sup>, the same day as the annual Easter Egg Hunt.

Spring Meeting will be March 26<sup>th</sup> 7:00 pm in the Lounge. The budget will be presented, and town hall questions will be answered.

## **New Business:**

Daily guest pass fee is discussed. There will be \$1 increase per person when guests come to the pool, from \$2 to \$3 per person. School pool parties will remain \$2.00 per student guest.

*Motion: Dirk makes a motion to increase the daily guest pass fee from \$2 to \$3 and leave school pool parties unchanged at \$2 per student. Norm seconds. Passed by majority.*

The Dj contract is up for renewal, and is discussed. Do we really need a DJ for luaus? We could cut back on costs by having an employee work the audio system with a playlist during the luau nights. Options are discussed. It is decided to use in house music during the luaus. Alana will contact Ernie regarding the contract tomorrow.

Spring swim lessons are discussed. Sedi will work on the schedule with Dirk in time for the newsletter.

Pool cleaning contract, Jerry made an offer to clean the pool. Dirk will get a few more quotes from other companies to compare the quote.

Tennis program, Tom gave us a proposal to run a member tennis program. He will charge \$120 for 8 weeks of lessons. Discussion follows.

*Motion: John makes a motion to approve Tom's tennis program. Dirk seconds. Passed by majority.*

Meeting adjourned 8:35 pm

The next Meeting will be the Spring Meeting on March 26, 2017, and the next Board Meeting: April 24, 2017.

**Respectfully Submitted By: Christine Francis, Board Secretary.**