



# COMMUNITY ACTION PARTNERSHIP SOLANO JOINT POWERS AUTHORITY

THURSDAY, OCTOBER 24, 2024

6:30 PM TO 8:00 PM

NEW Location: Fairfield Police Training Facility, 1717 Rex Clift Dr, Fairfield

CAP Solano JPA  
1000 Webster St.  
Fairfield, CA 94533  
(707) 389-8596  
capsolanojpa.org

## BOARD MEETING AGENDA

Meetings are held in accessible facilities, however, if you require additional assistance to participate, please contact Megan Richards at least 24 hours in advance of the meeting at (707) 784-6122.

### JPA Board of Directors

Trevor Macenski, Chair  
City of Benicia

Steve Bird, Vice Chair  
City of Dixon

Tom Campbell  
City of Benicia

Don Hendershot  
City of Dixon

Douglas Carr  
Doriss Panduro  
City of Fairfield

Ron Kott  
Edwin Okamura  
City of Rio Vista

Alma Hernandez  
Jenalee Dawson  
City of Suisun City

Wanda Williams  
John Vasquez  
Solano County

Roy Stockton  
Jason Roberts  
City of Vacaville

Rozzana Verder-Aliga  
Mina Loera-Diaz  
City of Vallejo

### 1. CALL TO ORDER/FLAG SALUTE

### 2. ROLL CALL

### 3. GENERAL PUBLIC COMMENTS

*This is your opportunity to address the members of the Board on matters not listed on the Agenda, but comments must be within the subject matter jurisdiction of the JPA. Please limit your comments to three minutes. Public comment will be heard for up to 15 minutes, at the discretion of the Chair, with any remaining public comment being heard at the end of the meeting.*

### 4. ADDITIONS OR DELETIONS FROM THE AGENDA – DISCUSSION

### 5. APPROVAL OF THE AGENDA – ACTION

### 6. CONSENT CALENDAR – ACTION

- a. Approve the CAP Solano JPA Meeting Minutes from September 26, 2024
- b. Accept the Coordinated Entry Reports
  - i. Resource Connect Solano (RCS) Coordinated Entry September 2024 Report
  - ii. Domestic Violence Coordinated Entry July-September 2024 Report
- c. Accept the Quarterly Program Reports
  - i. Homeless Housing, Assistance and Prevention (HHAP) Grant Round 1
  - ii. Homeless Housing, Assistance and Prevention (HHAP) Grant Round 2
  - iii. Homeless Housing, Assistance and Prevention (HHAP) Grant Round 3
  - iv. Homeless Housing, Assistance and Prevention (HHAP) Grant Round 4
  - v. Community Services Block Grant (CSBG)–2024
  - vi. Housing and Homeless Incentive Program (HHIP)

### 7. REGULAR CALENDAR AGENDA ITEMS

- a. Fiscal Agent Report:
  - i. Confirm approval of utilizing \$7,000 of Community Service Block Grant (CSBG) 2024 Discretionary funding for Homebase contract
  - ii. Confirm approval of budget modification of CSBG 2024 Annual Allocation from City of Fairfield staffing, to Homebase contract, County Project Manager, and Bitfocus contract



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iii. Provide an update on interest earned on revenue and provide direction on a possible interest policy

*Tamara Colden, City of Vacaville Fiscal Agent*

b. Appoint a member and alternate to the Housing First Solano Continuum of Care as the CAP Solano JPA representative

*Megan Richards, JPA Facilitator*

c. Receive a report out from the Ad Hoc Committee on Cross Board communication and provide direction, as needed

*Trevor Macenski and Jenalee Dawson, Ad Hoc Committee Members*

d. Discuss and provide direction on public access of meetings via teleconference

*Megan Richards, JPA Facilitator*

### 8. JPA STAFF UPDATES

a. Funding Updates:

i. 2024 HUD Continuum of Care NOFO

ii. HUD Continuum of Care Builds NOFO

b. Tripartite Advisory Board open application

c. Timeline of key action items for the 2025 calendar year

### 9. BOARD COMMENTS

### 10. ADJOURNMENT

#### Next Meeting:

November 21, 2024, 6:30 pm-8:00 pm

Location: 601 Texas St, Conference Room A, Fairfield