2017

ARTS AND CRAFTS SHOW

VENDOR RESERVATION FORM

ROCK CITY PARK

Mother's Day Weekend

Saturday, May 13th &

Sunday, May 14th, 2017

www.rockcitypark.com

ROCK CITY PARK
ARTS AND CRAFTS SHOW
May 13th and 14th 2017
10:00 a.m. - 5:00 p.m.

Dear friends,

It is with great excitement that we invite you to participate in the 7th Annual *ARTS AND CRAFTS SHOW* at Rock City Park (www.rockcitypark.com) on Saturday, May 13th and Sunday, May 14th. Show hours are 10:00 a.m. - 5:00 p.m. We are inviting vendors to display and sell their wares during these two days.

Registration is $30. Rock City Park will provide all registered Art vendors with one 10 ft. by 10 ft. space with 2 feet on either side. All art vendor spaces are set indoors. Craft vendors will receive indoor/outdoor covered spaces and one 6ft table. Spaces will be made available on a first come, first serve basis. Once these spaces are taken, vendors are encouraged to bring their own table/ tent. Early set up begins at 1:00 p.m. on Friday, May 12th. Vendors will also receive 4 free park passes that can be used during seasonal park hours.

Rock City Park is open daily May 1st through October 31st 9:00 am - 6:00 pm . Our hiking trails wind through one of the largest natural displays of quartz conglomerate in the world and attract thousands of global visitors each year.

We want this show to be fun and an educational resource for professionals and enthusiasts. With your participation and the support of The Bradford Chamber of Commerce (Bradford, PA), The Greater Olean Area Chamber of Commerce (Olean, NY) and Cattaraugus County Tourism (Little Valley, New York), this will be a fantastic event!

For vendor registration please contact Theresa Smith at rockcitypark@hotmail.com (716) 560-8562 and/or Cindy Smith at (716) 560-8579. Vendor Registration Forms, Park information, history, directions and general rates can be found on our website at www.rockcitypark.com or contact us at 866-404-ROCK or (716) 372-7790.

Thank you for your consideration. We hope you will join us!
Sincerely,

Cindy and Dale Smith
Owners

Rock City Park
505 Route 16 South
Olean, NY 14760
(716) 372-7790

ROCK CITY PARK
Arts and Crafts Show
Vendor Guidelines

Vendor registration and cancellation:

Vendors are asked to accurately provide all information requested on this form, sign and be received including $30 registration fee in a timely fashion by Cynthia and Dale Smith and/or Theresa Smith at any of the contact information provided on page 5. Any cancellations must be received 1 week prior to the show date.

Set-up and Take Down:

Early set up begins at 1:00 p.m. Friday, May 12th. Tear down can begin any time after 5:00 p.m. on Sunday, May 14th but must be completed by 7:00 p.m.

Vendor Space:

Rock City Park will provide art vendors with one 10 ft. by 10 ft. space with 2 feet on either side. All vendor spaces are set indoors and will include one 6 ft. table if needed. Craft vendors will be given indoor/outdoor covered spaces which include one 6 ft. table with 2 feet of available space on either side. All vendor spaces will be provided on a first come first serve basis when all forms and fees are received and approved. Additional table rentals are available at $10 per 6 ft. table. Vendor rates are the same for all vendors and are good for the entire Arts and Crafts Show. Vendors are expected to provide own chairs, lighting, table clothes and other supplies needed to personalize your space for the Arts and Crafts Show. Electricity will be provided. Please specify what type of electrical needs you have.

Vendor Wares:

Items for sale during the Arts and Crafts show may include vendors own artistic creations such as: paintings, molds, bronzing, weaving, jewelry and any other items relating to the Arts and Crafts Show. All work must be consistent with information provided on the registrations forms. Each piece for sale or on display must be the sole creation of the artist.

Limited Edition prints are acceptable. Each artist is encouraged to sign and number each individual print. Prints of photographs made from the original negative must be limited to an edition of no more than 250 from one image (negative) inclusive of all sizes, must be hand processed, signed and numbered by the artist.

All pieces must be framed or matted ready to hang and must be displayed in a suitable portfolio or stand. ID labels must be attached to back of all framed/ matted pieces.

All vendors are asked to use discretion when selling your items. Rock City Park reserves the right to prohibit exhibits if deemed inappropriate, not following the guidelines outlined in this vendor registration form or not in the keeping with the positive, family atmosphere of Rock City Park.

Vendors are expected to know your merchandise. Rock City Park prides itself in its good reputation of quality and trust.

ROCK CITY PARK
Arts and Crafts Show
Vendor Guidelines

Vendors are expected to provide a copy of resale permit or business license and remit sales tax to the state of New York. New York sales tax is 8 percent. If you have any questions regarding Sales Tax please contact Cynthia and Dale Smith or Theresa Smith at the contact information found on page 5.

The Vendor agrees to obtain and maintain in force, throughout the Arts and Crafts Show, comprehensive general liability insurance against any loss, liability, or damage on, about or relating to the Arts and Crafts Show, with limits of not less than $300,000. The Vendor shall furnish Rock City Park with a certificate of insurance with written evidence that premiums for insurance have been paid, prior to the commencement of Arts and Crafts Show. In the event that Vendors do not show proof of insurance prior to Rock City Park's Arts and Crafts Show, all Vendors are required to acknowledge, sign and submit the Waiver and Release of Liability Form Provided by Rock City Park on page 8 of Registration Form.

Vendor Park and Park Passes:

Vendors will receive a free parking pass as well as 4 free park tickets valued at $5.00 a piece. Park passes can be redeemed through the Rock City Park general season beginning May 1st through October 31st 9:00 a.m. to 6:00 p.m.

Security:

Rock City Park is not responsible for lost, stolen or damaged merchandise. Vendors are asked to never leave your booth area unattended. Do not leave money out where it can be spotted. Above all use common sense.

During off hours all park gates are closed and locked. A security alarm system will be activated throughout park building and nighttime security guard will be on duty.

Food and Entertainment:

During our 7th annual Arts and Crafts Show a food vendor will be on hand offering refreshments and hot food items.

On behalf of *Rock City Park* we want to thank you in advance for joining us at our 7th *Annual Rock City Park, Arts and Crafts Show!* We are looking forward to another wonderful and exciting show!

Rock City Park is listed with the
I LOVE NY Tour Guide, AAA Tour Guide, Rand McNally Maps,
Reader's Digest Book, Off the Beaten Path and various local tour guides.

HAVE YOU HUGGED A ROCK TODAY?
ROCK CITY PARK
7TH ANNUAL
ARTS AND CRAFTS SHOW
COMMITTEE CONTACT LIST

CONTACT INFORMTION:

Cynthia and Dale Smith
Owners, Rock City Park
866-404-ROCK or (716) 372-7790
Fax (716) 373-3601
(716) 560-8579 cell

For Reservations

Theresa Smith
(716) 560-8562
Fax (716) 373-3601
rockcitypark@hotmail.com

ROCK CITY PARK

2017 Arts and Crafts Show

VENDOR REGISTRATION FORM

May 13th and 14th

Registration Fee $30

(Made payable to Rock City Park
505 Route 16 South, Olean, NY 14760

NAME OF BUSINESS _____

CONTACT PERSON _____

ADDRESS OF BUSINESS _____

PHONE #	**CELL#**
FAX #	**EMAIL**
DATE	

Only work produced by the vendors will be eligible for sale / display during ARTS AND CRAFTS SHOW.

General Description of items for sale/on display for show:

_____

_____

_____

_____

A registration fee of $30 made payable to *Rock City Park* must be received prior to April 28th in order to be included in the 2017 Arts and Crafts Show. Once completed Registration forms and Registration fee is received and show criteria has been met, vendor spaces will be made available. Indoor / outdoor spaces are available on a first come first serve basis. Once these spaces are taken, vendors are encouraged to rent or provide their own table / tent. Early set up begins at 1:00 p.m. on Friday, May 12th.

NUMBER OF FEET & TABLES PROVIDED TO REGISTERED VENDORS

Art Vendor: One 10 ft. x 10 ft. space with 2 feet on either side

Craft Vendor: One 6 ft table with 2 feet of available space on either side

RENT ADDED TABLES # _____X $10.00 PER 6 FOOT TABLE = $_____

TOTAL AMOUNT DUE = $_____ (please include $30 registration fee)

Payment for Registration Fee and added tables or square footage can be made to the following:
Rock City Park, 505 Route 16 South, Olean, NY 14760.

ROCK CITY PARK
505 ROUTE 16 SOUTH
OLEAN, NY 14760

2017
ARTS AND CRAFTS SHOW
VENDOR RELEASE FORM

Rock City Park, 2017 Arts and Crafts Show: I, _____ (print name) have fully read and agree to comply with the guidelines stated in the 2017 RCP Arts and Crafts Show Vendor Registration Form. I further acknowledge that Rock City Park is not responsible for any lost, stolen or damaged goods as a result of my participation in the 2017 Arts and Crafts Show. By participating in the 2017 RCP Arts and Crafts Show I agree to the use of photo images for promotion of the event in the newspaper, Rock City Park Website and other media outlets.

Signature: _____

Date: _____

ROCK CITY PARK
505 ROUTE 16 SOUTH
OLEAN, NY 14760

WAIVER AND RELEASE OF LIABILITY
VENDOR FORM

Whereas, _____ is vending during the Arts and Crafts Show May 13th and 14th at ROCK CITY PARK , it is agreed that Vendor shall indemnify and hold harmless Rock City Park, its employees and agents for all proceedings, causing of action, suits, damages, losses, liability, costs and expenses including reasonable attorney's fees and costs, whatsoever may arise, either directly or indirectly, in connection with this Agreement, or the negligence or willful conduct of Vendor, its employees, representatives, agents and independent contractors in performing its obligations under this Agreement, regardless of whether such proceedings arise in tort, contract, equity, under any stature, common law, or otherwise. In addition, Vendor acknowledges that Rock City Park does not maintain insurance to cover Vendor, its property or employees.

NAME _____

ADDRESS _____

_____

PHONE _____

EMAIL _____

DATE _____